



ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

(Indian Council of Agricultural Research)
RAJAHMUNDRY - 533 105, A.P., INDIA

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ISO 9001 : 2008 CERTIFIED INSTITUTE

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No.F.31(PW)/2017-18/A.III (P)

Date 22nd FEB 2018

To

Sir,

It is to inform that 'Sealed quotations' are invited on behalf of the Director, CTRI, Rajahmundry from the Registered contractors of CPWD / PWD / Other State Government Registered contractors for the following work in the prescribed enclosed quotation / format. The interested parties may kindly inspect the sites physically before quoting their rates and submit it on or before 09.03.2018 up to 03.00 PM.

RAISING OF COMPOUND WALL AT OLD CTRI BUILDING, NEAR APP MILLS, ICAR-CTRI RAJAHMUNDRY		
1	Earth work excavation for foundation in ordinary soil with initial lead and lift deposited where directed	2 cum
2	Providing 1:5:10 concrete to foundation	0.50 cum
3	Providing cement brick masonry in 1:6 cement motor	23 cum
4	15 mm thick 1:5 cement motor for walls	250 sq mt
5	Providing two coats of white wash for newly constructed wall and old wall	500 sq mt

Before quoting the rates, it is requested to kindly go through the quotation thoroughly and abide by all the terms and conditions given. Non-compliance of any of the terms and conditions mentioned below, shall lead to non-consideration of the quotation and no request what so ever shall be considered under any circumstances.

Contd....2

Sri Mrpkumar for nla pls to upload in ctri website
H. Ramesh
28/2/18

TERMS AND CONDITIONS:

1	The quotation should be superscribed 'QUOTATION RAISING OF COMPOUND WALL AT OLD CTRI BUILDING, NEAR APP MILLS, ICAR-CTRI, RAJAHMUNDRY ' vide F.No.31(PW)2016-17/Adm.III (P), dated 22.02.2018 and addressed to the DIRECTOR, CENTRAL TOBACCO RESEARCH INSTITUTE, RAJAHMUNDRY, E.G.Dt. ANDHRA PRADESH - 533 103.
2	The contractor should give their complete address on the bottom left corner of the Main Cover with Mobile number.
3	The Earnest Money Deposit should be mandatory. All Quotations should be sent by Registered Post. Quotations to be hand delivered should be put in the Tender Box, kept in the Adm. III (P) Section at CTRI, Rajahmundry not later than 09.03.2018 up to 03.00 PM. Quotations received after the due date and time shall not be considered under any circumstances.
4	The rates must be valid for a period of six months from the date of quotation.
5	Rates quoted must be given in the prescribed format only and must be inclusive of all taxes which are applicable for the present.
6	The quotation should consisting of all the technical details like attested and up to date copies of registration certificate will full validity, professional / sales tax certificate, PAN CARD. Aadhar card, Trading licence certificate (in case of non-tribal contractors), labour license, one passport size photograph, caste certificate, IT exemption certificate in respect of ST Tenders etc. along with past experience / work orders of the last 3-5 years. Lack of any required technical literature may result in the non-consideration of the quotation.
7	The contractors shall have to deposit an amount of Rs.3,200/- in the form of Demand Draft (valid for six months) drawn in f/o the Director, ICAR-CTRI Unit, Rajahmundry towards Earnest Money Deposit along with the quotation.
8	Performance guarantee / Security Deposit @ 10% of the contract value shall have to be deposited by the successful contractor immediately on the receipt of the work order in the form of Demand Draft (valid for six months) drawn in f/o the Director, ICAR-CTRI Unit, Rajahmundry.
9	The quotation must be for the whole work and not for fragments
10	Payment shall be made only on the satisfactory completion of the work. No part payment / supplementary / enhanced / revised bill shall be considered in any circumstances
11	The quotation submitted by the contractor shall remain valid for a period of six months from the date of opening of the quotation and the contractor shall be bound to take-up the allotted work(s) at his own quoted rates, till the completion of the work. No revised rate will be paid for increasing cost of the materials, labour charges etc. and shall be governed by the rules as per CPWD works manual, Govt. of India
12	Except where specifications provided, all the materials including tools / basic facilities etc. required for the execution of the works shall have to be arranged by the Contractor at his own means and cost
13	The construction materials, as required, shall be arranged and borne by the contractor himself and the quality of ISI standard as per estimate should be maintained strictly without fail
14	The work should be completed invariably within the stipulated time as per drawing / plan at the allocated site only
15	Canvassing in any form in connection with the quotation is strictly prohibited and shall lead to strict administrative measures including black listing.
16	The contractors will have to make their own arrangements for water / lighting and arrangement of stay of workers etc. for carrying out of the work in time. No labour of the contractor will be allowed to stay within the campus / site of the work

17	Samples of all materials and fittings to be used in the work in respect of brand, manufacturer and quality shall be got approved from the Officer-in-Charge, MSU Unit, CTRI, Rajahmundry must be produced on demand free of cost
18	The contractor shall be fully liable for observance of all statutory & legal dues / norms vid. EPF, ESI, Child labour Act, Minimum Wages Act etc. No child labour shall be employed on work. Payment to the labourers shall be paid as per the prevalent norms and <i>in toto</i> compliance of the minimum wages act. Non compliance of any statutory or legal dues / norms shall be the sole responsibility of the contractor.
19	For carrying out the works on Sunday / Holiday or during night, proper prior permission should be obtained from the Director, CTRI, Rajahmundry / Officer-in-Charge, CTRI Farm, Katheru as the case may be, before the start of the work.
20	The successful contractor shall have to start the work immediately within the specified time, after award of the work. Otherwise the EMD / Performance Guarantee shall be forfeited and the work orders shall stand cancelled
21	If any contractor fails to complete the work within the specified time, LIQUIDATION DAMAGE CALUSE shall be invoked and penalty @ 1% of the contract value per month shall be levied, subject to a maximum of 10% of the total contract value
22	After satisfactory completion of the work, bills in triplicate may be submitted to the office for arranging payment. While submitting the bills, the contractor shall give in writing that all the statutory & legal dues / norms have been fully completed with and in case of any default, the contractor shall be lone and sole responsible for the same
23	The Director, ICAR-CTRI reserves the right to reject any quotation either in part or full without assigning any reason thereof
24	In case of any dispute, the Director, ICAR-CTRI, Rajahmundry shall act as the arbitrator and his decision shall be final and binding on the contractor
25	Legal jurisdiction for all disputes shall be within the purview of the Rajahmundry court
26	All contractor should mandatory sign on every page of the quotation document and should give an undertaking that they fully and unconditionally agree to abide by all the terms and conditions, which, if needed, may be modified at the discretion of the competent authority, in work order, for which confirmation from the contractor shall be taken.
27	All contractors should also mandatory give their Bank A/c details, PAN Card etc. to enable e-payment by the office
28	It is not mandatory to accept the lowest rate of the quotation. The decision of the competent authority shall be the final to select the competent firms / contractors
29	Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the conditions & requirement of the supply. The intimation in this regard, shall be provided well in advance and the contractor shall be bound by the said terms & conditions
30	For any query / clarification may be approached to the OFFICER-IN-CHARGE, MSU, CTRI, RAJAHMUNDY.
31	This office does not accept any responsibility for the disputes that may arise between the labour and Contractor during the execution of the work.
32	Income tax, if any, as per the rates in force will be deducted at the time of payment of the Bill.

Yours faithfully,

(V. BHAGYA LAKSHMI)
ASST.ADMIN.OFFICER (P&S)

Copy to the Notice Board at Main Institute / CTRI Farm, Katheru.

✓ Copy to the OIC, ARIS Cell for with a request to place the above Quotation in the CTRI Website.

Copy to the Nodal Officer, CPP Portal, Adm.III