



ACCOMPLISHMENT REPORT FY 2019

Library Services

Pres. Isabelo R. Evangelio Memorial Library



Republic of the Philippines
BATANGAS STATE UNIVERSITY
Rizal Avenue, Batangas City

PRESIDENT ISABELO EVANGELIO MEMORIAL LIBRARY
Tel. No.: (043) 300 - 2202 loc. 117 / (043) 980 - 0387 loc. 1150

EXECUTIVE SUMMARY

As gateway to knowledge and information, libraries play fundamental role in society. The resources and services they offer create opportunities for learning, support literacy and education and help shape the new ideas and perspectives that are central to a creative and innovative society.

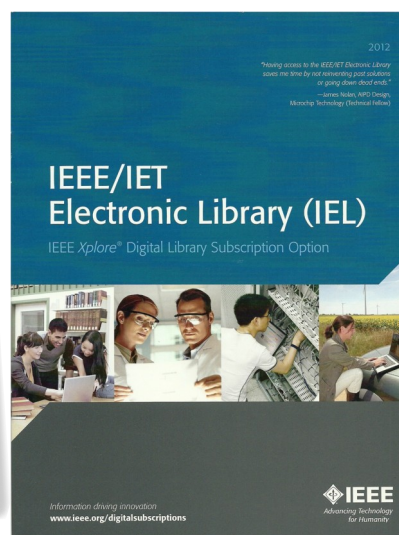
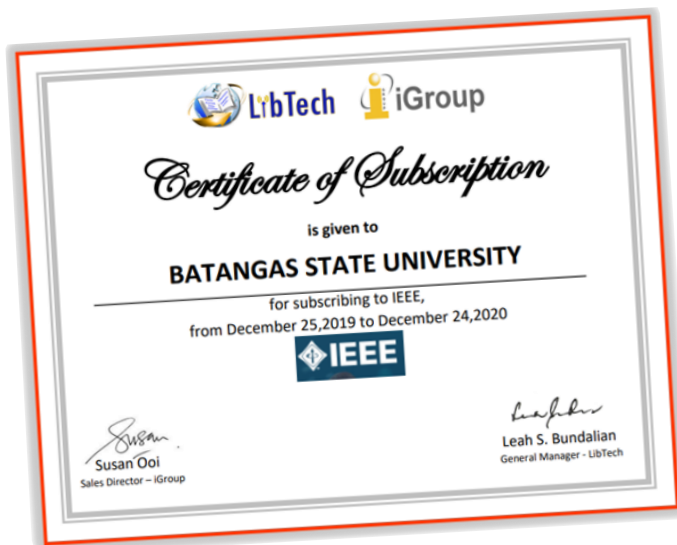
The University Library continues to be a hub of learning and activity to both teachers and students for academic nourishments. Thus, as a complementary partner in University's commitment to excellent service the University Library continuously provide relevant and updated collection of books, journals, electronic resources and other materials that are supportive of the curricular programs of the University. Its goal is geared towards the effective and efficient delivery of services to meet the research and information needs of its clients. Team collaboration among employees has been established in order to ensure customer satisfaction and everyone share ideas and knowledge towards a common goal.

Batangas State University Library is continuously providing some accomplishments that are vital in attaining the vision, mission and core values of the University. It is also trying its best to provide state-of-the-art facilities and equipment of international standards for fast and easy access to information since one of the goal of the library is to enrich its services through the provision of modern facilities and technologies and the latest innovative techniques to satisfy the users' need.

