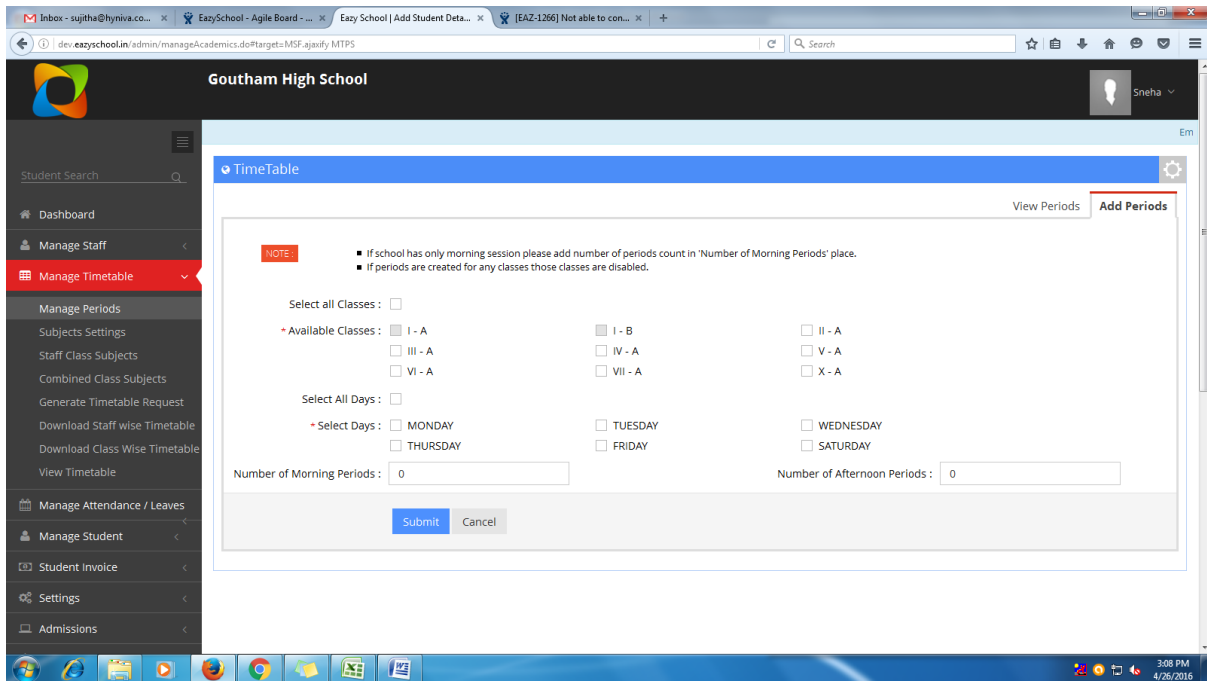


# TIMETABLE

## HOW TO USE TIMETABLE MODULE

1. At first we have to give the settings in our web application which are mentioned in the time table module.
2. We have to add periods for the working days and should mention no. of morning session periods count and no. Of afternoon session periods count.



**Goutham High School**

**TimeTable**

**NOTE:**

- If school has only morning session please add number of periods count in 'Number of Morning Periods' place.
- If periods are created for any classes those classes are disabled.

Select all Classes : ☐

Available Classes : ☐ I - A ☐ I - B ☐ II - A ☐ III - A ☐ IV - A ☐ V - A ☐ VI - A ☐ VII - A ☐ X - A

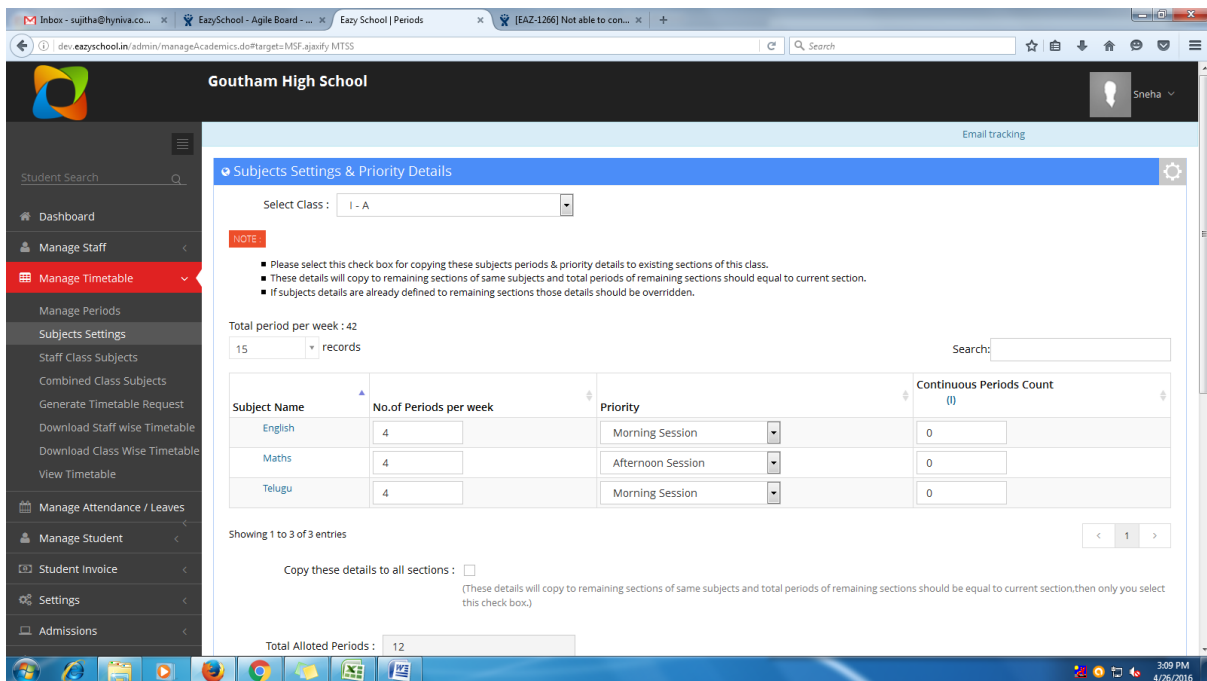
Select All Days : ☐

Select Days : ☐ MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY

Number of Morning Periods :  Number of Afternoon Periods :

**Submit** **Cancel**

3. We have to give the subject settings for each class by selecting the classes



**Goutham High School**

**Subjects Settings & Priority Details**

Select Class :

**NOTE:**

- Please select this check box for copying these subjects periods & priority details to existing sections of this class.
- These details will copy to remaining sections of same subjects and total periods of remaining sections should equal to current section.
- If subjects details are already defined to remaining sections those details should be overridden.

