

# The Team Canvas

Version 1.0 | English | [theteamcanvas.com](http://theteamcanvas.com)

Most important things to talk about in the team to make sure your work as a group is productive, happy and stress-free

TEAM NAME Mejana DATE 17.10.2024

<b>PEOPLE &amp; ROLES</b> What are our names and the roles we have in the team?  Jan Lipovski - Manager Mehmed Dedic - Technic Nadja Kamalanathan - Analyst	<b>GOALS</b> What we want to achieve as a group? What are our key goals that are feasible, measurable and time-bounded? - Representing common interests  - Increasing efficiency and productivity - Solving problems together	<b>VALUES</b> What do we stand for? What are guiding principles? What are our common values that we want to be at the core of our team?  Respect Collaboration Diversity Innovation	<b>RULES &amp; ACTION POINTS</b> What are the rules we want to introduce after doing this session? How do we communicate and keep everyone up to date? How do we make decisions? How do we execute and evaluate what we do?  Respectful Communication Regular Review Meetings Central Communication Platform
<b>PERSONAL GOALS</b> What are our individual personal goals? Are there personal agendas that we want to open up?  Learn new skills Build stronger relationships		<b>PURPOSE</b> Why are we doing what we are doing in the first place?  Lifelong Learning	<b>NEEDS &amp; EXPECTATIONS</b> What each one of us needs to be successful? What are our personal needs towards the team to be at our best?  Safe environment Collaboration and networking Clear vision and goals
<b>STRENGTHS &amp; ASSETS</b> What are the skills we have in the team that will help us achieve our goals? What are interpersonal/soft skills that we have? What are we good at, individually and as a team?  Teamwork Creativity Diversity of Experience Adaptability		<b>WEAKNESSES &amp; DEVELOPMENT AREAS</b> What are the weaknesses we have, individually and as a team? What our teammates should know about us? What are some obstacles we see ahead us that we are likely to face?  Market Changes External stressors (exam stress)	