

**EXIT CLARANCE FORM**

Full Name:	Nguyen Ngoc Nguyen			WD ID:	WD	
Division:	Finance & Actuary		▼	Last Working Day:	Fri, Oct 17, 2025	
Work Employee's mail:	Ngoc.Nguyen3@manulife.com			Line manager's mail:	Ngoc.Nguyen3@manulife.com	

Facilities Vật dụng	Quantity Số lượng	Status Tình Trạng	Verifier Người Nhận	Confirmation Xác Nhận
<b>1. Confirmation of F&amp;A / Xác nhận của F&amp;A</b>				
Advanced Payment (If any)				Approved
<b>2. Surrender the following to COS / Bàn giao cho COS</b>				
Taxi & Grab				Approved
Access Card/Thẻ Ra vào				Approved
<b>3. Surrender the following to IT / Bàn giao các thiết bị sau đây cho IT</b>				
IT Equipment & Assets/ Terminate user account on ServiceNow				Approved
<b>4. Surrender the following to HR / Bàn giao cho HR</b>				
LOMA study debt (if any)				Approved
Temporary Resident Card (applicable only to Expat/Assignee)				Approved
Sign-On Bonus (if any)				Approved
Personal loans debt (if any)				Approved

Credit Card (if any)

Approved

Employee's Confirmation

Manager's Confirmation

Approved

Approved

If you wish to receive the E-Exit Clearance form after completion, please provide your personal email address:

nguyenngocnguyen rtc@gmail.com