ACCOMPLISHMENT REPORT JANUARY - DECEMBER 2019

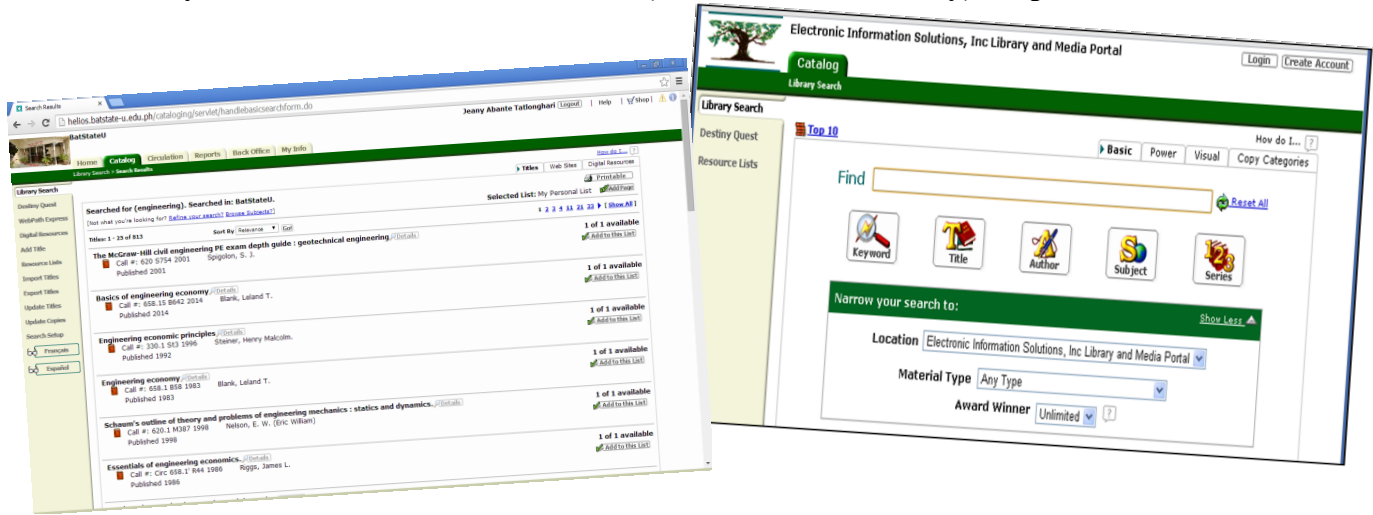
I. ONLINE SUBSCRIPTION

IEEE / IET Electronic Library Renewal : Php 3,000,000.00



Newspaper and Magazine Subscription (January to December) : Php 161,422.00

Library Automation Software Renewal (OPAC- Follett Destiny): Php 105,000.00



II. PROCUREMENT OF OFFICE SUPPLIES, FURNITURE and FIXTURES and ICT PERIPHERALS and SUPPLIES

PROJECT	YEAR	AMOUNT
Newspaper and Magazine Subscription (January to December)	2019	161,422.00
Procurement of Other Supplies and Furniture & Fixture	2019	821,000.00
Installation of WIFI, Additional Data / Telephone Outlets / Cables (Rough ins)	2019	78,810.00
Procurement of ICT peripherals and other ICT related supplies	2019	79,920.00

III. SERVICES

2019	Referral Letters		Certificate/s		Outside Researchers / Alumni	Total No. of Library Clients
Month	No. of Request	No. of Issued Letters	No. of Request	No. of Issued Certificates		
January	21	21	89	89	49	1,366
February	60	60	9	9	168	2,652
March	54	53	221	221	52	2,595
April	58	58	337	337	42	2,547
May	35	35	968	968	23	2,506
June	0	0	0	0	3	383
July	4	4	42	42	4	389
August	38	38	42	42	0	1,478
September	58	54	2	2	62	2,082
October	36	36	22	22	56	1,631
November	70	68	21	21	95	1,739
December	0	0	24	24	17	555
TOTAL	434	427	1,777	1,777	571	19,923

