

CONNOR REARDON

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EDUCATION

SANTA CLARA UNIVERSITY	September 2024 – March 2026
<i>Master of Science in Information Systems</i>	
OREGON STATE UNIVERSITY	June 2018- June 2022
<i>Bachelor of Science in Business Information Systems</i>	
MASSACHUSETTS INSTITUTE OF TECHNOLOGY	
<i>Introduction to Computer Science and Programming in Python</i>	October 2020
<i>Business Implications of Artificial Intelligence</i>	July 2023

EXPERIENCE

CONCERTIV - Provider of data analytics, group purchasing, and managed services to professional firms New York, NY	
<i>Tech Services Analyst</i>	August 2022 – September 2023
<ul style="list-style-type: none">• Negotiated software contracts with vendors and presented over \$15k in savings to clients.• Conducted 10+ presentations per week to clients and vendors.• Migrated company's database to a new platform and validated migrated data.• Created functional tech contract management database design for engineering team to use in creation of proprietary management platform.• Conducted cybersecurity software platform test and presented findings to CTO.	
AGARABI ENGINEERING PLLC - Environmental engineering and consulting firm New York, NY	
<i>Business Operations Intern/Specialist</i>	June – September 2021
<ul style="list-style-type: none">• Served as a liaison between the firm and administrators from the City and the State of New York to ensure licenses and certifications were current and compliant with relevant regulations.• Managed digitization of 1,000+ document files for easier storage, searching, and access.• Assisted engineers and contractors with access to company systems.	
OREGON STATE UNIVERSITY	2021-2022
<i>Head Programmer, Student Projects</i>	
<ul style="list-style-type: none">• Led a database programming project to automate renaming, organizing, and search of hundreds of university course syllabi.• Supervised a 4-person team in designing a secure SQL database for efficient storage and retrieval of info on hundreds of academic papers.• Created a GUI that read SQL queries from a selected file and ran the queries in a Microsoft Access or SQLite3 database.	

SKILLS

- *Excel: [Macros, Indexes, Pivot Tables]*

Relevant Coursework

- *Software:* [Google Drive, Tableau, RapidMiner, Adobe Acrobat & Photoshop, Vim, Access, Project, & Visual Studio]
- *Languages:* [SQL (Microsoft SQL Server, NoSQL), Python (pandas, openpyxl, tkinter, pyodbc), Java]
- *GOOGLE Certificates:* Data Analytics and IT Automation
- *Graduate Courses:* [Object Oriented Programming, Data Analysis with Python, Financial Accounting]