Total period per week : 42

15 records

Search:

Subject Name	No. of Periods per week	Priority	Continuous Periods Count
English	4	Morning Session	0
Maths	4	Afternoon Session	0
Telugu	4	Morning Session	0

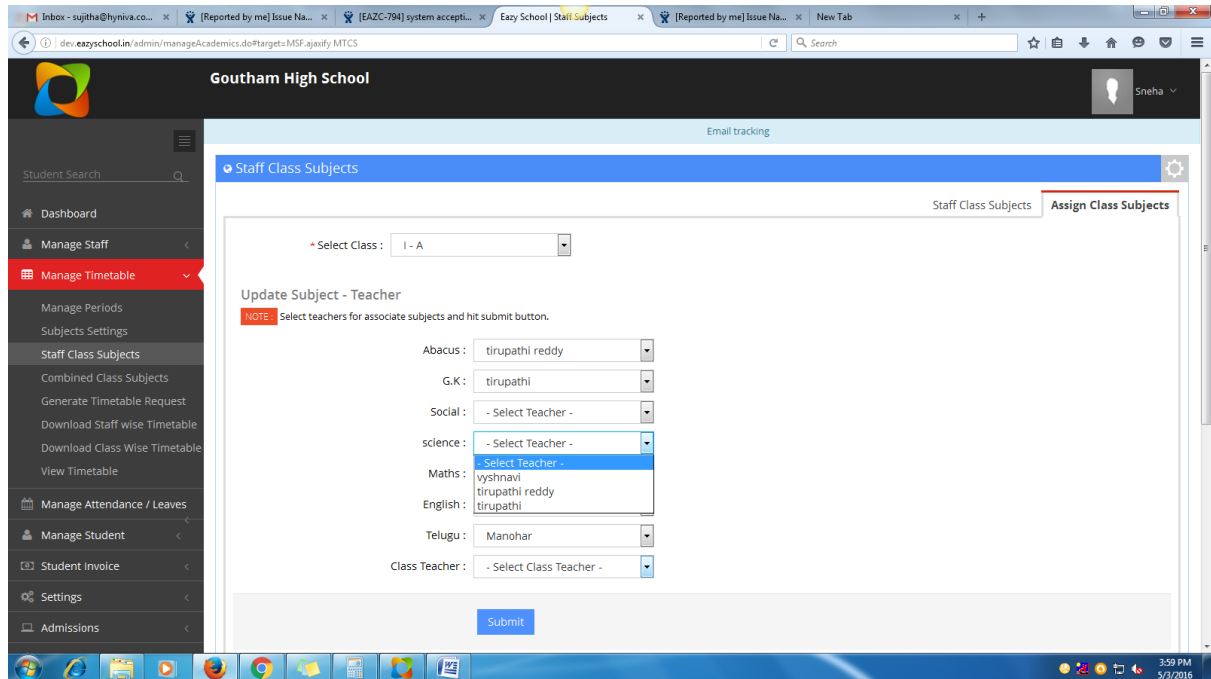
Showing 1 to 3 of 3 entries

Copy these details to all sections : ☐

(These details will copy to remaining sections of same subjects and total periods of remaining sections should be equal to current section, then only you select this check box.)

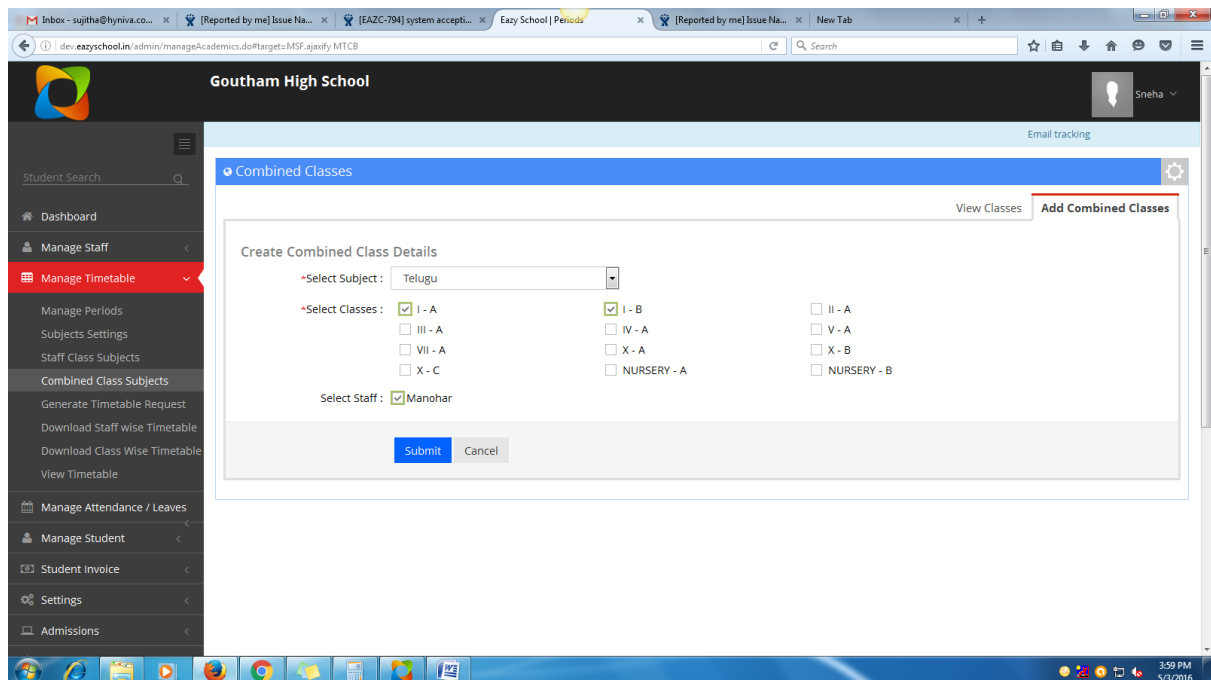
Total Allotted Periods :

4. We need to specify the staff subject settings and no. of periods that staff is handling for the particular subject in a week



The screenshot shows the 'Staff Class Subjects' form in the Eazyschool system. The form is titled 'Staff Class Subjects' and has a sub-header 'Assign Class Subjects'. It includes a 'Select Class' dropdown menu set to 'I - A'. Below this, there is a section titled 'Update Subject - Teacher' with a note: 'Select teachers for associate subjects and hit submit button.' The form contains several dropdown menus for subjects: Abacus (tirupathi reddy), G.K (tirupathi), Social (- Select Teacher -), science (- Select Teacher -), Maths (- Select Teacher -), English (vyshnavi, tirupathi reddy, tirupathi), and Telugu (Manohar). There is also a 'Class Teacher' dropdown menu set to '- Select Class Teacher -'. A 'Submit' button is located at the bottom right of the form.

