

Vidushi Singh Chauhan

Jobseeker with Accounting Honours in Accounting, MBA in Marketing and Finance. Currently living in Jaipur.

A competent professional, completing Post Graduate in Marketing and Finance from Manipal University Jaipur in 2023. with over 1 year of experience

GET IN CONTACT

Mobile: 8696952591

Email: vidushi_25@hotmail.com

PERSONAL DETAILS

- Current Location Jaipur
- Date of Birth Sep 25, 1997
- Gender Female
- Marital Status Single/Unmarried

SKILLS

- Accounting
- Finance
- Auditing
- General Accounting
- Book Keeping
- Bank Reconciliation
- Balance Sheet
- Financial Reporting
- Strategic Planning
- Strategic Marketing Planning
- Integrated Marketing Communication
- Strategic Brand Management
- Consumer Behavior
- Strategic Positioning
- Brand Campaigns

TECHNICAL SKILLS

- Microsoft Excel
- Powerpoint
- Presentation Skills
- Tally ERP
- Accounting
- MS Office

PROFILE SUMMARY

Expertise in marketing and accounting, researching the best alternatives to improve business performance, finding the business trends, teamwork and management of team, good communication skills, multi-tasking, analysing and evaluating business performance, bank briefing and Tally ERP-9.

EDUCATION HISTORY

Post Graduation

Course	MBA/PGDM(Marketing)
College	Manipal University
Year of Passing	2023
Grade	8.2/10

Graduation

Course	B.Com(Accounting)
College	Manipal University
Year of Passing	2020
Grade	6.2/10

Class XII

Board	CBSE
Medium	English
Year of Passing	2017
Grade	85-89.9%

Class X

Board	CBSE
Medium	English
Year of Passing	2015
Grade	75-79.9%

WORK EXPERIENCE

LANGUAGES KNOWN

- English
 - Hindi
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COURSES & CERTIFICATIONS

- Presentation Skills- Harvard Business Publishing Education
- Technical Fundamentals-GOOGLE-Coursera
- Business Communication Skills Training- Internshala

Oct 2021 to Jun 2022

Software Associates at Capgemini

- Attended calls to evaluating client issues, performance issue of asset and efficiency of software in their system.
 - Provided technical assistance in accordance to client needs; suggested improvements to the existing system and provided support for any defects.
 - Interacted with client for hardware issues, software failure, IT support and any ordering/returning of assets.
 - Working under tight schedules and resource constraints due to any incident in the US and Canada offices.
 - Identified & prioritized issues, assisted in providing the right solution and provided support to the clients.
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INTERNSHIPS

Vicky Kapoor and associates, 3 Months

Major tasks included filing of income taxes wherein the details of briefing were calculated. Internship learning also included management of projects and deadlines.

The Entrepreneurship Network, 3 Months

Preliminary screening of all the candidates before selection for the interview.

Telephonic Interview with the selected candidates.

Hired candidates from social media platform -LinkedIn

Finalizing the report and providing daily update to management.

OTHER INTERESTS

Mediation and Yoga, planting trees and Watching documentaries.

EXTRA-CURRICULAR ACTIVITY

Presenter

Presenter at BICON- India-Japan Fest held in Jaipur in 2018.

The presentation was based upon sustainable development of India focusing majorly on the topic of plastic usage banning and environmental impact it created on planet.