

Founded 1928 Registered Charity Number 270142

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3 December 2015

To whom it may concern,

## Reference: Irfan Qureshi

I write to confirm that Irfan Qureshi has been employed by Frenford since 2013 and works as duty officer and sports coach.

Mr Qureshi is an outstanding worker who thrives on challenges and deadlines. A very well presented young man with brilliant communications skills. Mr Qureshi has undertaken responsibilities ranging from supervision of the building to managing the building, finances and dealing directly with customers.

Mr Qureshi has an outstanding punctuality and attendance record. He is reliable and honest but most importantly he is a person that takes each responsibility with pride and and attention to detail.

Please feel free to contact me should you require any further information

Yours faithfully

Irfan Shah

Manager

Dear Sir/madam,

I can confirm that I have known Irfan Qureshi for around 3 years.

I know him through his volunteering and playing recreational basketball, and have always found Irfan to be a hard-working, honest, reliable colleague who is able to communicate well with a variety of different age groups including adults such as the parents of the players he coaches. I have always been impressed with the way Irfan has conducted himself and has always been professional with the way he's approached work.

I would highly recommend Irfan for any job at your company and I'm sure that he will do a great job and would be a great asset to your business.

If you have any specific questions please feel free to contact me for more details,

Yours faithfully

**Daniel Oliver** 

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