5. Have to give combined class settings according to the subjects and classes (optional)

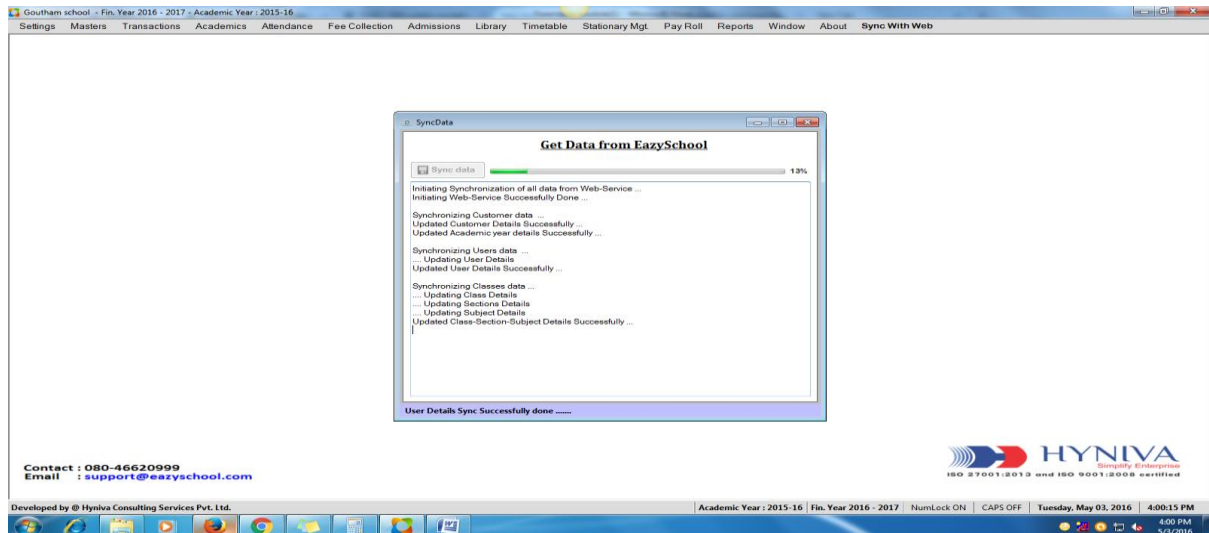


The screenshot shows the 'Combined Classes' form in the Eazyschool system. The form is titled 'Combined Classes' and has a sub-header 'Add Combined Classes'. It includes a 'Select Subject' dropdown menu set to 'Telugu'. Below this, there is a section titled 'Create Combined Class Details' with a note: 'Select classes for associate subjects and hit submit button.' The form contains several checkboxes for classes: I - A (checked), III - A, VII - A, X - C, I - B (checked), IV - A, X - A, NURSERY - A, II - A, V - A, X - B, and NURSERY - B. There is also a 'Select Staff' dropdown menu set to 'Manohar'. 'Submit' and 'Cancel' buttons are located at the bottom of the form.

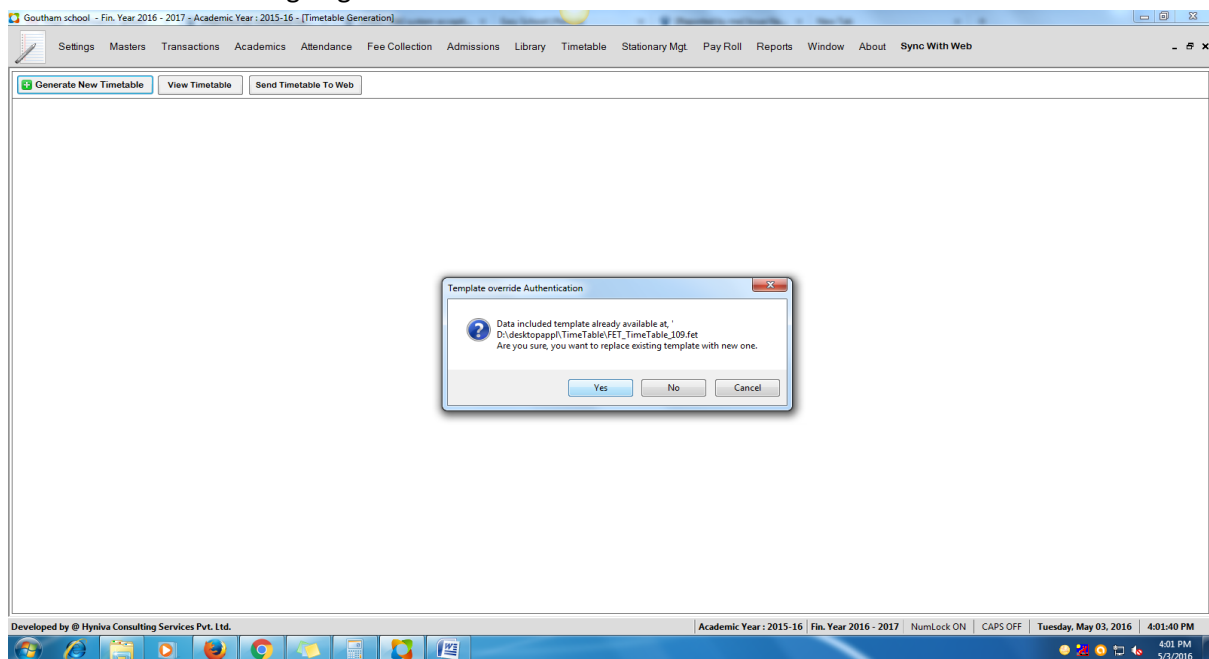
The above are the settings we have to do in the web application and have to generate the time table in the desktop application which is linked with the particular web application user.

