SHIVAM DOKANIA

SHIVAMDOKANIA.COM

CONTACT

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✉ shivinboxes@gmail.com

📍 Perth, Western Australia

🏴 Australian Citizen

TECHNICAL SKILLS

- Microsoft Office (Excel, Word, PowerPoint, Outlook, & Teams)
- Microsoft Excel
- Simulation software: AnyLogistix
- IT skills (VPNs, encryption, network security, cloud computing, etc.)
- Proficient in HTML, CSS, and JavaScript

SOFT SKILLS

- Effective communication
- Thrives in fast-paced environments
- Technical curiosity
- Team collaboration
- Pressure management
- Attention to detail
- Global awareness

PROFESSIONAL SUMMARY

Bachelor of Commerce graduate with a major in Logistics and Supply Chain Management from Curtin University. Passionate about optimising supply chain operations through technology, data analytics, and digital transformation. Possesses a strong foundation in IT, software tools, and process improvement, complemented by a global, multicultural background gained from living in India, the USA, Sri Lanka, and Australia. Highly adaptable communicator with proven resilience and problem-solving ability across diverse environments, driven to apply analytical thinking to real-world business challenges.

EDUCATION AND EXPERIENCE

1. **Bachelor of Commerce, Major in Logistics and Supply Chain Management**
   Graduated: November 2025
   Institution: Curtin University

Relevant coursework:

Communication & Business

- MGMT1002 – Communication, Culture & Indigenous Perspectives in Business: Professional written and verbal communication, cross-cultural awareness, stakeholder engagement
- MGMT2000 – Organisational Behaviour: Team dynamics, collaboration, and organisational analysis
- IBUS1001 – Introduction to Global Business: Global business environments and cultural adaptability

Analytics, Finance & Decision Making

- ECOM1000 – Analytics for Decision Making: Advanced Excel (PivotTables, VLOOKUP, Solver), data-driven decision making
- ACCT1002 – Financial Decision Making: Financial analysis, quantitative problem-solving, Excel modelling

Supply Chain, Operations & Projects

- Supply Chain & Logistics Units (MGMT2015, 2016, 2017, 3018, 3031): Supply chain analytics, operations management, logistics optimisation, procurement, supplier management, inventory management, resource management, production planning AnyLogistix simulation, The Fresh Connection (TFC) game.

- Cultural adaptability

CERTIFICATIONS

- High Risk Work License (LF) – Forklift
- Responsible Service of Alcohol (RSA)
- Construction Induction - White Card
- Infection Control Training - COVID-19
- Driver's License & Reliable Transport

LANGUAGES

- **English**
  Native

- **Hindi**
  Native

- **ISYS2013 – Project Management:** Project planning, teamwork, and delivery using Microsoft Teams and Office

2. **Team Member**
   November 2022 to March 2023
   Organization: Dan Murphys

Duties:
- Handled opening and closing duties, including cleaning, restocking, and merchandise organisation.
- Delivered high-quality customer service to a diverse customer base, resolving inquiries, returns, refunds, and complaints.
- Processed transactions accurately and efficiently, including payments and receipts.
- Maintained inventory standards by sorting, labelling, and dating stock to minimise losses.

3. **Partial Diploma of IT Networking**
   Finish Date: 2021
   Institution: Upskilled

4. **Certificate II in Business**
   Finish Date: 2019
   Institution: YMCA

5. **High School**
   Finish Date: 2019
   Institution: Willetton Senior High School

PERSONAL TECH PROJECTS

- Web Apps built by me available at: shivamdokania.com (Under 'Projects')
  1. Scholar Mind: AI-driven research tool that answers questions using peer-reviewed literature databases. Answers from trusted journals.
  2. Calorie Tracking Web App: Track calories by searching the USDA and Open Food Facts database.
- Raspberry Pi Projects: Set up a home automation system controlling lights and sensors using Python scripts; created a personal media server for storing and streaming files across devices.
- Hosted projects on AWS (EC2) and a Raspberry Pi server, gaining practical experience with deployment, server setup, and basic networking.
- Developed Python automation scripts on Raspberry Pi for system monitoring and task automation.
- Utilized AI-assisted development tools (Google Gemini AI Studio) for prototyping, debugging, and optimization.