

**EXIT CLARANCE FORM**

Full Name:	Nguyen Ngoc Nguyen			WD ID:	WD	
Division:	Finance & Actuary			Last Working Day:	Fri, Oct 17, 2025	
Work Employee's mail:	Ngoc.Nguyen3@manulife.com			Line manager's mail:	Ngoc.Nguyen3@manulife.com	

Facilities Vật dụng	Quantity Số lượng	Status Tình Trạng	Verifier Người Nhận	Confirmation Xác Nhận
<b>1. Confirmation of F&amp;A / Xác nhận của F&amp;A</b>				
Advanced Payment (If any)				2110 145 true <b>Approved</b>
<b>2. Surrender the following to COS / Bàn giao cho COS</b>				
Taxi & Grab				2108 145 true <b>Approved</b>
Access Card/Thẻ Ra vào				2109 145 true <b>Approved</b>
<b>3. Surrender the following to IT / Bàn giao các thiết bị sau đây cho IT</b>				
IT Equipment & Assets/ Terminate user account on ServiceNow				2107 145 true <b>Approved</b>
<b>4. Surrender the following to HR / Bàn giao cho HR</b>				
LOMA study debt (if any)				2112 145 true <b>Approved</b>
Temporary Resident Card (applicable only to Expat/Assignee)				2113 145 true <b>Approved</b>
Sign-On Bonus (if any)				2114 145 true <b>Approved</b>
Personal loans debt (if any)				2115 145 true <b>Approved</b>
				2116 145 true

Credit Card (if any)

Approved

Employee's Confirmation

Manager's Confirmation

Approved

Approved

If you wish to receive the E-Exit Clearance form after completion, please provide your personal email address: