DATE	ACCOMPLISHMENTS
January 26, 2022	DICT Cluster 3 Orientation ● Sir Benjie Discussed the guidelines and some information about the mission and vision of DICT Luzon Cluster 3.
January 27, 2022	● Download the open time clock app and explore some functionalities for the DTR.
January 28, 2022	● HR Officer Ms. Calayan gives us our Open time clock accounts for the login credentials. ● First clock in and clock out as a OJT trainee in DICT LC3

WEEK 1
ACCOMPLISHMENT REPORT

Name: Drendar Josh T. Dimasacat
Designation: OJT Front-end developer
Group: DICT LC3 Admin and Finance Division Document Management System

DATE	ACCOMPLISHMENTS
January 31, 2022	● OJT meeting about the project. ● Team up with other interns.
February 1-4, 2022	● Researching about DMS while waiting for the functional requirements that are needed.

WEEK 2
ACCOMPLISHMENT REPORT

Name: Drendar Josh T. Dimasacat
Designation: OJT Front-end developer
Group: DICT LC3 Admin and Finance Division Document Management System

DATE	ACCOMPLISHMENTS
February 7-9, 2022	● Making Design for and the possible color scheme of the system. ● Requested a follow up on the functional requirements. ● Waiting for the functional requirements of the system.
February 10, 2022	● Uploading acceptance, Agreement form and NDA to DICT LC3 ● OJT Meeting about the specs and functional requirements by Sir Fajarito and Ma'am Tabios.
February 11, 2022	● Strategic Group meeting about the DMS and the roles of every team member.

WEEK 3
ACCOMPLISHMENT REPORT

Name: Drendar Josh T. Dimasacat
Designation: OJT Front-end developer
Group: DICT LC3 Admin and Finance Division Document Management System

DATE	ACCOMPLISHMENTS
February 15, 2022	● Creating the login form for the DICT LC3 Admin and Finance DMS
February 16, 2022	● Team meeting and consultation about the UI of the login form and dashboard of the system.
February 17, 2022	● Exploring github and creating our project repository. ● Continuation of making the system functions
February 18, 2022	● Researching about the document meta-data and possible API for document viewing using PHP
February 19, 2022	● Created a function that can upload a specific file on the system and view them using Datatables API.

WEEK 4
ACCOMPLISHMENT REPORT

Name: Drendar Josh T. Dimasacat
Designation: OJT Front-end developer
Group: DICT LC3 Admin and Finance Division Document Management System

DATE	ACCOMPLISHMENTS
February 21, 2022	● Created possible database tables for admin and finance accounts. ● Established the final UI for the login.
February 22, 2022	● Create the Backend code for the login and logout function.
February 23, 2022	● Connecting the login interface to the dashboard interface. ● Quality check the security for the users within the system.
February 24, 2022	● Presenting our work to each other. ● Idea sharing and updates about their task

WEEK 5
ACCOMPLISHMENT REPORT

Name: Drendar Josh T. Dimasacat
Designation: OJT Front-end developer
Group: DICT LC3 Admin and Finance Division Document Management System

DIMASACAT DRENDAR JOSH T.
On-the-Job Trainee,
DICT Luzon Cluster 3
Date: 24/02/2022