



# RAZIYEH MOLLAEI

UX/UI DESIGNER &  
JUNIOR WEB DEVELOPER

## Contact



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## Skills

Figma  
Adobe XD  
UX Design  
Photoshop  
Illustrator  
Html / Css  
JavaScript  
Bootstrap  
Github



## About Me

Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills, flexible hard worker ready to learn and contribute to team success.



## Education

### Google UX Design Certificate - Online

August 2022 - October 2022

Completed rigorous training designed for entry-level job readiness. Topics included UX research fundamentals, inclusive design, wireframes and high-fidelity prototypes, and tools like Figma and Adobe XD. Completed hands-on projects and developed a portfolio with three projects.

### Junior Web Development - Bootcamp

May 2022 - August 2022

Generation Australia

### Visual Art & Design - Bachelor

January 2012 - May 2014

ACU University

### Visual Art & Design - Diploma

January 2011 - Dec 2011

ACU University



## Work Experience

### City of Casey

2021 - 2022

#### Recycling Educator

- Actively listened to residence, handled concerns quickly and escalated major issues to supervisor.
- Collaborated with team members to achieve target results.
- Resolved problems, improved operations and provided exceptional service.

### N & M Enterprises

2013 - 2017

#### Secretary

- Maintain organized filling system of paper and electronic documents.
- Coordinated communication, including taking calls, responding to emails and interfacing with clients.
- Created agendas, meeting notes and other documents to enhance collaborative processes.