IV. OTHER ACCOMPLISHMENTS

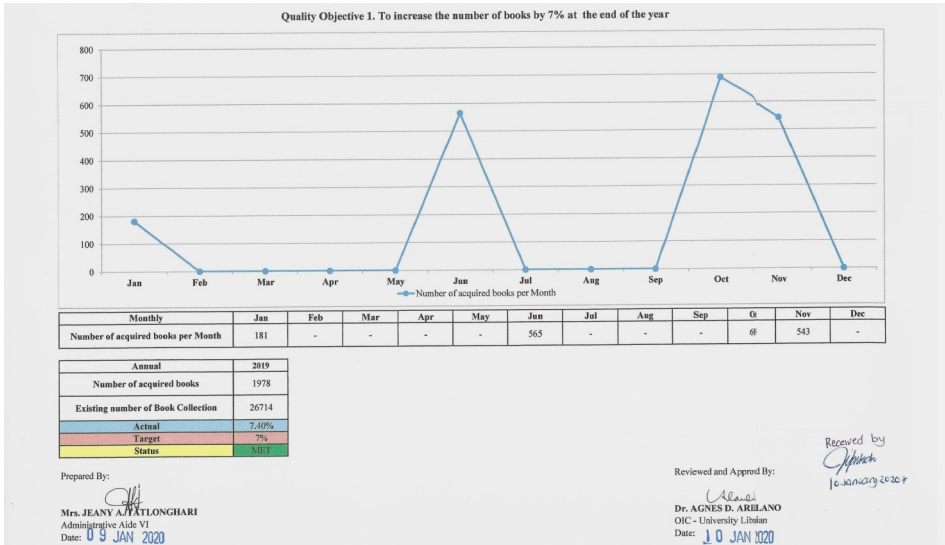
- Participated in the University’s Accreditation process and prepared the documents for Area VII - Library (University Wide)

Total Number of Accredited Programs : 35 Programs

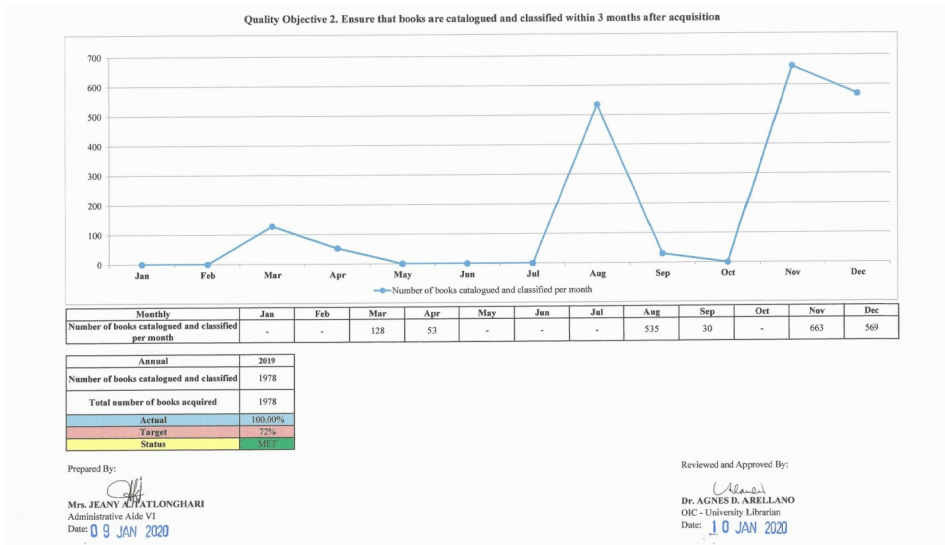
	PROGRAM		Campus / Level / Date	RATINGS	REMARKS
1	Bachelor of Elementary Education	1	Pablo Borbon Main I / II Level IV Phase 2 (04/24/19)	4.50	Passed
2	Bachelor of Secondary Education	2		4.50	Passed
3	BS Development Communication	3		4.50	Passed
4	BS Mechanical Engineering	4		4.96	Passed
5	BS Nursing	1	Pablo Borbon Main I Level II (08/20-22/19)	3.74	Passed
6	BS Nutrition and Dietetics	2		3.55	Revisit Area VI & IX
7	BS Agriculture	1	Lobo Campus Level I (08/20-22/19)	3.17	Passed
8	BS Forestry	2		3.17	Passed
9	BS Chemical Engineering	1	Pablo Borbon Main II Level III Phase 1 (revisit) (08/20-22/19)	4.20	Passed
10	BS Computer Science	2		4.08	Passed
11	BS Information Technology.	3		4.08	Passed
12	BS Business Administration	1	Rosario Campus Level II (09/10-12/19)	3.83	Passed
13	Bachelor of Industrial Technology	2		3.79	Passed
14	Bachelor of Elementary Education	3		3.77	Passed
15	Bachelor of Secondary Education	4		3.74	Passed
16	BS Hotel and Restaurant Management	1	Pablo Borbon Main I Level III Phase 2 (11/06/19)	4.00	Passed
17	Doctor of Education in Educational Manage- ment	1	Pablo Borbon Main I Level IV Phase 1 (revisit) (11/20- 22/2019)	4.60	Passed
18	Master of Arts in Education major in EM	2		4.54	Passed
19	BS Chemistry	3		4.56	Passed
20	BS Tourism Management	1	Pablo Borbon Main I Level III Phase 1 (11/20-22/19)	4.29	Passed
21	Master in Business Administration	2		4.28	Passed
22	BS Accounting Management	1	Pablo Borbon Main I Level II (11/20-22/19)	4.28	Passed
23	BS Customs Administration	2		4.30	Passed
24	Doctor of Public Administration	3		4.26	Passed
25	Bachelor of Industrial Technology	1	Malvar Campus Level III Phase 1 (11/20-22/19)	4.03	Passed
26	Bachelor of Elementary Education	2		4.10	Passed
27	Bachelor of Secondary Education	3		4.10	Passed
28	BS Accounting Management	4	Malvar Campus Level II (11/20-22/19)	4.00	Passed
29	BS Industrial Engineering	5		4.04	Passed
30	BS Information Technology	6		3.95	Passed
31	Master of Engineering	1	Pablo Borbon Main II Level I (12/3-5/19)	4.09	Passed
32	Master of Science in Electronics Engineering	2		4.07	Passed
33	MS Computer Engineering	3	Pablo Borbon Main II Level II (12/3-5/19)	4.02	Passed
34	MS Computer Science	4		4.02	Passed
35	MS Information Technology	5		4.01	Passed