## GENERATION OF TIME TABLE IN THE DESKTOP APPLICATION

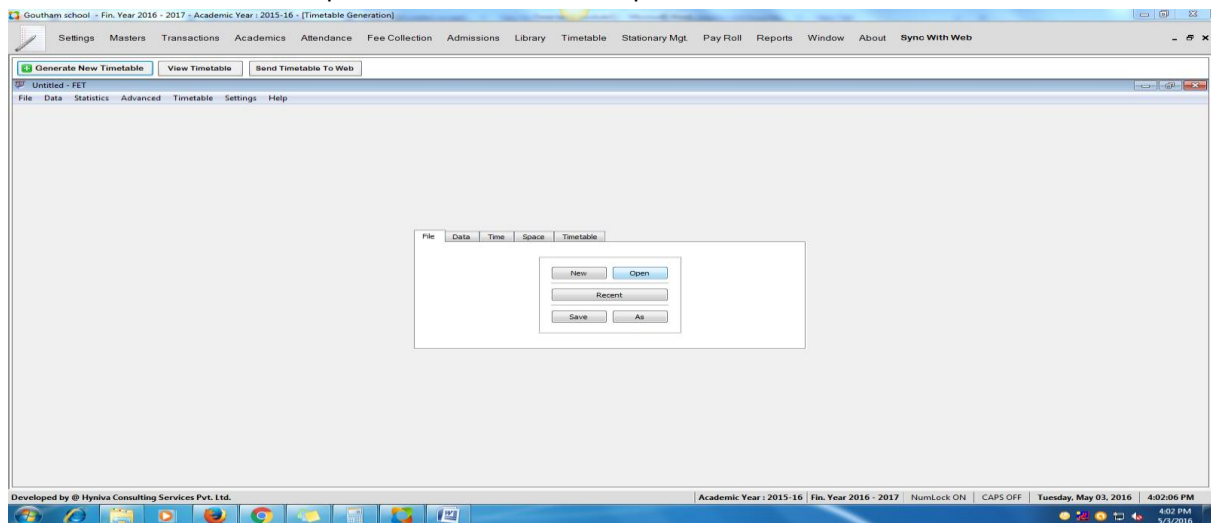
Need to sync the data to get the information from web by clicking on sync data which is present on the dashboard.



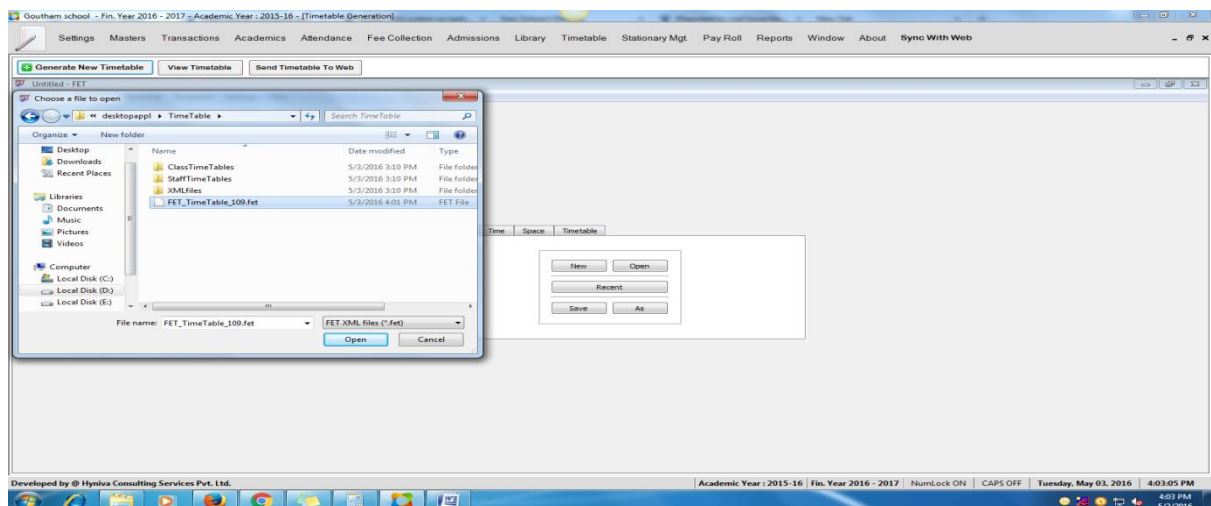
1. Need to click on time table and then click on generate time table after that it will display the path where the time table is going to be saved. Just click on OK button



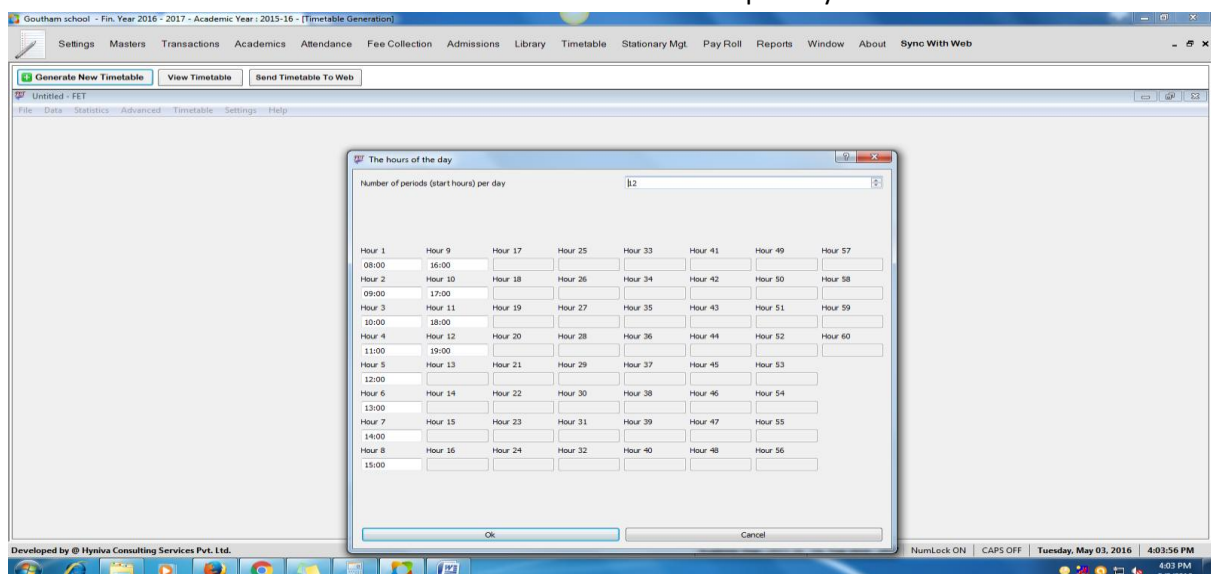
2. Then one new window opens where we have to input the data



