

# Eastern Maine Board (111) of Approved Basketball Officials

"One Rule, One Interpretation"

## **CONSTITUTION**

### ARTICLE I

The name of this organization shall be the Eastern Maine Board of Approved Basketball Officials.

### ARTICLE II – TERRITORY

Its territory shall include the counties of Penobscot (except the town of Patten), Piscataquis, Hancock, Waldo and Knox.

### ARTICLE III

The purpose of this organization shall be:

- A. To promote the welfare of the game of basketball, its players and officials.
- B. To unite all qualified basketball officials residing within the area covered by Article II.
- C. To establish and maintain the highest ideals of amateur sportsmanship in connection with the game of basketball.
- D. To develop among all basketball officials a thorough understanding of the rules of the game as officially adopted by the National Basketball Rules Committee of the National Federation of State High School Associations.

- E. To encourage and instruct every official to enforce all the rules of the game both in letter and in spirit.
- F. To cooperate with all organizations officially connected with the game of basketball in furthering its interest and ideals.

#### ARTICLE IV- OFFICERS

SECTION 1 – OFFICERS: The officers of this organization shall be a President, President-Elect, Vice President, Past President, Secretary / Treasurer, Official Interpreter, Assigner, Commission Representative and Basketball Council Representative. The officers, together with four members elected at large by the membership, shall constitute the Executive Committee. Should a member hold more than one office, additional members at large will be elected by the existing Executive Committee to maintain thirteen voting members on the Executive Board.

#### SECTION 2 – TERM OF OFFICE:

- A. The term of the office of the President shall be for a two-year term and the President may succeed themselves.
- 1. The term of office of the President – Elect shall be for a two-year term and then serve as President the following two years. The term of office of the Vice President shall be for two years and then serve as President-Elect the following two years. It is recommended that the Vice President be appointed from someone on the Executive Committee the prior year. Two (2) at large members shall be elected for two (2) year terms in even years and two (2) at large members shall be elected for two (2) year

terms in odd years. Any additional at large members shall be elected to one year terms as needed.

- B. The term of office of the Past President shall be for two years.
- C. The term of office of the Commission Representative shall be for three (3) years.
- D. The term of office for the Assigner, Interpreter and Secretary-Treasurer shall be for two (2) years, subject to approval by the Executive Committee.
- E. G. The term of office for the Basketball Council Representative shall be for three (3) years.
- F. The term of office of any officer may be terminated by 2/3 vote of the Executive Committee

SECTION 3 – ELECTION: Election of officers shall take place at the annual meeting of the organization and the newly elected officers shall take office immediately before adjournment of such meeting.

SECTION 4 – VACANCY: The Executive Committee shall have the power to fill a vacancy in any office, except the President, between annual meetings. Such appointment will be until the first annual meeting following such appointment. In case there is a vacancy in the office of President, the President-Elect shall become President.

SECTION 5 – DUTIES: The duties of the officers shall be those regularly pertaining to these offices.

## ARTICLE V – MEMBERSHIP

Any individual qualified to officiate in the game of basketball may become a member of this organization.

## SECTION 1 – HOW TO APPLY:

- A. The applicant must be a resident of the Eastern Maine Board's territory.
- B. The applicant shall be 18 years of age or over.
- C. The applicant must enroll in the training program conducted by the Official Interpreter, in the year he or she wished to qualify.
- D. Must pay an application fee, as determined by the Executive Committee, each year to enroll in the training program. ( includes books and tests)
- E. Must take and pass the official IAABO written examination given in the Fall or pass the Spring exam with at least an 86% score.
- F. Must pass the official IAABO practical floor test.
- G. Payment of their first year active dues, before receiving any Board 111 assignments.
- H. New members will officially be accepted and introduced at the Fall Business meeting following their passing of written and practical floor tests.

## SECTION 2 – TYPES OF MEMBERSHIP: Members may be classed into

Active/Officiating, Active Non-Officiating and Honorary.

- A. Active/Officiating membership shall be granted upon acceptance by IAABO and the issuance of a membership card by the IAABO Executive Director.
- B. Active/Non-Officiating, an individual who chooses not to officiate for that season and has been an active member for one (1) year. (local affiliation)
- C. Provisional membership shall be granted to any individual who has met the requirements of Section 1. Such membership shall be for two (2) years, the first shall be the year the applicant passes the official IAABO tests and is accepted by the Executive Committee and the second shall be the year immediately following.

Exception: Those prospective members who pass either E or F of Section 1, will be allowed to stay involved for One (1) year after passing either test to pursue full provisional membership status. Dues will not have to be paid until becoming a provisional member, nor will the training program application fee need to be paid again. The assigner may use these people, as needed, for sub-varsity assignments.

