**RAVINDRA ROKKAM**

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**Mobile: +91 9810698244**

***Designation***

***Sr. Executive***

**PROFILE SUMMARY**

* A result-oriented professional offering 17+ years’ experience in back-end process of Data Analysis in competent software Ltd. & Ocrolus East PVT. Ltd. Presently working with UTNPL Noida as Sr. Executive in ASN process.
* Strong hands of experience on checking and correcting the exceptions found within the data of US real estate.
* Proficient in swiftly completing projects with competent cross-functional skills and ensuring on time deliverables within pre-set cost parameters.
* A keen strategist & thorough implementer with skills in focusing on process compliance and quality with comprehensive experience in multiple projects.
* An effective communicator & negotiator with strong analytical, problem solving and organizational skills.
* Interfacing with clients on feedback, queries & quality issues through E-mails.

**ORGANISATIONAL EXPERIENCE**

**Current Company Profile:**

**United Telelinks Neolyncs Private Ltd. (Sr. Executive ASN process)**

United Telelinks Neolyncs Private Limited (UTNPL) is a company incorporated on 22 July 2020. It is an electronic manufacturing company (EMS) of Mobile phones, Smart watch and Setup Box etc.

**Previous Company Profile:**

**Ocrolus East Pvt. Ltd, Noida (Data verifier)**

**Ocrolus East Ltd. (Ocrolus)** is a US-based MNC, and its head headquarters are in New York. It had multiple clients all over the US, EUROPE & ASTRULIA. It is working on Mortgage Documents, Bank statements as well as other field’s data developing.

**Competent Software Pvt Ltd, Noida (Process Associate)**

**Competent Software Pvt Ltd (CSW)** was incorporated in 1992. Since then, it has been engaged in the development of electronic databases for US clients. It involves knowledge process outsourcing of real estate information. Quality is a key driver at CSW. It works on the principle “No compromise with quality”.

**Key Result Areas:**

* Analysis of bulk data of real estate by using its characteristics and elements to develop logic recommendations to enhance the data.
* Root cause analysis of various incidents / problems and their solutions. Also worked in Mortgage and Deed related documents.
* Support data cleansing processes as needed.
* Analyze the quality of data processed and take comprehensive steps to ensure maximum quality.

**ACADEMIC DETAILS**

2000 B.A. (bachelor’s in arts from Andhra University)

**Others:** Six months Diploma in Computer Application from Geetham’s Institute, Srikakulam, Andhra Pradesh.

**PERSONAL DETAILS**

Date of Birth: 10th Aug 1976

Languages Known: English, Hindi and Telugu

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