3. Just click on open button in the file menu.



4. Go to data menu and add some basic data like no. Of hours per day for each class

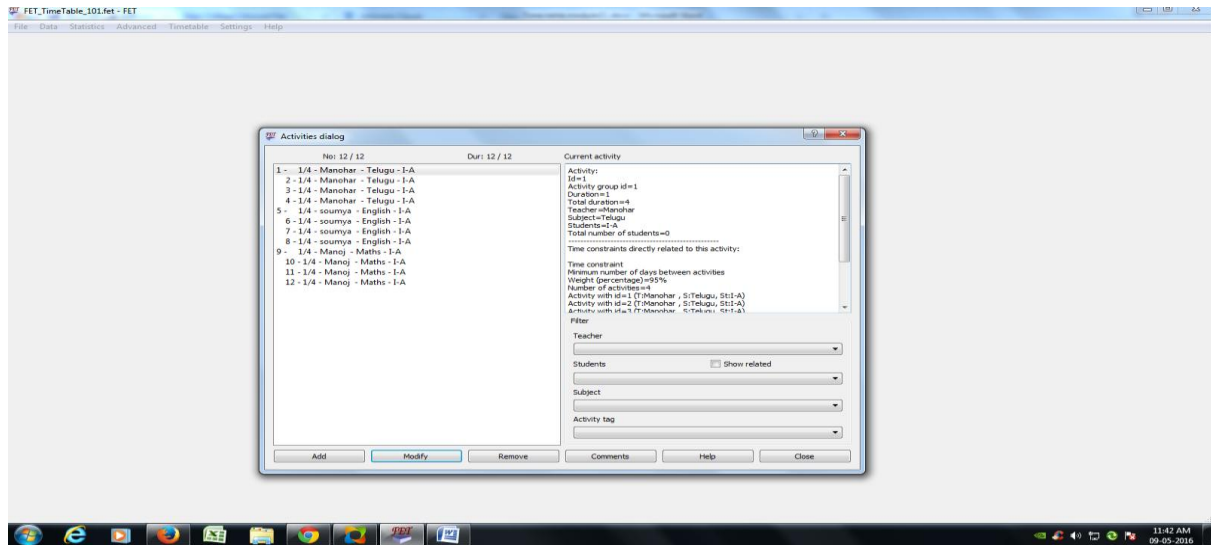


Hyniva Consulting Services Pvt Ltd.,

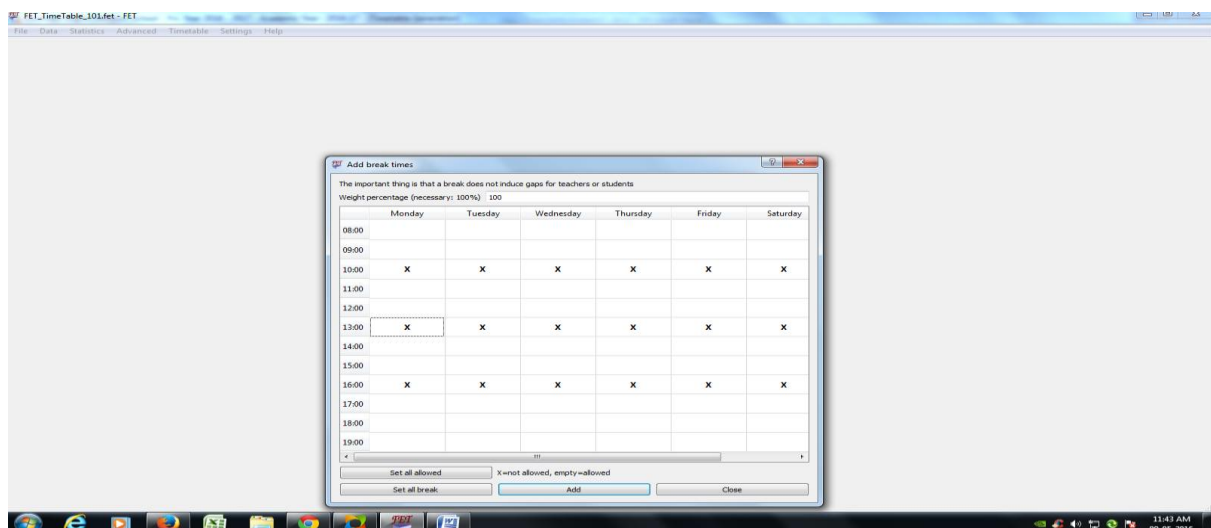
+91 80-46620999 | [www.Eazyschool.com](http://www.Eazyschool.com)

#208B, 3<sup>rd</sup> Floor, 80ft. Main Road, HBR Layout, Bangalore 560043

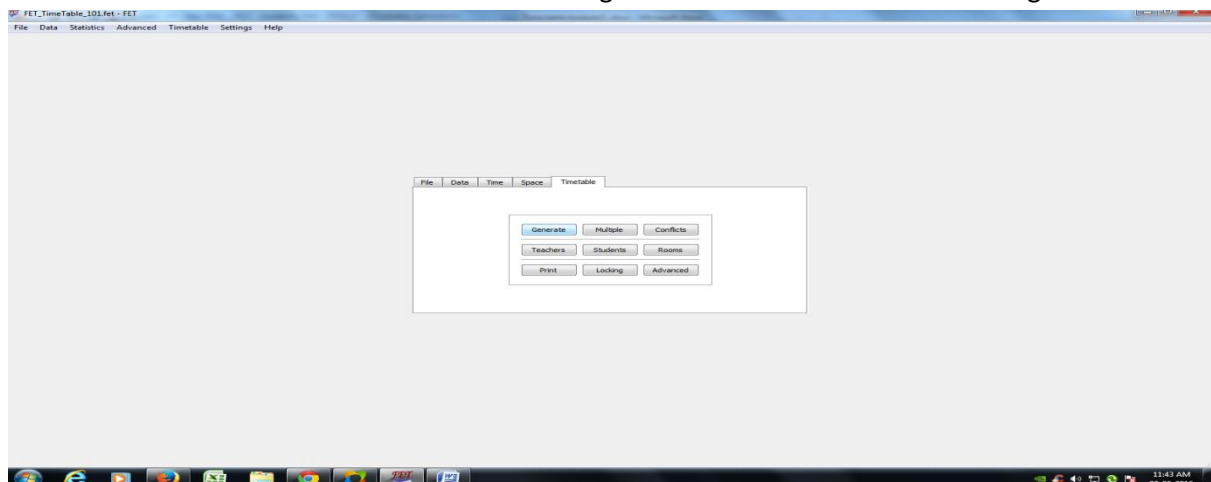
5. Click on Activities in the data menu and check whether all the details which we have done in the web application are displaying.