• Met the established Quality Objectives targets of the office

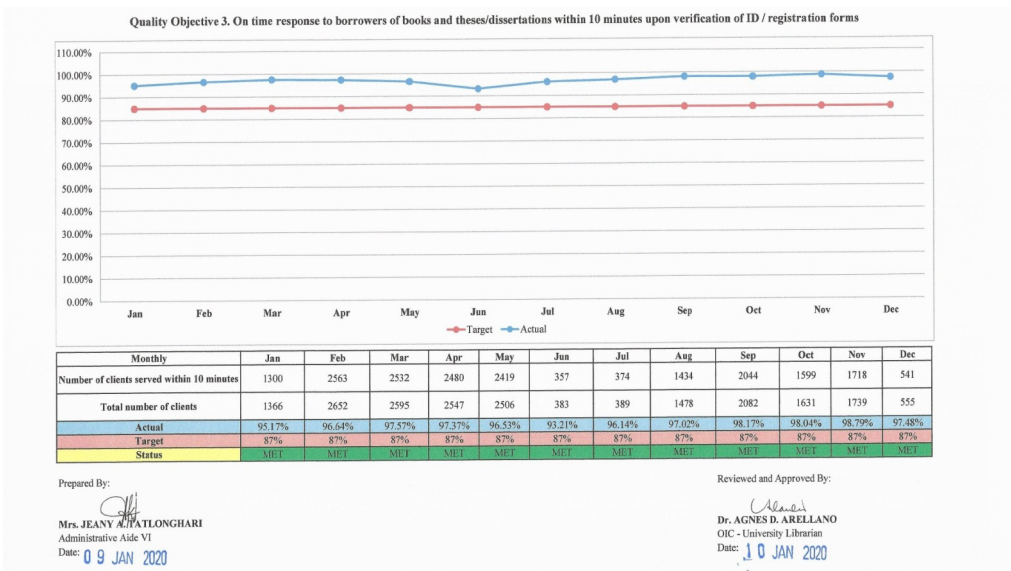
Quality Objectives 1 : To increase the number of books by 7% at the end of the year
Target : 7%



Quality Objectives 2 : Ensure that books are catalogued and classified within 3 months after acquisition
Target : 72%

