

## **RECHECKING/REVALUATION OF SCRIPTS**

As per the directive of the University, the applications for revaluation will be accepted by the University within two weeks from the date of declaration of results. The tabulated results shall be made available on the website as well as office of the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

### **Rules for Revaluation of Answer Script**

1. Rechecking is to be applied for, within 15 days from the date of publication of result on university website.
2. Rechecking in Practical examination etc. is not undertaken. But in the course/subject where rechecking is permissible the answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totalled correctly and that the total marks have been correctly carried over to the result statement.
3. Fee for Revaluation of the result is Rs. 1000/-per paper payable online on DU website.
4. Applications for Revaluation of result, received after 15 days from the date of declaration of result on the University website shall not be entertained.
5. Application form is accepted for Revaluation of results provisionally, subject to the particulars being found correct after scrutiny.
6. The candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for Revaluation along with self - addressed envelope of 9" x 4" size with postal stamp worth Rs.5/- affixed on it.

### ***Rules for Revaluation of Answer Script***

1. Candidate seeking revaluation are advised to go through these rules and regulations before they apply for revaluation)
2. Revaluation is allowed only in theory papers of non- professional courses, which have not been jointly valued.
3. Carefully select the papers in which you wish to seek revaluation. No second application for additional papers shall be accepted and will be summarily rejected.
4. Revaluation is to be applied for within 15 days of the date of uploading of result on the University website.
5. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc. at the time of submission of Application Form for Revaluation and also to attach self- -

addressed envelope of 9" x 4" size with postal stamp worth t5 affixed, for sending revaluation result.

6. Entries made by the candidate should be verified by the Principal of the College concerned.

***Please Note that***

1. When you apply for revaluation, you surrender your original performance and will have to accept the revised performance in which:
  - there can be NO CHANGE,
  - there can be an INCREASE in the marks,
  - there can be a DECREASE in the marks,
2. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by any one else on his/her behalf.
3. Prescribed fee:  
Rs.1000/- per paper to be deposited with the University Cashier between 9.30 a.m. to 1.00 p.m. and 1.30 p.m. to 3.00 p.m. on all working days after verification of the form at the Revaluation Cell Counter. (WindowNo.1)
4. If the award of the Revaluation varies from the original award, up to and including + 5% of the maximum marks, the original award will stand.
  - (a) If the award of the first Revaluator is beyond  $\pm 5\%$  and upto  $\pm 10\%$  the average of the marks of original examiner and the first Revaluator will be taken.
  - (b) If the award of the Revaluator varies from the original award by more than  $\pm 10\%$  of the minimum marks, the answer script will be examined by a Second Revaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

***Rules for Supply of Copy of Evaluated Answer Script***

1. If the candidate wants a copy of the evaluated answer script, he/ she should select the paper carefully.
2. The application should be submitted between 61st day and 75th day of declaration of result on the University website.
3. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
4. Entries made by the candidate must be verified by the Principal of the College/Head of the Department concerned.
5. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
6. Examination office will endeavour to provide a copy of Answer- Script within 30 days of submission of application. The student is required to collect the copy of the evaluated answer script within a period of 15 days from the date of intimation of availability of the script on the University website.

7. If a student finds any error in totalling of marks or finds that any question has not been evaluated, then he/she should communicate this to the Examination office in the prescribed proforma within a period of 10 days of the collection of the evaluated answer script.
8. Any representation other than that relating to totalling errors or unmarked question shall not be admissible.
9. Prescribed Fee: Rs.750 per paper is to be deposited with the University Cashier between 9.30 a.m. and 1.00 p.m. and 1.30 p.m. to 3.00 p.m. on all working/days after verification of the Application by the Examination office.