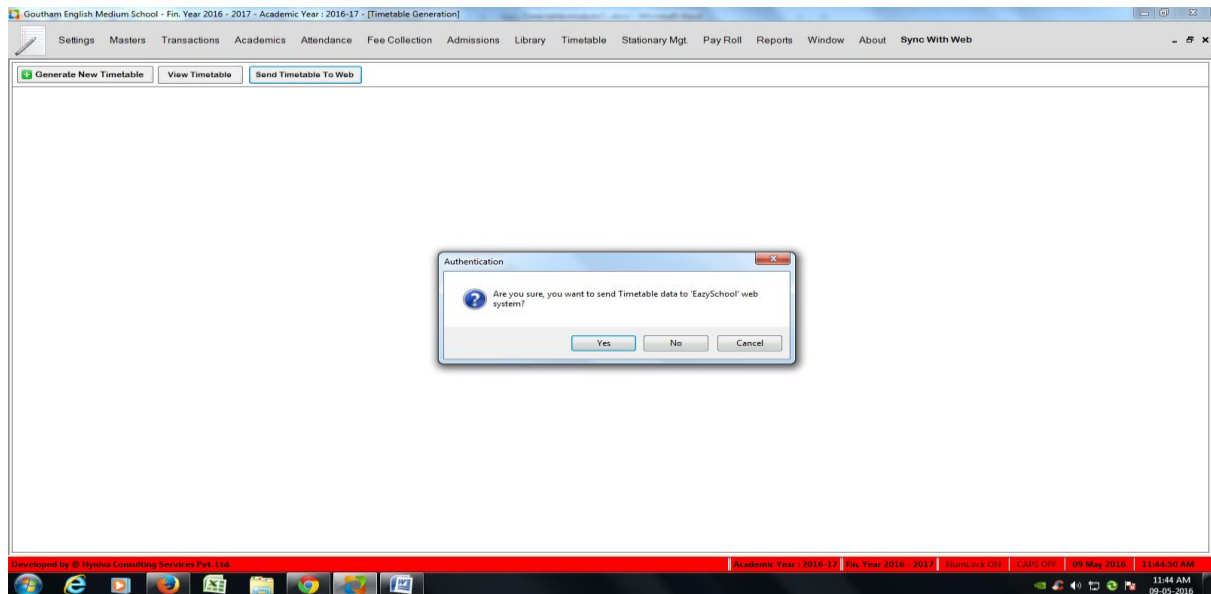
6. Go to time menu and specify the necessary data like break timings etc...



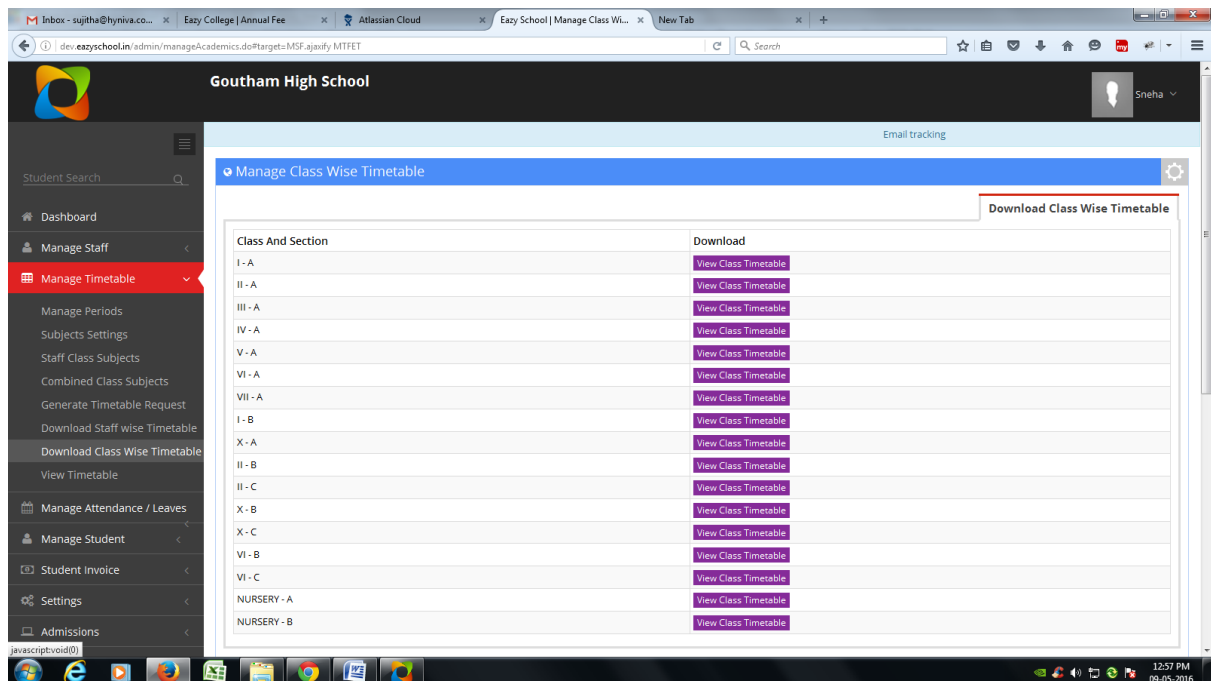
7. And then move to timetable menu and click on generate then the timetable will be generated



8. Now click on the send time table to web so that you can generate timetable in the web application in timetable module.



9. To view the generated timetable in web click on Timetable module and click on class wise timetable to view class wise timetable.



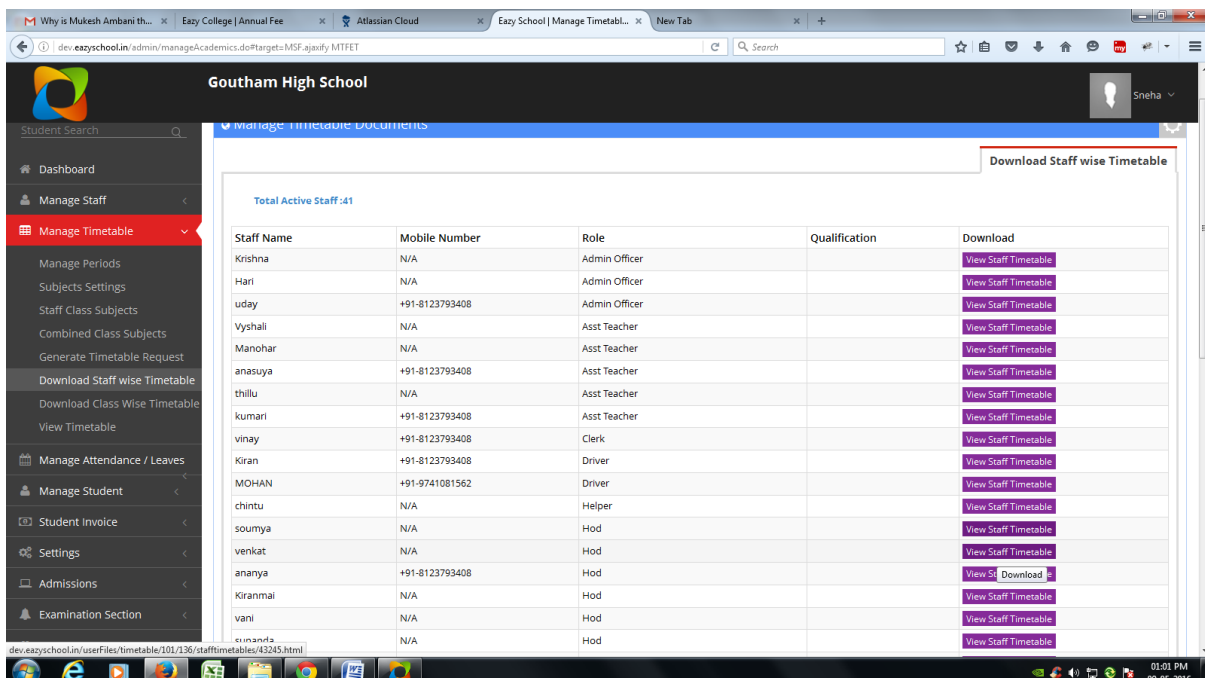
10. You can select particular class and click on View class timetable, then timetable of that particular class will be displayed.



