

Ellsworth American Printing Service FTP Instructions

First, unless you have an existing FTP client, you'll need to download FileZilla.

<http://sourceforge.net/projects/filezilla/>

Click Download Filezilla on the page.

Click on Filezilla Client.

If you're running Windows, click on the green box with the ".exe" in it.

Otherwise, you'll need to download a client executable for your own operating system.

Download and install FileZilla.

Open FileZilla and create a site in the Site Manager (the icon just under "File"). You can also access it via the File menu itself, or by pressing CTRL+S.

Click on New Site, type in a name for the site, and fill out the following information:

HOST: eaprintingservice.com

PORT: 21

SERVER TYPE: FTP

LOGON TYPE: Normal

For Username and Password information, please contact Dewayne Larsen.

When you're finished, just click "Connect".

Double click "Printing Customers" in your lower right-hand window.

Double click on your name to get into your directory.

Once there, you can copy the address in the "Remote Site" text box.

Then, go back into your Site Manager and click on the "Advanced" tab.

Paste the address you just copied earlier into the "Default Remote Directory" box and click OK!

Thank you,
The Ellsworth American
667-2576