

Raymond Reid
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Grants Pass, Or. 97527
408-784-9018

February 3, 2016

Human Resource Manager
Kellogg

Dear Human Resource Manager:

In response to your recent advertisement, please accept this letter in application for the Merchandiser position currently available within your company.

As you can see from my enclosed resume, my degree in Business Management, as well as my diverse retail manager skills, make me a strong candidate for this position.

I would appreciate the opportunity to discuss my credentials with you at a mutually convenient time. Thank you for your consideration.

Respectfully yours,

Raymond Reid

Enclosure: Resume