



# ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

(Indian Council of Agricultural Research)  
RAJAHMUNDRY - 533 105, A.P., INDIA

WEBSITE : [www.ctri.org.in](http://www.ctri.org.in)

ISO 9001 : 2008 CERTIFIED INSTITUTE

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No.F.13(SEED HUB)/2017-18/A.III (P)

Date 07.06.2017

To

Sir,

It is to inform that 'Sealed Quotations' are invited on behalf of the Director, ICAR-CTRI, Rajahmundry from the registered contractors of CPWD / PWD / Other State Government Registered contractors for the following work in the prescribed enclosed format. The interested parties may kindly inspect the sites physically before quoting their rates and submit your QUOTATION on or before 29.06.2017 up to 03.00 PM.

S.No.	Name of the work
1	RENOVATION OF NORTHERN SIDE WING OF CTRI OLD BUILDING (NEAR APP MILLS) FOR USING AS STORAGE ROOM OF PULSES SEED HUB OF CTRI, RAJAHMUNDRY

Before quoting the rates, it is requested to kindly go through the quotation thoroughly and abide by all the terms and conditions given. Non-compliance of any of the terms and conditions mentioned below, shall lead to non-consideration of the quotation and no request what so ever shall be considered under any circumstances.

## TERMS AND CONDITIONS:

1	The quotation should be super-scribed 'RENOVATION OF NORTHERN SIDE WING OF CTRI OLD BUILDING (NEAR APP MILLS) FOR USING AS STORAGE ROOM OF PULSES SEED HUB OF CTRI, RAJAHMUNDRY' vide F.No.13(SEED HUB)/2017-18/Adm.III (P), dated 07.06.2017 and addressed to the DIRECTOR, ICAR-CENTRAL TOBACCO RESEARCH INSTITUTE, RAJAHMUNDRY, E.G.Dt. ANDHRA PRADESH - 533 103.
2	The contractor should give their complete address on the bottom left corner of the Main Cover with Mobile number.
3	The Earnest Money Deposit should be mandatory. All quotations should be sent by Registered Post / Speed Post. Quotations to be hand delivered should be put in the Tender Box, kept in the Adm. III (P) Section at ICAR-CTRI, Rajahmundry on or before 29.06.2017 UPTO 03.00 PM. Quotations received after the due date and time shall not be considered under any circumstances.
4	The rates must be valid for a period of six months from the date of quotation.
5	Rates quoted must be given in the prescribed format only and must be inclusive of all taxes (VAT, Service Tax etc. etc.) which are applicable for the present.
6	The quotation should consist of PAN CARD, Aadhar card.
7	The contractors shall have to deposit an amount of Rs.3,800/- in the form of Demand Draft (valid for six months) drawn in f/o the Director, ICAR-CTRI Unit, Rajahmundry towards Earnest Money Deposit along with the quotation.
8	Performance guarantee / Security Deposit @ 10% of the contract value shall have to be deposited by the successful contractor immediately on the receipt of the work order in the form of Demand Draft (valid for six months) drawn in f/o the Director, ICAR-CTRI Unit, Rajahmundry.
9	The quotation must be for the whole work and not for fragments.
10	Payment shall be made only on the satisfactory completion of the work. No part payment / supplementary / enhanced / revised bill shall be considered in any circumstances.
11	The quotation submitted by the contractor shall remain valid for a period of ninety days from the date of opening of the quotation and the contractor shall be bound to take-up the allotted work(s) at his own

