

The BSE Limited.  
BSE Corporate Relationship Department  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P.J. Towers,  
Dalal Street, Fort,  
**Mumbai 400 001**

Scrip Code- 503806

SRF/SEC/BSE/NSE

Dear Sir,

National Stock Exchange of India Limited  
“Exchange Plaza”  
Bandra-Kurla Complex,  
Bandra (E )  
**Mumbai 400 051**

Scrip Code—SRF

15.01.2025

**Submission of Reconciliation of Share Capital Audit Report**

In pursuance of Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018, please find enclosed herewith a copy of Reconciliation of Share Capital Audit Report dated 14.01.2025 issued by Sanjay Grover & Associates, Company Secretaries for the quarter ended 31<sup>st</sup> December 2024 in PDF format. Please note that same is also being submitted in XBRL format.

Kindly take the same on record and acknowledge.

Thanking you,

Yours faithfully,

**For SRF Limited**

**Rajat Lakhpal**  
**Sr. VP (Corporate Compliance) & Company Secretary**

**Encl :A/a**

**SRF LIMITED**  
Block-C Sector 45  
Gurugram 122 003  
Haryana India  
Tel: +91-124—4354400  
Fax: +91-124—4354500  
E-mail: info@srfl.com  
Website: www.srf.com  
Regd. Office:  
Unit No. 236 & 237, 2nd Floor  
DLF Galleria, Mayur Place  
Noida Link Road  
Mayur Vihar Phase 1 Extension  
Delhi 110091

# **SANJAY GROVER & ASSOCIATES**

## **COMPANY SECRETARIES**

**B-88, 1<sup>ST</sup> Floor, Defence Colony, New Delhi – 110 024**  
**Tel.: (011) 4679 0000, Fax: (011) 4679 0012**  
**e-mail: contact@cssanjaygrover.in**  
**Website: www.cssanjaygrover.in**

**THE BOARD OF DIRECTORS,  
SRF LIMITED  
THE GALLERIA, DLF MAYUR VIHAR,  
UNIT NO. 236 & 237, 2<sup>nd</sup> FLOOR,  
MAYUR PALACE, MAYUR VIHAR  
PHASE I EXTN, NEW DELHI-110091**

### **RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

1.	For Quarter Ended	December 31, 2024	
2.	ISIN	INE647A01010	
3.	Face Value	Rs.10/- each	
4.	Name of the Company and CIN	<b>SRF LIMITED</b> <b>L18101DL1970PLC005197</b>	
5.	Registered Office Address	The Galleria, DLF Mayur Vihar, Unit No. 236 & 237, 2nd Floor, Mayur Palace, Mayur Vihar, Phase I Extn, New Delhi-110091	
6.	Correspondence Address	Block-C, Sector-45, Gurugram-122003, Haryana	
7.	Telephone	Tel. No: 011-49482870 Fax No: 011-49482900	
8.	E-mail id	<a href="mailto:cs@srf.com">cs@srf.com</a>	
9.	Name of the Stock Exchanges where the Company's equity shares are listed: <b>a) National Stock Exchange of India (NSE) Limited</b> <b>b) BSE Limited (BSE)</b>		
	Particulars	Number of Equity Shares	% of Total Issued Equity Capital
10.	Issued Capital	30,04,81,580	100
11.	Listed Capital (Exchange wise) a) NSE Limited b) BSE Limited	29,64,24,825 29,64,24,825	98.65 98.65
12.	Held in dematerialized form in NSDL	28,04,19,135	93.32
13.	Held in dematerialized form in CDSL	1,41,34,245	4.71

## SANJAY GROVER & ASSOCIATES

14.	Physical holdings	18,71,445	0.62
15.	<b>Total No. of Shares (12+13+14)</b>	<b>29,64,24,825</b>	<b>98.65</b>
16.	Reasons for difference, if any, between [10 &11] and [10 &15]:		
	a) 2,705 (0.00% of issued capital) equity shares were forfeited by the Company during the period 1978-80		
	b) 40,54,050 (1.35% of issued capital) equity shares were forfeited by the Company in the year 1997-98.		

17. Certifying the details of changes in Share Capital during the quarter under consideration are as per Table below: —

Particulars**	No. of Shares	Applied / Not Applied for Listing	Listed on stock Exchanges	Whether intimated to NSDL	Whether intimated to CDSL	In-principal approval pending from SE
<b>No Change</b>						

**\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, any other (to specify).**

18.	Register of Members is updated (Yes/No)	Yes
	If not, updated upto which date	Not Applicable
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	Nil
20.	Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?	Not Applicable

21. Mention the total number of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay: **Not applicable**

Total No. of Demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	NIL	NIL	Not Applicable
Pending for more than 21 days	NIL	NIL	Not Applicable

22.	Name, Telephone & Fax No. of the Compliance Officer of the Company	Mr. Rajat Lakhanpal Designation: Company Secretary & Compliance Officer Phone No. : +91 124 4354589 Fax No. : +91 124 5354500
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**SANJAY GROVER & ASSOCIATES**

23.	Name, Address, Telephone & E-mail ID, Firm Registration No. of Auditor:	Mr. Neeraj Arora Partner: Sanjay Grover & Associates, Company Secretaries (Firm Registration No. P2001DE052900) B-88, First Floor, Defence Colony, New Delhi – 110024 FCS No. 10781; CP No. 16186 Phone No.: +91 11 46790000 E-mail ID: <a href="mailto:sanjaygrover7@gmail.com">sanjaygrover7@gmail.com</a>
24.	Appointment of Common Agency for share registry work (If yes, name and address):	<b>KFin Technologies Limited</b>  Karvy Building Tower B, Plot No 31 & 32, Financial District Nanakramguda, Serilingampally Mandal, Hyderabad, Rangareddi, Telangana- 500032 Telephone: +91 4067162222
25.	Any other detail that the Auditor may like to provide, (e.g. BIFR company, Delisting from stock exchange, Company changed its name etc)	None

**For Sanjay Grover & Associates  
Company Secretaries  
Firm Registration No.: P2001DE052900  
Peer Review Certificate No.: 6311/2024**

Neeraj  
Arora Digital signature  
by Neeraj Arora  
Date: 2025.01.14  
18:11:52 +05'30'

**Neeraj Arora  
Partner  
CP No. 16186  
FCS No. 10781  
UDIN: F010781F003681943**

**New Delhi  
January 14, 2025**