- D. The Board may grant honorary membership to individuals, who have rendered outstanding service to the Board, by a majority vote at the annual meeting. This honorary membership so voted shall be for life
- E. DUAL MEMBERSHIP: Active members in good standing with their parent Board may apply for dual membership to another Board(s) which may grant them membership as an active dual member. Such dual member shall have all the privileges of the Board(s) to which they have been granted dual status, except that each Board shall determine for itself if dual members may vote or hold office. Dual members shall not be subject to any rules or regulations greater than that required of a regular member of the Board. NOTE: A dual member must meet the requirements of their parent Board and such requirements of attendance as stipulated by the dual Board(s).
- F. IAABO LIFE: Elected by the International Assembly in accordance with the requirements set forth in the handbook and with no restrictions as to the number elected from any geographical area.
- G. IAABO HONORARY: Elected by the International Assembly in accordance with the requirements set forth in the handbook and with no restrictions as to the number elected from any geographical area.

H. BOARD LIFE: Membership will be granted at the discretion and vote of the membership.

I. BOARD HONORARY: Membership will be granted at the discretion and vote of the membership.

SECTION 3 – TRANSFER OF MEMBERSHIP: Members of other Boards, in good standing, may transfer his or her membership to this Board upon taking up residence in the area served by this Board and upon receipt of a letter from the secretary of their former Board stating that they are a member in good standing. Anyone who transfers to this Board and was in good standing from their prior Board shall be given credit for the spring business meeting if they were not a member of this Board at the time of the spring meeting.

SECTION 4 – COPY OF CONSTITUTION AND BY-LAWS: A copy of the Constitution and By- Laws is to be given to all new members.

SECTION 5 – DISCIPLINE OF MEMBERS: Members may be suspended for failing to live up to and abide by the letter and spirit of the Constitution and By –Laws on a majority vote of the Executive Committee. This section will abide with the requirements set forth in the IAABO Handbook.

SECTION 6 – LAPSED MEMBERSHIP: A member who has allowed membership to lapse for two or more years shall no longer be considered as a member of this Board and must follow the same procedures as any new applicant in order to again become a member of this organization. If, however, the membership has lapsed for less than two years, the member may be reinstated by paying their delinquent dues. The Board shall not require the written or practical floor test be taken for reinstatement.

## ARTICLE VI –MEMBERSHIP FEES

SECTION 1 – DUE DATE: Annual membership fees are due and payable on or before the Annual Spring Business meeting of each year.

### SECTION 2 – FEES:

A. Active/Officiating member's fees are Seventy-five (\$75.00) dollars per year. This includes the insurance plan for each official.

B. Active/Non-Officiating members fees are Forty (\$40.00) dollars per year.

Active/Non-Officiating members will not be covered by the insurance.

C. The Board will pay the fees of the Secretary and Interpreter.

SECTION 3 – FINES: A Twenty-five (\$25) dollar fine shall be assessed each member who fails to pay their fees by the Spring Business meeting. An additional Twenty-five (\$25) dollar fine will be assessed if fees are not paid by September 1 of the first calendar year. If a member has failed to pay fees by the next Spring Business meeting an additional Twenty-five (\$25) fine will be assessed. An additional fine of Twenty-Five (\$25) dollars will be assessed if fees are not paid by September of the second calendar year. If a member has failed to pay fees for two consecutive (2) years, this is the point in time the member will be dropped from the membership with no right to appeal if their fees are still unpaid. During any calendar year, members with unpaid fees are not eligible for game assignments.

## ARTICLE VII – EXAMINATION

SECTION 1 – TRAINING PROGRAM: The training program will consist of the following:

- A. A series of rule interpretation clinics conducted by the Official Interpreter. Each applicant must attend at least three such clinics.
- B. A clinic on floor mechanics.
- C. The written IAABO test to be given in the Fall as per IAABO and an additional exam is offered in the Spring.
- D. If successful on the written test a practical floor test conducted by the Official Interpreter and a committee appointed by the Interpreter.

SECTION 2 – WRITTEN EXAM: Each active member shall take the same written examination as the applicants take in the Fall.

Any active member not meeting the above requirement will be referred to the Executive Committee for further action.

- A. Any active member not receiving a passing score (86%) on the examination must meet with the Official Interpreter prior to working any games.
- B. The written examination will be conducted by the Official Interpreter at one site in the Board's territory.
- C. The scores on the written examination will be forwarded to the State Basketball Commissioner.
- D. Any official who fails the Fall exam must take and pass the Spring exam to be eligible for varsity assignments the following December. January and February varsity assignments will be contingent upon passing the preceding Fall exam.

For example:

1. Fail the test in Fall 2005 and Spring 2006, ineligible for December 2006 varsity assignments.



2. Fail the test in Fall 2005, Spring 2006 and Fall 2006, ineligible for December 2006, January and February 2007 varsity assignments.

SECTION 3 – MANUAL TEST: Each active member shall take a written test on the Manual. This test will be given on the same date as the IAABO written test.

## ARTICLE VIII – MEETINGS

SECTION 1 – NUMBER OF MEETINGS: There will be a minimum of six (6) regular meetings of the Board during the year and will be held at the discretion of the President and/or Executive Committee A Fall Conference may be held in place of five (5) meetings. Individuals unable to attend the Fall Conference must contact the Secretary in writing by October 1 of each calendar year to make alternative arrangements. The Fall Business Meeting will be called to discuss business that may properly come before the Board. The Annual Spring Business Meeting, which is the first meeting of the new year, will be held for yearly reports, election of officers for the ensuing year and any other business that may properly come before the Board. The remaining meetings shall be devoted to rules study, officiating procedure and assignments.

