

1. Purpose

Establish the general guidelines about the use of encryption controls for information encryption, property of the company.

2. Scope

The present policy applies to Global Infrastructure Department associates, VPs and Functional Directors, of Grupo Bimbo, S.A.B. de C.V., and/or any of its affiliates, who requires or use an Information Technologies (IT) service where information is transferred, regardless of their classification.

3. Definitions

Encryption: Process to convert, through an algorithm, data and information in codes, in order to be incomprehensible, unless it has a code this algorithm.

4. Responsibilities

Global Information Security Management: Define the encryption controls for transferring company information, according to the required services from the VPs or Functional Directors.

Global Infrastructure Department: Implement the encryption controls defined by the Global Information Security Management.

VP and/or Functional Manager: Authorize the IT service requests that its functional area requires.

5. General guidelines

In order to safeguard the information security, property of the company, it is policy of Grupo Bimbo, comply with the following guidelines:

Use of encryption controls

The Global Information Security Management must:

- Define the encryption controls to protect the company information according to the level in which it is classified (confidential, restricted, internal, public).
- Generate an annual evaluations calendar to identify the required protection level in IT services, according to what is established in the **XXX-XX-XX Global Information Classification Policy**.
- Execute the annual evaluations, according to the calendar indicated on the previous point and/or when some information security incident happens, to guarantee the compliance of the life cycle of the encryption controls implemented.

The VPs or Functional Directors that requires or use an IT service must:

- Request to the Global Information Security Management, during the design stage of the IT service or each time that a modification is required, that the service and its destined channels for transferring information have the required encryption controls.

6. Responsibility / Ownership

The Global IT Departments are the assigned owners of this policy and are the primarily responsables for its contents, updating, monitoring of its compliance and submission for approval before the Global Internal Control and Risk Management Department, the Steering Committee, and CEO.

7. Updates

The changes implemented in between versions are described below:

Revision / History of the revision

Version	Revision Date	Updated by:	Approved by:	Main Changes
1				