

## ADMISSION PROCEDURE

### Online Registration

Applicants can register themselves for admission to the MBA Programme (2022– 2024) through the website <https://sol.du.ac.in/> by filling up online registration form and by paying the requisite registration fee (UR/OBC-NCL/EWS: Rs 250/-, SC/ST/PwBD: Rs 100/-) within the specified time period. Admission in the programme will depend upon eligibility fulfillment, merit in the list and availability of the seats.

### Programme Fee (Annual)

S. No	Head	Fees in Rupees
1.	Tuition fees	10,000
2.	University student Welfare fund	100
3.	College Student Welfare Fund	100
4.	University Development fund	900
5.	College Development Fund	300
6.	University facilities and services charges	4,000
7.	College facilities and services charges	32,000
8.	Economically weaker section support University Fund	100
	<b>Total</b>	<b>47,500</b>

**\*Examination Fee will be charged separately.**

### Essential documents to be submitted online

1. Recent Photograph and Signature. (In proper size)
2. Self-Attested copy of Class-X Marksheet.
3. Self-Attested copy of Class-XII Marksheet.
4. Self-Attested copy of Graduation Marksheet.
5. Experience Certificate from employer(s), if claiming for admission.
6. No Objection Certificate from current employer.

### Additional Documents required for concerned applicants:

7. Self-attested photocopy of Reserve Category Certificate of the candidates belonging to OBC/SC/ST/EWS Category and in case of PwBD Category Disability Certificate with

minimum 40% disability issued by any Government Hospital, CW certificate

8. The certificate of the candidate must have been issued before the date of admission.
9. Original Income Certificate, if applying for fee concession/ Financial Assistance.
10. Self-attested photocopy of AAY Ration Card, for Financial Assistance.

#### Additional information

- Transaction made at any portal other than the admission portal of SOL will not be accepted.
- Students are strictly advised to keep all the records of fee payments as a proof for further activities.
- There is no restriction on admission in any course for gap year students.
- It is the basic responsibility of the student to submit the required certificates and documents in support of his/her eligibility, as and when demanded. All admissions are provisional till the verification of original certificates and confirmation by the University of Delhi. DDCE reserves the right to cancel the admission or result of any part of the examination of the concerned degree course of any student who fails to submit the required documents within the stipulated time or any of the certificates is found to be false / invalid at any stage.
- The Merit List for the admission will be displayed on the SOL website <https://sol.du.ac.in>
- Any person who was/is convicted of an offence involving moral turpitude shall not be admitted to a course of study or shall not be permitted to take any examinations of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on him/ her. However, the Competent Authority of the University of Delhi may exempt any such person from operation of this rule.
- Aggregate marks in respect of examinations where the results shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examination etc.), then the minimum percentage of the marks for subjects given in standards is taken into account.
- The Candidates must ensure their respective eligibilities to the course to which they apply. The School reserves the right to cancel any admission at any stage, if found ineligible as per rules and regulations prescribed by the University of Delhi from time to time. **For any legal proceedings, the jurisdiction shall be the Delhi Courts only.**