REARDONC54@GMAIL.COM (925) 255-3823

LinkedIn @[Connor-Reardon](https://www.linkedin.com/in/connor-reardon-0a08a4142/)

**CONNOR REARDON**

**EDUCATION**

SANTA CLARA UNIVERSITY September 2024 – March 2026

*Master of Science in Information Systems*

OREGON STATE UNIVERSITY June 2018- June 2022

*Bachelor of Science in Business Information Systems*

MASSACHUSETTS INSTITUTE OF TECHNOLOGY

*Introduction to Computer Science and Programming in Python* October 2020

*Business Implications of Artificial Intelligence* July 2023

**EXPERIENCE**

CONCERTIV - Provider of data analytics, group purchasing, and managed services to professional firms

New York, NY

*Tech Services Analyst*  August 2022 – September 2023

* Negotiated software contracts with vendors and presented over $15k in savings to clients.
* Conducted 10+ presentations per week to clients and vendors.
* Migrated company’s database to a new platform and validated migrated data.
* Created functional tech contract management database design for engineering team to use in creation of proprietary management platform.
* Conducted cybersecurity software platform test and presented findings to CTO.

AGARABI ENGINEERING PLLC - Environmental engineering and consulting firm

New York, NY

*Business Operations Intern/Specialist* June – September 2021

* Served as a liaison between the firm and administrators from the City and the State of New York to ensure licenses and certifications were current and compliant with relevant regulations.
* Managed digitization of 1,000+ document files for easier storage, searching, and access.
* Assisted engineers and contractors with access to company systems.

OREGON STATE UNIVERSITY 2021-2022

*Head Programmer, Student Projects*

* Led a database programming project to automate renaming, organizing, and search of hundreds of university course syllabi.
* Supervised a 4-person team in designing a secure SQL database for efficient storage and retrieval of info on hundreds of academic papers.
* Created a GUI that read SQL queries from a selected file and ran the queries in a Microsoft Access or SQLite3 database.

**SKILLS**

* *Excel: [Macros, Indexes, Pivot Tables]*

**Relevant Coursework**

* *Software:* [Google Drive, Tableau, RapidMiner, Adobe Acrobat & Photoshop, Vim, Access, Project, & Visual Studio]
* *Languages:* [SQL (Microsoft SQL Server, NoSQL), Python (pandas, openpyxl, tkinter, pyodbc), Java]
* *GOOGLE Certificates:* Data Analytics and IT Automation
* *Graduate Courses:* [Object Oriented Programming, Data Analysis with Python, Financial Accounting]