



# TEAM CANVAS

☰ Can be used for categorie(s)...	Team & Collaboration (B)
☰ Use during phase...	START

## Team Canvas

Version 0.8 | theteamcanvas.com | hello@theteamcanvas.com

Most important things to talk about in the team to make sure your work as a group is productive, happy and stress-free

Team name Cyber24 Date 17.10.2024

<b>PEOPLE &amp; ROLES</b> What are our names and the roles we have in the team?  Andriy Techie Armin Creative Fatima Manager Lina Communication Philipp Analyst Tobias Analyst  What are we called as a team?	<b>COMMON GOALS</b> What do you as a group really want to achieve? What is our key goal that is feasible, reasonable and time-bounded? Sustainable Business idea  Improve our skills especially teamwork having good teamwork create strong bui good cooperation get through the class  <b>PERSONAL GOALS</b> What are our individual personal goals? Are there personal agendas that we want to open up? learn more than what we have learned -- learn progress creativity enhance personal skills learn more about common rprogramms Be organised and efficient	<b>PURPOSE</b> Create a safe worry free space for parents and children Why are we doing what we are doing in the first place?	<b>VALUES</b> What do we stand for? What are guiding principles? What are our common values that we want to discipline the core of our team?  discipline transparency discussion culture respect Communication on equal terms  <b>NEEDS &amp; EXPECTATIONS</b> What each one of us needs to be successful? What are our personal needs towards the team? What are our best?  structure good communication Time mamangement Efficient teamwork Sense of responsibility	<b>RULES &amp; ACTIVITIES</b> What are the rules we want to introduce after doing this session? How do we communicate and keep everyone up to date? How do we make decisions? How do we execute and evaluate what we do?  Jour fixe agile working method design thinking
<b>STRENGTHS &amp; ASSETS</b> What are the skills we have in the team that will help us achieve our goals? What are interpersonal/soft skills that we have? What are we good at, individually and as a team?  Team athmosphere Listening skills Empathy on different levels String Mindset Different backgrounds =Different skills		<b>WEAKNESSES &amp; RISKS</b> What are the weaknesses we have, individually and as a team? What our teammates should know about us? What are some obstacles we see ahead us that we are likely to face?  frustration due to slow progress String role thinking distraction concentration confusion chaos		

Team Canvas by theteamcanvas.com. Created by Alexey Ivanov, Dmitry Voloshchuk  
Team Canvas is inspired by Business Model Canvas by Strategyzer.

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## What

The Team Canvas is a tool that helps you structure yourselves as a team and get an overview of how you like to work together, what guides you, where you have strengths and weaknesses, and who is responsible for what.

Following the motto "**In teams, the things you don't talk about tend to matter the most**" - the Team Canvas is a method that encourages you to discuss these things with each other.

# Why

Teams are usually thought to go through **four phases** of development (much like we humans do):

- At the beginning in the "**forming phase**", group members are primarily concerned with belonging and rarely raise concerns (like toddlers and their parents)
- In the "**storming phase** ", the first conflicts arise and mutual dependencies develop (like teenagers and their parents)
- In the "**norming phase** " the team members learn to work together efficiently (like young adults)
- In the "**performance phase** " the team has clarified all framework conditions and works efficiently and smoothly together

**! However**, most teams get stuck between the first and second phases, especially when conflicts arise. If you work as a team from the beginning to clarify the framework for your collaboration, you can avoid this.

# HOW

Use the canvas as a basis to talk as a team about how you envision collaboration. You can always adjust the Canvas and refer to it over time, so feel free to understand it as dynamic rather than static.

Here are a few questions that can help you reflect on team collaboration:

- What differences do we perceive among us on the team?
- How do we deal with each other, how do we talk to each other?
- How can we use our differences to generate even greater added value together?
- How can we create a creative and safe "space" for our team members - but also other stakeholders - where everyone feels safe to share their observations, intuitions, suggestions for ideas or projects ?
- Who do we trust to play what role in the team's fabric?
- What causes tension or stress in our team ?
- How can we encourage everyone to treat each other with mutual respect and to make our strengths and resources available to the team?

