	Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City		Department:	Industry Linkages and Development Office
			Document Code:	QF-SIP-02
	STUDENT INTERNSHIP PROGRAM AGREEMENT		Rev. No.: Effective Date:	04 November 30, 2021

- I. The _____ Department of Social Welfare and Development _____ will permit

 (Name of SIP Center)
 Isaac Asreil D. Sermona _____ to enter its premises as a
 (Name of Student Intern)
 student-intern for purposes of gaining experience in the field of BS Information Technology.
 (Course Major)
- II. The training course requires 600 hours of work experience. The student-trainee will report in accordance with the approved work schedule of the training center (January to May 2025)
- III. The SIP supervisor and/or ILDO coordinator shall, with the assistance of the SIP Center Supervisor, prepare a training plan for the student-intern.
- IV. The student-intern shall not be paid compensation; however, the SIP Center is not prohibited to provide allowance to the student-intern at its own discretion.
- V. There shall be no employer-employee relationship between the student-intern and the SIP Center. Neither shall the student-intern displace a regular worker, nor substitute for a worker needed by the SIP Center.
- VI. The student-intern while in the process of gaining occupational experience, will not be permitted to remain in any operation, job, or phase of the occupation beyond the period of time necessary for him to become proficient.
- VII. The parent/guardian shall be responsible for the personal conduct of the student-intern while on training, which may result to damages or injury to the SIP Center, fellow interns and company personnel, arising from the student-intern's negligence and/or malicious acts.
- VIII. All complaints relative to the student internship program either raised by the student-intern or the SIP Center, shall be channeled to the SIP Supervisor and/or ILDO Coordinator for proper disposition.
- IX. The SIP Supervisor and/or ILDO Coordinator and the SIP Center Supervisor shall have the authority to transfer or withdraw the student-intern from the SIP Center for any valid reason.
- X. The Internship Program of the student-intern shall conform to the rules and regulations of the SIP Center, as well as policy guidelines and issuances of the University, Department of Labor and Employment (DOLE) and other valid laws of the Republic of the Philippines.

 MAY FLORENCE J. FRANCO, Ph.D.
 SIP Supervisor

 Isaac Asreil D. Sermona
 Student-Intern

 MAY FLORENCE J. FRANCO, Ph.D.
 ILDO Coordinator


 Veronica D. Sermona
 Parent/Guardian

 JOYCE F. JAMILE, MSCS
 Program Coordinator/Department Head

 Dr. Arwin O. Raso
 Regional Director
 (SIP Center Representative/Supervisor)

 TRACY T. TACUBAN, DIT
 Dean/Campus Administrator

 Date

	Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City		Department:	Industry Linkages and Development Office
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MAY FLORENCE J. FRANCO
 SIP Supervisor, BSIT 4 – C
 Iloilo Science and Technology University
Main (La Paz) Campus

Sir/Madam:

I, the undersigned parent/guardian of Isaac Asreil D. Sermona
(Name of Student)
 hereby request that my son/daughter presently enrolled in BSIT 4 - C
(Course, Year, Section and Major)
 at Iloilo Science and Technology University Main (La Paz) Campus, be permitted to participate
 in the Student Internship Program as agreed by your school and Department of Social Welfare and Development
(SIP Center)
 subject to the following conditions:


1. No compensation shall be given to my son/daughter during the duration of his/her internship training except any allowance which the SIP Center may desire to give him/her at its own discretion.
2. The University shall not be liable for any injury/sickness that my son/daughter may incur arising from his/her Internship training program; and
3. As the parent/guardian, I shall be responsible for the personal conduct of my son/daughter as a student-intern while on training, which may result to damages or injury to the SIP Center, fellow interns, and company personnel, arising from my son/daughter's negligence and/or malicious acts.

Very truly yours,

Veronica D. Sermona
(Parent/Guardian)

Accepted:

MAY FLORENCE J. FRANCO, Ph.D.
 SIP Supervisor

	Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City		Department:	Industry Linkages and Development Office
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Project 4 Sooc Arevalo, Iloilo City

(Parents Address)

Department of Social Welfare and Development

Dswd Field Office Region Vi

Molo, Iloilo City

(Name and address of Company)

Sir/Madam:

I, the undersigned parent/guardian of Isaac Asreil D. Sermona
(Name of Student)

hereby request that my son/daughter presently enrolled in BSIT 4 - C
(Course, Year, Section and Major)

at Iloilo Science and Technology University Main (La Paz) Campus, be permitted to participate

in the Student Internship Program as agreed by Department of Social Welfare and Development and the
(SIP Center)

mentioned university, subject to the following conditions:


1. The internship training shall not in any way give rise to employer-employee relationship.
2. No compensation shall be given to my son/daughter during the duration of his/her internship training except any allowance which the SIP Center may desire to give him/her at its own discretion.
3. The SIP Center reserves the right to terminate, at any given time for any valid reason, the student under training.
4. The SIP Center is not obliged to hire the student-intern after the period of his/her training.
5. The parent/guardian shall be responsible for the personal conduct of the student-intern while on training, which may result to damages or injury to the SIP Center, fellow interns and company personnel, arising from the student-intern's negligence and/or malicious acts.
6. The student-trainee and parents/guardian concerned renounce and waive any claim against the SIP Center and/or the University for any injury or loss that the student-trainee may sustain or suffer, personal or pecuniary, in the performance of his/her duties and functions while under training, unless such is attributable to the negligence or fault of any of the employees, officers, or personnel of the SIP Center and/or the University.

Very truly yours,

Veronica D. Sermona
(Signature above Printed Name of Parent/Guardian)

Noted:

Accepted:

	Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City		Department: Industry Linkages and Development Office
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MAY FLORENCE J. FRANCO, Ph.D.
 SIP Supervisor

Dr. Arwin O. Raso
 Regional Director
(SIP Center Representative/Supervisor)

Project 4 Sooc, Arevalo Iloilo City

(Parents Address)

Department of Social Welfare and Development

Dswd Field Office Region Vi

Molo, Iloilo City

(Name and address of Company)

Sir/Madam:

I, the undersigned parent/guardian of Isaac Asreil D. Sermona
(Name of Student)

hereby request that my son/daughter presently enrolled in BSIT 4 - C
(Course, Year, Section and Major)

at Iloilo Science and Technology University Main (La Paz) Campus, be permitted to participate

in the Student Internship Program as agreed by Department of Social Welfare and Development and the
(SIP Center)

aforementioned University, subject to the following conditions:

- Render overtime service to the SIP Center
- Serve the internship hours in a shifting schedule

Very truly yours,

Veronica D. Sermona
(Signature above Printed Name of Parent/Guardian)

Noted:

Accepted:

MAY FLORENCE J. FRANCO, Ph.D.
 SIP Supervisor

Dr. Arwin O. Raso
 Regional Director
(SIP Center Representative/Supervisor)