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8.06.17  
08/06/17



	quoted rates, till the completion of the work. No revised rate will be paid for increasing cost of the materials, labour charges etc. and shall be governed by the rules as per CPWD works manual, Govt. of India.
12	Except where specifications provided, all the materials including tools / basic facilities etc. required for the execution of the works shall have to be arranged by the Contractor at his own means and cost.
13	The construction materials, as required, shall be arranged and borne by the contractor himself and good quality as per estimate should be maintained strictly without fail.
14	The work should be completed invariably within the stipulated time as per drawing / plan at the allocated site only.
15	Canvassing in any form in connection with the quotation is strictly prohibited and shall lead to strict administrative measures including black listing.
16	The contractors will have to make their own arrangements for water / lighting and arrangement of stay of workers etc. for carrying out of the work in time. No labour of the contractor will be allowed to stay within the campus / site of the work.
17	Samples of all materials and fittings to be used in the work in respect of brand, manufacturer and quality shall be got approved from the Nodal Officer, Pulses Seed Hub / Officer-in-Charge, MSU Unit, ICAR-CTRI, Rajahmundry must be produced on demand free of cost.
18	The contractor shall be fully liable for observance of all statutory & legal dues / norms vid. EPF, ESI, Child labour Act, Minimum Wages Act etc. No child labour shall be employed on work. Payment to the labourers shall be paid as per the prevalent norms and <i>in toto</i> compliance of the minimum wages act. Non compliance of any statutory or legal dues / norms shall be the sole responsibility of the contractor.
19	For carrying out the works on Sunday / Holiday or during night, proper prior permission should be obtained from the Director, ICAR-CTRI before the start of the work.
20	The successful contractor shall have to start the work immediately within the specified time, after award of the work. Otherwise the EMD / Performance Guarantee shall be forfeited and the work orders shall stand cancelled.
21	If any contractor fails to complete the work within the specified time, LIQUIDATION DAMAGE CALUSE shall be invoked and penalty @ 1% of the contract value per week shall be levied, subject to a maximum of 10% of the total contract value.
22	After satisfactory completion of the work, bills in triplicate may be submitted to the office for arranging payment. While submitting the bills, the contractor shall give in writing that all the statutory & legal dues / norms have been fully completed with and in case of any default, the contractor shall be lone and sole responsible for the same.
23	The Director, ICAR-CTRI reserves the right to reject any tender either in part or full without assigning any reason thereof.
24	In case of any dispute, the Director, ICAR-CTRI, Rajahmundry shall act as the arbitrator and his decision shall be final and binding on the contractor.
25	Legal jurisdiction for all disputes shall be within the purview of the Rajahmundry court.
26	All contractors should un-conditionally agree to abide by all the terms and conditions, which, if needed, may be modified at the discretion of the competent authority, in work order, for which confirmation from the contractor shall be taken.
27	All contractors should also mandatory give their Bank A/c details, PAN Card etc. to enable e-payment by the office.
28	It is not mandatory to accept the lowest rate of the tender. The decision of the competent authority shall be the final to select the competent firms / contractors.
29	Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the conditions & requirement of the supply. The intimation in this regard, shall be provided well in advance and the contractor shall be bound by the said terms & conditions.
30	For any query / clarification may be approached to the OFFICER-IN-CHARGE, MSU, ICAR-CTRI, RAJAHMUNDY/ The NODAL OFFICER, PULSES SEED HUB, ICAR-CTRI, RAJAHMUNDY.
31	This office does not accept any responsibility for the disputes that may arise between the labour and Contractor during the execution of the work.
32	Income tax, if any, as per the rates in force will be deducted at the time of payment of the Bill.

Yours faithfully,

  
(V. BHAGYA LAKSHMI)  
SR.ADMIN.OFFICER I/c

Copy to the Notice Board at Main Institute / ICAR-CTRI Farm, Katheru.

Copy to the OIC, ARIS Cell for with a request to place the above Quotation in the ICAR-CTRI Website.

Copy to the Nodal Officer, CPP Portal, Adm.III.



### QUOTATION

Name of the work : RENOVATION OF NORTHERN SIDE WING OF CTRI OLD BUILDING FOR USING AS STORAGE ROOM OF PULSES SEED HUB OF CTRI, RAJAHMUNDRY.

LAST DATE OF RECEIPT OF TENDER : 04.07.2017 UP TO 03.00 PM

S.No.	Description of work	Quantity	Rate /per	Amount
1	Providing 1:2:4 concrete using 6 to 12 mm HGS with maximum of 1 kg water proof cement for one bag cement including cost and conveyance of all materials and labour charges etc. complete	12 cum		
2	Supply & fixing of mild steel	360 kgs		
3	Providing 6 mm thick 1:4 water proof cement mortar plastering when the concrete is in green	230 sqmt		
4	Providing cement primer for wall & ceiling	770 sqmt		
5	Providing emulsion paint for walls & ceiling	770 sqmt		
6	providing two coats of enamel paint for doors & windows	140 sqmt		
7	Providing brick work in 1:6 cement mortar	2.50 cum		
8	Repairing of doors & windows (provision for aldrops, handles, meshes, glasses, teak wood beading, hinges etc. complete)	LS		
TOTAL AMOUNT				

SIGNATURE :  
NAME OF THE CONTRACTOR  
(IN CAPTILAS)  
MOBILE No.

Cost of Tender Document : 500/- DD No.

Date :

Name of the Bank :

Branch Location:

Earnest Money Deposit : Rs.5,000/- DD No.

Date :

Name of the Bank :

Branch Location:

