



ICAR-CENTRAL TOBACCO RESEARCH INSTITUTE
 Indian Council of Agricultural Research,
 Dr. NC Gopalachari Road, Bhaskar Nagar, Sriram Nagar PO
 RAJAMAHENDRAVARAM - 533 105, A.P., INDIA
 website - www.ctri.icar.gov.in



ISO 9001: 2015 Certified Institute

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REGD POST WITH AD DUE / EMAIL

F. No. 46(Printing)/2019-20/Adm.III(P&S)

Date : 20.08.2019

To

Sub : Quotation for printing and supply of different publications/reports of ICAR CTRI, Rajahmundry on rate contract basis - Reg

Dear Sir (s),

Please send your lowest quotation for printing and supply of different ICAR-CTRI Publications/Reports, etc in different sizes on rate contract basis as per required specifications, terms and conditions mentioned below so as to reach this office on or before 09.09.2019 up to 03.00 PM.

Quotations which are not strictly in accordance with the enclosed Terms & Conditions will not be considered.

Detailed list of specifications enclosed

TERMS & CONDITIONS :

1. Quotation should be sent in a Sealed Cover addressed to the Director, ICAR-CTRI., Rajahmundry with superscription as Quotations for printing of ICAR CTRI Publications/Reports, etc on rate contract basis vide Tender Notice No. F.46(Printing)/2019-20/ADM-III(P&S), due on 09.09.2019 upto 3.00 P.M. The quotations will be opened on 09.09.2019 at 04:00 PM.

2. The firm must have own printing facility and should be registered with the GST/ Sales Tax/VAT. Valid documents in support of the same are to be attached. PAN Card and bank details may also be submitted along with quotation.

3. The prices quoted should be valid for a period of one year only. However, this office has right to extend or curtail the contract period depends upon the requirement of organization.

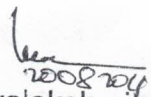
4. The full text composed in MS word format will be supplied by this Institute.

5. Sample paper for each specification should be enclosed along with quotation.

Contd...2/-

6. Rates may please be quoted for the different sizes as per format as per given specifications/sizes.
7. The rates quoted should be inclusive of all applicable taxes.
8. No part payment for printing jobs will be made. The said work, at every stage, will have to be carried out under the supervision of the Nodal Officer, PME Cell of this Institute.
9. Income tax deduction at source as per the rates in force will be deducted at the time of payment of the Bill.
10. The firm shall submit an amount of Rs. 10,000/- as Performance Security Deposit on receipt of work order and the same can be deposited in the form of Demand Draft drawn in favour of ICAR Unit – CTRI payable at Rajahmundry or through swiping machine at Office Cash Counter.
11. The quotations received after the prescribed due date will not be considered.
12. If the firm fails to execute the job within the stipulated time or leaves the job incomplete or refuses to complete the work or takes more time than the scheduled/fixed time, then the firm will be liable to be penalized. The Director, ICAR CTRI, reserves the right to impose a penalty at his discretion. In such cases, the Director, ICAR-CTRI reserves the right for termination of the empanelment/contract without any advance notice. Final deductions in the bill on account of short supply or bad quality printing jobs would be done by the Institute.
13. The Director, ICAR-CTRI, Rajahmundry reserves the right to accept or reject any or all the quotations without assigning any reasons. In case any dispute, the decision of the Director of the Institute is final and binding to all parties.

Yours faithfully,


(V Bhagyalakshmi)
Sr. Admin. Officer I/c

Copy to the OIC, AKMU, ICAR-CTRI, Rajahmundry for information please.

Copy to Adm.III (P) CPP Portal with a request to place the above quotation in CPP Portal.

Copy to OIC, AKMU, ARIS Cell with a request to place the above Tender Notice in the ICAR-CTRI Website

DESPATCHED

Date.. 22/08/19



QUOTATION FOR PRINTING AND SUPPLY OF VARIOUS PUBLICATIONS OF ICAR-CTRI, RAJAHMUNDRY
(Tender Notice No. 46(Printing)/2019-20/Adm-III(P&S) dated 20.08.2019, with due date as 09.09.2019 up to 03.00 PM)

Sl. No.	Description of work	Demi size			Crown size			A4 size (21x29.7 cm)
		1/4 Size (21.5 x 28 cm)	1/8 size (14 x 21 cm)	1/16 size (10.4 x 14 cm)	1/4 Size (18 x 24 cm)	1/8 size (12 x 18 cm)	1/16 size (9 x 12 cm)	
Designing, printing, binding etc. charges								
1.	Multicolour designing, including scanning of photographs etc. for cover & Other Multi-color pages							
2.	Multicolour printing per page							
3.	Double colour printing per page							
4.	Single colour printing per page							
5.	Matt/Glass lamination for Cover page							
6.	Binding charges per Book							
7.	Multi-colour back drop printing for inside pages							
8.	Spot lamination for cover page							
Material cost charges								
9.	300 GSM Foreign Matt paper							
10.	250 GSM Foreign Matt Pager							
11.	170 GSM Foreign Matt Paper							
12.	130 GSM Foreign Matt paper							
13.	100 GSM Foreign Matt paper							
14.	300 GSM Foreign Art paper							
15.	250 GSM Foreign Art Pager							
16.	170 GSM Foreign Art Paper							
17.	130 GSM Foreign Art paper							
18.	100 GSM Foreign Art paper							
19.	80 GSM Map litho paper							
20.	70 GSM Map litho paper							
21.	80 GSM Bond paper							

SM