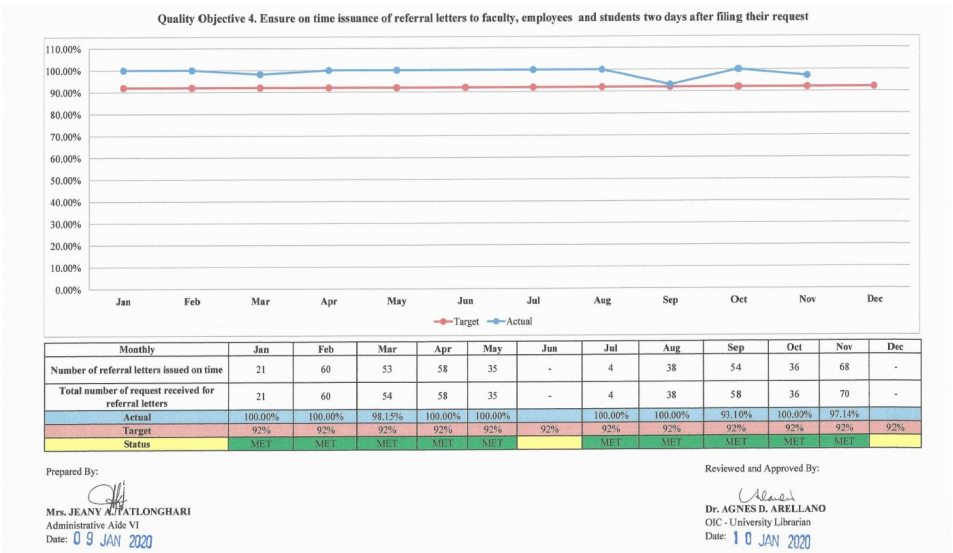


Quality Objectives 3 : On time response to borrowers of books and theses/dissertations within 10 minutes upon verification of ID / registration forms
Target : 87%



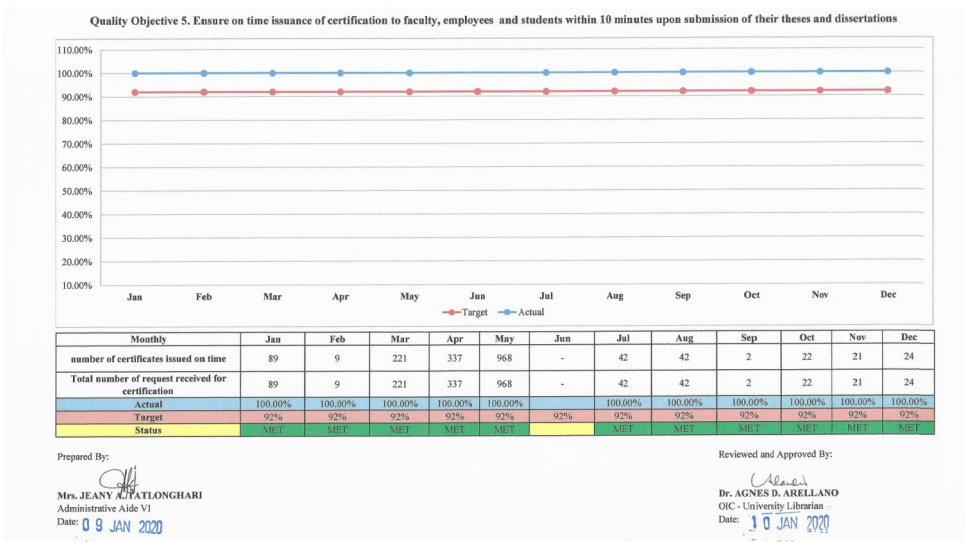
Quality Objectives 4 : Ensure on time issuance of referral letters to faculty, employees and students two days after filing their request