SECTION 2 – ANNUAL SPRING BUSINESS MEETING: the outgoing officers will conduct The Annual Spring Business Meeting.

SECTION 3 – QUORUM: A quorum of one-third (1/3) of the active members shall be required to hold a meeting to conduct official business of the Board.

SECTION 4 – CONSTITUTION AND BY-LAWS AMENDED: This Constitution and By-Law may be amended by two-thirds (2/3) majority vote of the members present at a

regular meeting or at a meeting held for that purpose. Any Constitution and By-Laws change must be presented at a business meeting but cannot be voted upon until the ensuing business meeting.

SECTION 5 – ATTENDANCE: Each active member must attend at least three (3) rule interpretation meetings set by the Executive Committee. Any active member not meeting this requirement will be referred to the Executive Committee for further action. Violation of this requirement, upon a decision by the Executive Committee, may result in suspension of the member for one year.

SECTION 6 – CREDIT: Any member who cannot attend the Annual Spring or Fall Business Meeting(s), can request credit for the meeting (s). The member can be requested to appear before the Executive Committee if any questions arise.

SECTION 7-MPA CLINIC: Board #111 members must attend an MPA Clinic each year to be eligible to officiate varsity games.

## ARTICLE IX – INTERPRETATION/IAABO MEETINGS

SECTION 1 – NUMBER OF MEETINGS: Interpretation meetings will be conducted at least four (4) times during the basketball season in the area covered by the Board. The Executive Committee is to make arrangements. A Fall Conference may replace some of these meetings.

SECTION 2 – EXPENSES PAID: The Board will pay the expenses of the Official Interpreter to the Annual IAABO Fall Meeting each year.

SECTION 3 – DIRECTION OF: The interpretation meetings will be held under the direction of the Official Interpreter.

SECTION 4 – EXPENSES: the Board will pay Expenses of the Official Interpreter, when conducting official business of the Board.

SECTION 5 – EXPENSES: The Board may pay expenses of the Secretary to attend the Annual Spring IAABO meeting.

#### ARTICLE X – FEES

SECTION 1 – MPA FEES: Fees for boys and girls secondary games and travel will be the same as those set in negotiations with the MPA and the State Basketball Council.

SECTION 2 – MINIMUM FEES: The minimum fees for Post- Secondary men and women games served by the Board will be set by the Board.

#### ARTICLE XI – HONORARIUMS TO OFFICERS

The Secretary – Treasurer and the Official Interpreter will each be paid an honorarium of one thousand dollars (\$1,000) per year to perform the duties of that office. The person doing the Rating System will be paid an honorarium of two hundred dollars (\$200) per year.

#### ARTICLE XII – COMPLAINTS

Any complaints about a fellow official must be made in writing and filed with the Secretary, who will see that it is submitted to the Executive Committee for appropriate action.

#### ARTICLE XIII – WORKING CONDITIONS

SECTION 1 – ASSIGNMENT PROGRAM: When the assignment program is in effect all members will abide with the rules and regulations set forth by the membership of this Board. Violation of this section will be submitted to the Executive Committee for appropriate action as stated in the rules and regulations. Be it understood that the Assignment System is part of the Constitution and By-Law. (A copy of the Assignment Guidelines is available from the Board Secretary.)

SECTION 2 – NON-BOARD: Members of this Board are not allowed to work a school authorized game (middle school level, high school level) with a non-board official  
Penalty for the violation of this section may be suspension upon a decision by the Executive Committee.

SECTION 3 – No high school varsity game shall be worked by one official unless his or her fellow official is unable to work due to illness or accident. If the Hardship Clause is granted, a plan may be presented by the Commissioner.

SECTION 4 – No two officials shall work two varsity games at one program unless the MPA Hardship Clause is granted or approved by the State Basketball Commissioner.

SECTION 5– SOLICITING GAMES: No member shall solicit games by letter or orally from any school and or assigner other than to announce their transfer from another area. Violation of this section, upon conviction by the Executive Committee, may result in suspension of the member for one year from the following April 1.

SECTION 6– AFFILIATION WITH A SCHOOL SYSTEM: Any school employee affiliated with a school system will not accept a varsity game, home or away, of the high school of that school system with which they are affiliated. The penalty shall be suspension for one year from the following April 1.

SECTION § 7– PROVISIOINAL MEMBERS: Any provisional member shall not work any boys or girls varsity game during his or her provisional membership unless in an emergency.

#### ARTICLE XIV – COMMITTEES

The President shall appoint members to the standing committees and other committees that are deemed necessary.

Some such committees shall be:

- A. Public Relations
- B. Constitution, Ethics and Grievance
- C. Assignment and Rating System
- D. Nominating
- E. Awards, Banquet and Membership
- F. Sportsmanship
- G. James DiFrederico Award
- H. Officials Evaluation

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