Goutham English Medium School												
	I-A											
	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00
<b>Monday</b>	English soumya	---	Tehgu Manohar	---	---	---	---	---	---	---	---	---
<b>Tuesday</b>	English soumya	---	---	---	---	Maths Manoj	---	---	---	---	---	---
<b>Wednesday</b>	English soumya	---	---	Maths Manoj	---	---	---	---	---	---	---	---
<b>Thursday</b>	English soumya	---	---	---	---	---	---	---	Tehgu Manohar	---	---	---
<b>Friday</b>	---	---	---	Tehgu Manohar	---	---	---	---	Maths Manoj	---	---	---
<b>Saturday</b>	Maths Manoj	Tehgu Manohar	---	---	---	---	---	---	---	---	---	---

Generated by EazySchool on 5/9/16 11:44 AM

11. To view Staff wise timetable click on download staff wise timetable ,there you can find the list of staff along with timetable.



Goutham High School				
Manage Timetable Documents				
Download Staff wise Timetable				
Total Active Staff :41				
Staff Name	Mobile Number	Role	Qualification	Download
Krishna	N/A	Admin Officer		<a href="#">View Staff Timetable</a>
Hari	N/A	Admin Officer		<a href="#">View Staff Timetable</a>
uday	+91-8123793408	Admin Officer		<a href="#">View Staff Timetable</a>
Vyshali	N/A	Asst Teacher		<a href="#">View Staff Timetable</a>
Manohar	N/A	Asst Teacher		<a href="#">View Staff Timetable</a>
anasuya	+91-8123793408	Asst Teacher		<a href="#">View Staff Timetable</a>
thillu	N/A	Asst Teacher		<a href="#">View Staff Timetable</a>
kumari	+91-8123793408	Asst Teacher		<a href="#">View Staff Timetable</a>
vinay	+91-8123793408	Clerk		<a href="#">View Staff Timetable</a>
Kiran	+91-8123793408	Driver		<a href="#">View Staff Timetable</a>
MOHAN	+91-9741081562	Driver		<a href="#">View Staff Timetable</a>
chintu	N/A	Helper		<a href="#">View Staff Timetable</a>
soumya	N/A	Hod		<a href="#">View Staff Timetable</a>
venkat	N/A	Hod		<a href="#">View Staff Timetable</a>
ananya	+91-8123793408	Hod		<a href="#">View Staff Timetable</a>
Kiranmai	N/A	Hod		<a href="#">View Staff Timetable</a>
vani	N/A	Hod		<a href="#">View Staff Timetable</a>
sunanda	N/A	Hod		<a href="#">View Staff Timetable</a>



13. You can select particular class and click on view staff timetable, then selected staff timetable will be displayed.



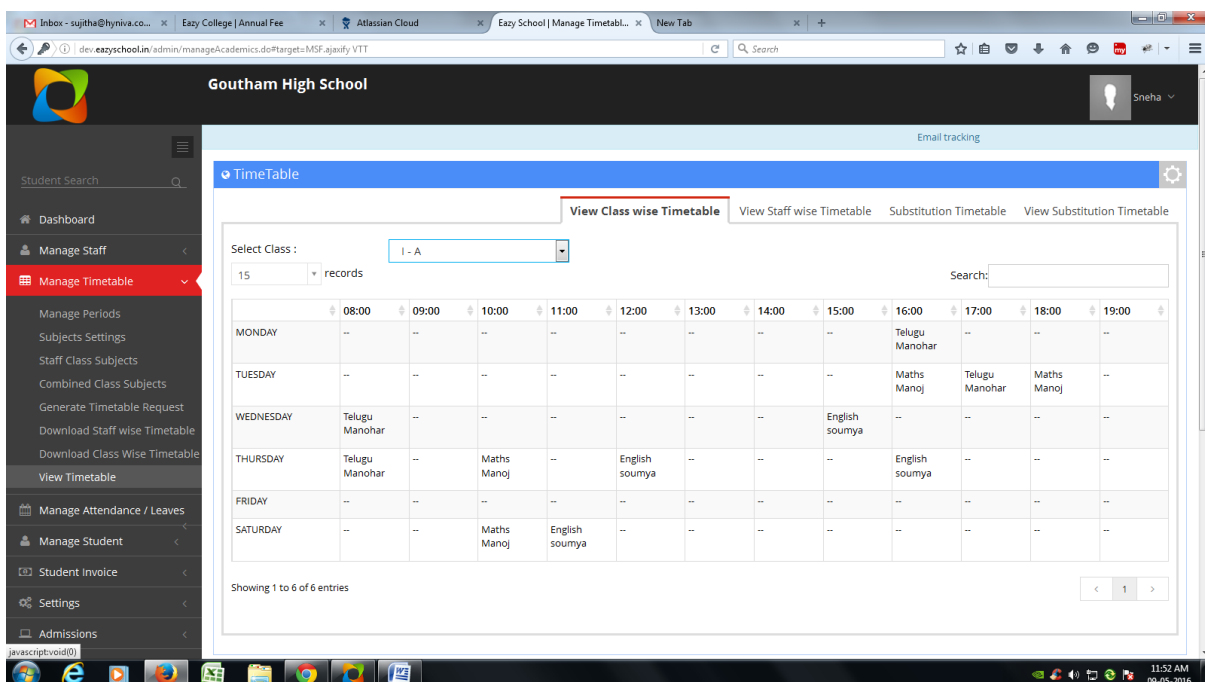
Goutham English Medium School												
	soumya											
	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00
Monday	I-A English	---	---	---	---	---	---	---	---	---	---	---
Tuesday	I-A English	---	---	---	---	---	---	---	---	---	---	---
Wednesday	I-A English	---	---	---	---	---	---	---	---	---	---	---
Thursday	I-A English	---	---	---	---	---	---	---	---	---	---	---
Friday	---	---	---	---	---	---	---	---	---	---	---	---
Saturday	---	---	---	---	---	---	---	---	---	---	---	---

Generated by EazySchool on 5/9/16 11:44 AM

These are the steps have to perform to generate time table in our software.