Target : 92%



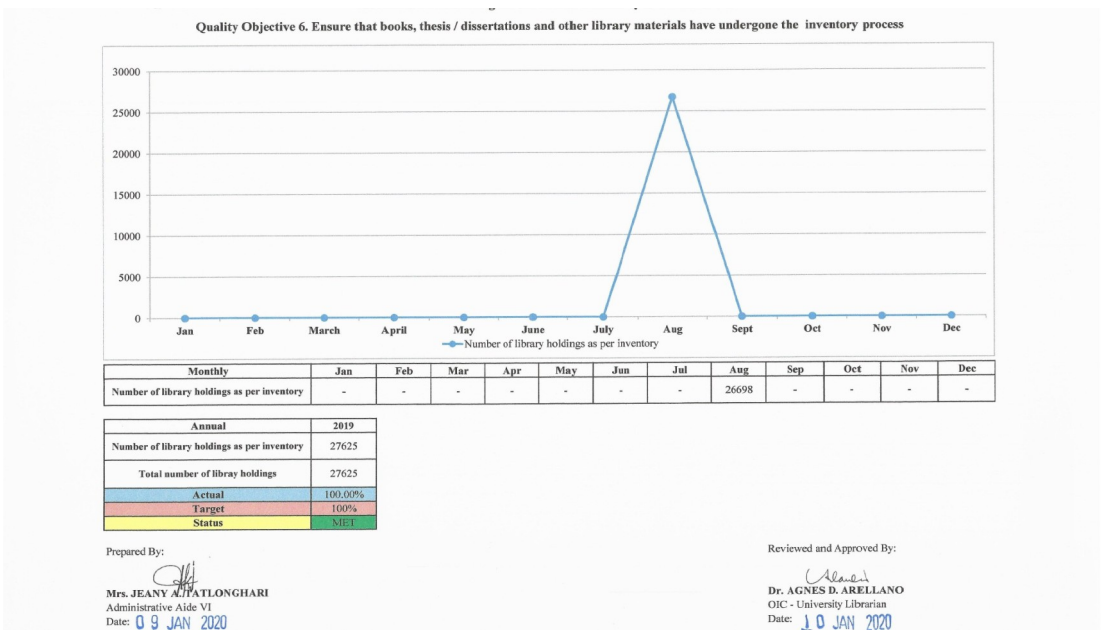
Quality Objectives 5 : Ensure on time issuance of certification to faculty, employees and students within 10 minutes upon submission of their theses and dissertations

Target : 92%

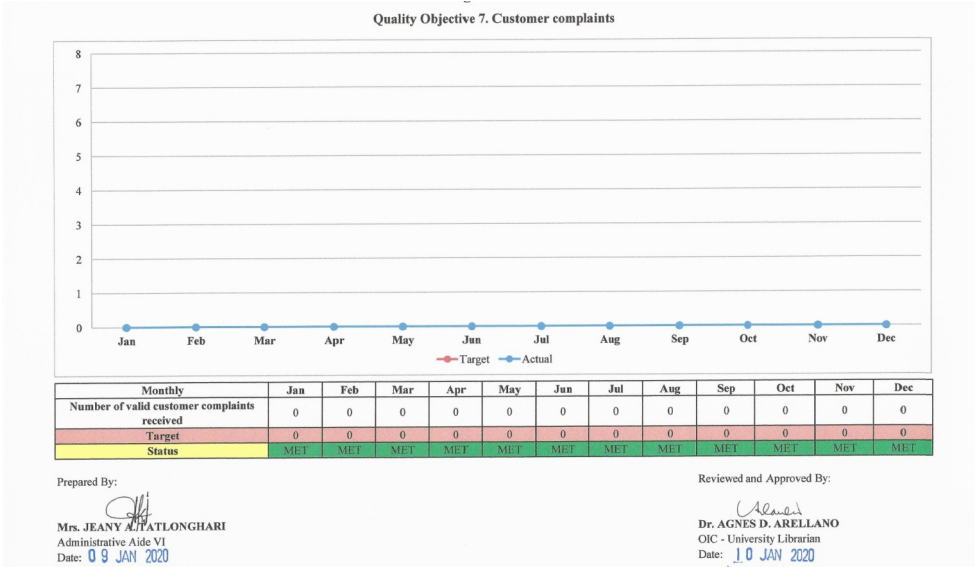


Quality Objectives 6 : Ensure that books, thesis / dissertations and other library materials have undergone the inventory process

Target : 100%



Quality Objectives 7 : To achieve zero customer complaints
Target : 0



Quality Objectives 8 : To achieve a satisfactory and above rating on Customer Satisfaction survey
Target : 92%



Prepared by:

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Approved:

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VP, Academic Affairs