

IAABO Board # 111 Policy on Solicitation

Purpose – The purpose of this policy is to clearly define Article VIII Section 5 of the IAABO Board # 111 Constitution (Soliciting Games), and Section D-1 of the IAABO Board # 111 Ethics Compliance and Appeals Policy.

The Board is an organization which provides the services of its member basketball officials both by contract of the Maine Principals' Association (MPA) to secondary schools, and as a board to other non-secondary educational organizations desiring the services of certified basketball officials. The Board relies on those relationships for the economic and educational well-being of its members, and to the organization as a whole.

Definitions – For the purpose of this policy, key words are defined as follows: Board – The membership organization known as IAABO Board # 111.

- Solicit – To make a request, either orally or in written (including electronic) form, for game assignments or game assigning responsibilities.
- School – An organization, publicly or privately operated, that provides educational services, and for the purpose of this policy, sponsors basketball contests for its students, and located within the Board's territory.
- School Personnel – Any person employed by a public or private educational organization located within the Board's territory.
- Sponsor – An organization representing one or more public or private educational organizations located within the Board's territory.
- Assign – the act of choosing a member to fulfill the responsibilities of officiating a scheduled basketball contest.
- Assignment – A contractual obligation between the Board member and the sponsor of a scheduled basketball contest.
- Assigner (Assignor) – The official duly elected by the Board to make assignments. Member – any member as defined by article V of the IAABO Board # 111 Constitution
- Board of Directors – The elected officials of the Board as defined by the organization's constitution
- Ethics Committee – Those members of the Board designated by the Board President to serve as the committee charged with enforcing the Ethics Compliance and Appeals Policy

Authority, Amendment & Scope – This policy shall be adhered to by all Board members. Board of Directors. Any amendment to this policy shall become effective 30-days following enactment by the Board of Directors and notification of the enactment date to the Board by the fastest means possible.

The policy applies to all public and private schools within the territory covered by the Board as defined in the Assignment Policy; Sec 1 This policy shall not apply to the following:

Non IAABO Board # 111 members, Scrimmages / non-regular season basketball contests, Non-educational institution basketball contests such as the YMCA, Local Recreation Committees, AAU, and other organizations that do not fall under the auspices of a public or private school.

Standards

1. Solicitation from schools/sponsors – No Board member, other than the duly elected Assigner shall make any offer to assign officials to basketball games for any school or school sponsor on behalf of the Board. No board

member shall request of any school official to be assigned to any regular season school games.

2. Solicitation as private individual – No Board member shall act as a private individual and make any offer to assign officials to basketball games for any school or school sponsor while a member of the Board.

3. Solicitation from the Assigner – No Board member shall initiate contact with the Board Assigner other than through the assignment availability system and request to be assigned to basketball games. All such contact shall be done through the system in place to indicate that a member is available for duty on a particular date and time.

4. Solicitation by schools to members – Any solicitation request by an educational organization to a Board member shall have the Board member refer the requesting school to the Board Assigner.

5. Assignments by Board Members – Any Board Member making assignments for schools/sponsors in the Board territory shall first notify the Board Secretary that they will become an Active/Non-Officiating member, or shall resign as a board member without any expectation of dues refund.

6. Acceptance of Assignments from Non Board Assigner – Board members may accept assignments at schools assigned by persons other than the Board Assigner. If a member accepts a non-Board assignment, and does not indicate they are unavailable for a Board assignment on that same date, it will be assumed that the member is available for a Board assignment and is obligated to fulfill any Board assignment made for that date. If a Board member is working a non-Board assignment with a non-Board official, the uniform shirt worn by the Board member shall not be the official uniform of the Board.

Violations

Failure to comply with the above standards shall be considered a violation of the Ethics Compliance and Appeals Policy, and upon proper complaint being filed with the Ethics Committee shall be investigated as such.

Guidelines/Examples (Casebook)

1. *The Athletic Director of Smallville Middle School publishes a request for proposals to provide basketball referees for its regular games. May a Board member submit a proposal?* No. The proposal must come from the Board Assigner. To submit a proposal would be in clear conflict with the Board, as it would place members in a potentially awkward situation should they be assigned by the non-Board assigner.

2. *An Athletic Director for Smallville Middle School approaches a member and asks if they would be willing to assign officials for its regular season games. May the Board member agree to do this?* Yes, but only if the Board member agrees to become an active/non-officiating member prior to making assignments. First, though, the Board member should refer the requesting school to the Board Assigner

3. *The Athletic Director for BigCity High requests a member to find a couple of referees for a scrimmage with Cross-Town Rival High before the regular season begins. May the member do so?* Yes, this policy does not apply to scrimmages, however, the member should be aware of MPA policies and be sure that any scrimmage complies with those policies.

4. *A board member who had blocked out a busy date because they had a family obligation finds that they are now going to be available on that date. Can the member call the assigner to request a game for that date?* No,

with a caveat. If the availability is less than 48-hours away, the member may contact the assigner to let them know that the member is now available. Prior to that, the member must use the assignment availability system to indicate their availability.

5. *A board member has agreed with the local YMCA to find referees for the travel league games it plays. May the board member make such assignments to other board members?* Yes, the YMCA is not a school, however the other board members have a first obligation to the board assigner to be available for and fulfill assignments.

6. *A member's local middle school knows they are a referee and requests that the member officiate their regular season games with a non-member. May the member officiate those games?* Yes, however the member must either block availability on those game dates or accept assignments from the board on those dates. Additionally, because a non-board member will be working with the member, the official uniform shirt shall not be worn.

7. *The non-Board assigner for the Smallville Middle School system requests two members to officiate a regular season game. May the members do so?* Yes, provided both members either block Board availability or be willing to fulfill Board assignments on that date. Both members may wear Board uniforms, as both are certified Board officials, however the Board's insurance will not cover the members for this assignment.

Adopted 11/2011

Revised 1-11-2015