### Substitution Timetable in Web

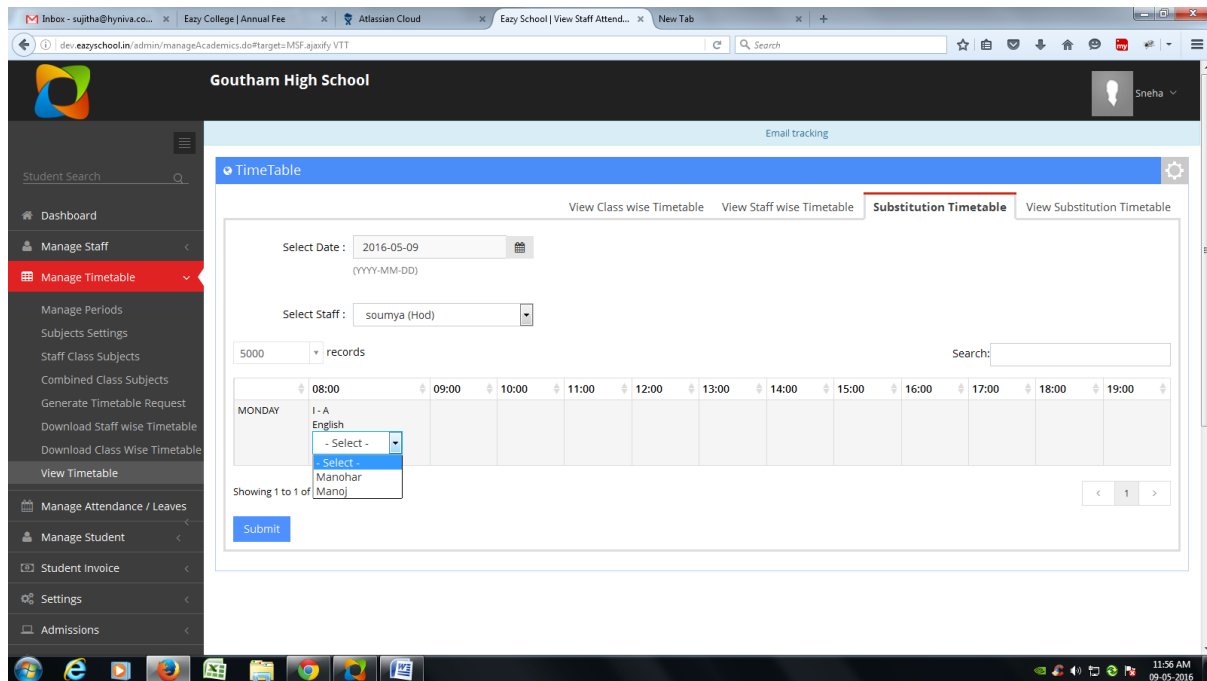
1. Click on view timetable in web application which is present under timetable module from there you can view the class wise timetable and staff wise timetable.



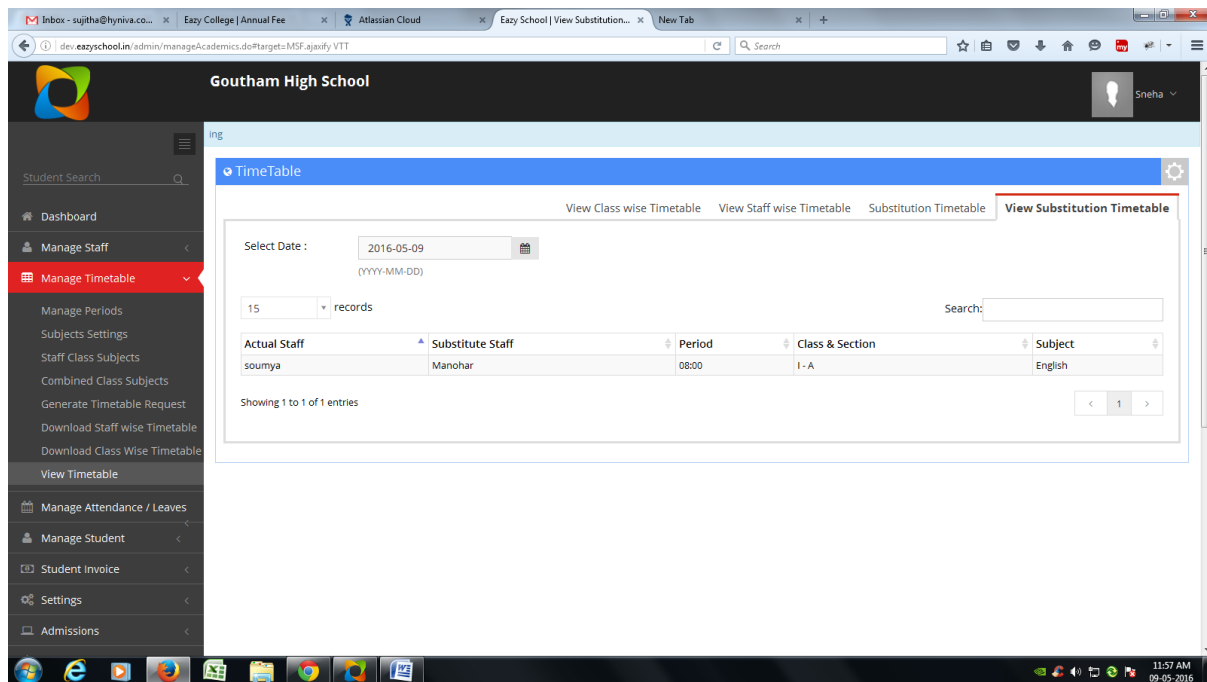
	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00
MONDAY	---	---	---	---	---	---	---	---	Telugu Manohar	---	---	---
TUESDAY	---	---	---	---	---	---	---	---	Maths Manoj	Telugu Manohar	Maths Manoj	---
WEDNESDAY	Telugu Manohar	---	---	---	---	---	---	---	English soumya	---	---	---
THURSDAY	Telugu Manohar	---	Maths Manoj	---	English soumya	---	---	---	English soumya	---	---	---
FRIDAY	---	---	---	---	---	---	---	---	---	---	---	---
SATURDAY	---	---	Maths Manoj	English soumya	---	---	---	---	---	---	---	---

Showing 1 to 6 of 6 entries

2. Go to substitution timetable tab there you see the staff who are absent on that particular day so you can substitute any staff who is free at selected time and also who is able to teach that particular subject



3. In the view substitution timetable you can see all the changes made for e.g. Actual staff substitute staff time of the period class and subject details also you can view



This is how you can generate the substitution timetable from our web application.