



The BSE Limited.  
BSE Corporate Relationship Department  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P.J. Towers,  
Dalal Street, Fort,  
**Mumbai 400 001**

Scrip Code- 503806

National Stock Exchange of India Limited  
“Exchange Plaza”  
Bandra-Kurla Complex,  
Bandra (E )  
**Mumbai 400 051**

Scrip Code-SRF

**SRF/SEC**

21.07.2020

Dear Sir,

**Submission of Reconciliation of Share Capital Audit Report**

In compliance of Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018, please find enclosed herewith a copy of Reconciliation of Share Capital Audit Report dated 20.07.2020 issued by Sanjay Grover & Associates, Company Secretaries for the quarter ended 30<sup>th</sup> June, 2020 in PDF format. Please note that same is also being submitted in XBRL format.

Kindly take the same on record and acknowledge.

Thanking you,

**Yours faithfully,**

For SRF Limited

A handwritten signature in black ink, appearing to read "Rajat Lakhanpal".

**Rajat Lakhanpal**  
**Vice President (Corporate Compliance) & Company Secretary**

**SRF LIMITED**  
Block - C, Sector - 45  
Gurugram - 122 003  
Haryana, India  
Tel: +91-124-4354400  
Fax: +91-124-4354500  
Email: [info@srf.com](mailto:info@srf.com)  
Website: [www.srf.com](http://www.srf.com)

**Regd. Office:**  
Unit No. 236 and 237, 2nd Floor,  
DLF Galleria, Mayur Place  
Noida Link Road  
Mayur Vihar Phase I Extension  
Delhi -110 091

# **SANJAY GROVER & ASSOCIATES**

## **COMPANY SECRETARIES**

B-88, 1<sup>ST</sup> Floor, Defence Colony, New Delhi - 110 024  
Tel. : (011) 4679 0000, Fax : (011) 4679 0012  
e-mail : contact@cssanjaygrover.in  
website : www.cssanjaygrover.in

**THE BOARD OF DIRECTORS,  
SRF LIMITED  
THE GALLERIA, DLF MAYUR VIHAR,  
UNIT NO. 236 & 237 2ND FLOOR,  
MAYUR PLACE, MAYUR VIHAR  
PHASE I EXTN. NEW DELHI -110091**

### **CERTIFICATE**

### **RECONCILIATION OF SHARE CAPITAL AUDIT**

1. Quarter Ended : June 30, 2020
2. ISIN : INE647A01010
3. Face Value : Rs.10/- each
4. Name of the Company along with CIN : **SRF LIMITED**  
**L18101DL1970PLC005197**
5. Registered Office Address : The Galleria, DLF Mayur Vihar, Unit No. 236 & 237, 2nd Floor, Mayur Place, Mayur Vihar, Phase I Extn. New Delhi -110091
6. Correspondence Address : Block – C, Sector-45, Gurgaon-122003, Haryana
7. Telephone & Fax Nos : Tel No: 011 49482870  
Fax No: 011 49482900
8. E-mail address : cs@srf.com
9. Names of the Stock Exchanges where the Company's equity Shares are listed:  
a) **National Stock Exchange of India Limited**  
b) **BSE Limited**

S. No.	Particulars	Number of equity shares	% of Total Issued Capital
10.	Issued Capital	6,15,37,255	100.00
11.	Listed Capital (Exchange wise)		
	a) National Stock Exchange of India Limited	5,74,80,500	93.41
	b) BSE Limited	5,74,80,500	93.41
12.	Held in dematerialized form in NSDL	5,45,97,455	88.73
13.	Held in dematerialized form in CDSL	20,20,466	3.28
14.	Physical holdings	8,62,579	1.40
15.	Total No. of Shares (12+13+14)	5,74,80,500	93.41



SANJAY GROVER & ASSOCIATES

16. Reasons for difference between (10 &11) and (10 &15):

- (a) 2,705 equity shares were forfeited by Company in the year 1973-74.
- (b) 40,54,050 equity shares were forfeited by Company in the year 1997-98.

17. Details of changes in equity Share Capital during the quarter under consideration are as per Table below:

SI. No	Particulars	No. of Shares	Applied / Not Applied for Listing	Listed on stock Exchanges	Whether intimated to NSDL	Whether intimated to CDSL	In-principal approval pending from SE
1.	<b>Increase</b>						
2.	Rights Issue						
3.	Bonus Issue						
4.	Preferential Issue						
5.	Re-issue of Forfeited Shares						
6.	Employee Stock Option exercised	-----	-----	N.A.	-----	-----	-----
7.	Amalgamation/ Scheme of Arrangement						
8.	Conversion of Loans/Debentures/FCCB(s)						
	<b>Total (A)</b>	-	-	-	-	-	-
SI. No	Particulars	No. of Shares	Applied / Not Applied for De-Listing	De-Listed on stock Exchanges	Extinguish ed by NSDL	Extinguish ed by CDSL	In-principal approval pending from SE
9.	<b>Decrease</b>						
10.	Buy-back						
11.	Capital Reduction						
12.	Forfeiture	-----	-----	N.A.	-----	-----	-----
13.	Amalgamation/ Scheme of Arrangement						
	<b>Total (B)</b>	-	-	-	-	-	-
	<b>Net Increase/ Decrease (A-B)</b>	-	-	-	-	-	-



**SANJAY GROVER & ASSOCIATES**

18. Register of Members is updated (Yes/No): **Yes**

19. Reference of previous quarter with regards to excess dematerialization of shares:

-----**N.A.**-----

20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter?

-----**N.A.**-----

21. Total number of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

<b>Total No. of requests</b>	<b>No. of requests</b>	<b>No. of shares</b>	<b>Reasons for delay</b>
Confirmed after 21 days	Nil	Nil	Not Applicable
Pending for more than 21 days	Nil	Nil	Not Applicable

22. Name, Telephone & Fax No. of the Compliance Officer of the Company.

<b>Name</b>	<b>Telephone</b>	<b>Fax No.</b>
Mr. Rajat Lakhpal	0124-4354589	0124-4354500

23. Name, Address, Telephone & Fax No., Firm Registration No. of Auditor:

<b>Name</b>	<b>Address</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Firm Registration No.</b>
Devesh Kumar Vasisht (Membership No.: F8488)	Sanjay Grover & Associates, <b>Company Secretaries</b> B-88, First Floor, Defence Colony, New Delhi – 110024	011- 46790000	011- 46790012	P2001DE052900



SANJAY GROVER & ASSOCIATES

24. Common Agency for share registry work:

**Name :** KFin Technologies Private Limited (formerly known as Karvy Fintech Private Limited)

**Address:** Karvy Selenium, Tower- B, Plot No. 31 & 32, Financial district, Nanakramguda, Serilingampally Mandal, Hyderabad, Telangana -500032

25. Any other detail that the Auditor may like to provide:

Out of the total issued equity share capital of the Company, 12,556 equity shares were credited to the demat Account of Investor Education and Protection Fund (IEPF) Authority during the quarter ended on June 30, 2020 in accordance with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

<p>Date : 20<sup>th</sup> July, 2020 Place : New Delhi</p> 	<p><b>For SANJAY GROVER &amp; ASSOCIATES COMPANY SECRETARIES FIRM REGISTRATION NO.: P2001DE052900</b></p> <p><i>Devesh Kumar Vasisht</i></p> <p><b>DEVESH KUMAR VASISHT PARTNER FCS No. 8488 CP No. 13700 UDIN.: F008488B000475537</b></p>
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