

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: CLLD - your extension budget & end date
Date: 29 July 2022 13:50
Attachments: [REDACTED]

Hi [REDACTED]

The answer to all your questions below is yes.

In terms of the next claim – we'll replace ESF with a contribution from Newcastle City Council and the overall rate for this funding will be [REDACTED] – but in order to achieve this we'll be [REDACTED] for the period Apr-Dec 2022. Please see below my calculations. Having said that [REDACTED] is doing a reconciliation exercise to double check how much ESF we have actually paid – so some of these figures (especially for ESF from April – as there should be £0 there) may slightly change. So please submit your claim using the same template and we'll tweak the front tab to replace ESF with NCC and we'll change the rate (as send you back the revised version). Hope this is ok.

Any questions, please let me know.

Cheers,
[REDACTED]
[REDACTED]
[REDACTED]

This post is part funded by European Regional Development Fund (2014 – 2020 Programme)

From: [REDACTED] <[REDACTED]@therecruitmentjunction.com>
Sent: 02 July 2022 14:12
To: [REDACTED] <[REDACTED]@newcastle.gov.uk>
Cc: [REDACTED]
Subject: RE: CLLD - your extension budget & end date

Hi [REDACTED]

Thanks for this. We're happy to go with your suggestions. So for Jan-Mar 22, we can use your suggested amendment – if I'm reading it right, the variance is [REDACTED] this will be clawed back from our next claim. Is that correct?

For the extension budget, again just to confirm, we won't claim for the administrator in the final quarter, which gets the budget down to within £540.97 of the original. We need to add additional match funding in to [REDACTED]. If I have understood that correctly, then we can go with that.

Finally, yes it would be helpful to extend the end date to January 2023. There will be some costs – NI and pension – which relate to December 2022 but which will be paid in January 2023.

Let me know if there's anything more you need from me to formalise all the above.

I assume for our next quarterly claim, Apr-Jun 2022, we just follow the same process as for the previous claims? But using the revised numbers obviously.

Kind regards
[REDACTED]

From: [REDACTED] <[REDACTED]@newcastle.gov.uk>

Sent: 01 July 2022 13:49

To: [REDACTED] <[\[REDACTED\]@therecruitmentjunction.com](mailto:[REDACTED]@therecruitmentjunction.com)>

Cc: [REDACTED] <[\[REDACTED\]@therecruitmentjunction.com](mailto:[REDACTED]@therecruitmentjunction.com)>; [REDACTED]

[REDACTED] >

Subject: CLLD - your extension budget & end date

Hi [REDACTED]

Thanks for the revised budget.

It would be very unusual for a project to spend exactly as per their original forecast. So please don't worry about these differences. Also – they don't like adjustments [REDACTED] this is something that they would definitely query and challenge. ESF operates on a actual cost basis so the only readjustments we can justify are the ones when we are correcting errors. A random figure inserted into a transaction list for the sole purpose of bringing the costs down would not go well with them, I'm afraid.

There are two ways to approach it:

- Either you remove some costs from the budget (e.g. someone's salary for 2-3 months) which will bring the total costs down; or
- You include all the actual costs and increase the budget – but in this case you will also need to increase match funding as your funding split needs to cover 100% of the costs.

I know it's a presentational thing – as your organisation will still be covering these additional costs.

It's up to you how you want to approach it.

However, the only complication is that the payment for your Jan-Mar22 claim - which includes the first readjustment - has already been released.

So depending on what you'd like to do, we could:

- Recover this payment and re-do the Jan-Mar22 transaction sheet in line with your chosen approach – and then re-do the budget accordingly; or
- Not recover the payment and instead amend the existing Jan-Mar22 transaction sheet to remove the readjustment and remove some staff costs (after all it's a presentational thing) – of course it won't be possible to match these exactly but I've had a look and I got pretty close (attached - variance marked in red in orange cells – we'll need to include the variance in the next claim but this is the type of readjustment that we can justify to [REDACTED] a correction of an error) & and then re-do the budget (I've tried to do it as well and please see attached what I got to – I'm also attaching my proposed amendments to the funding split; but feel free to present it differently if my version doesn't look ok to you)

Please have a think and let me know what you'd like to do.

Also – a quick question about the end date. The end date for delivery will be 31 Dec 2022 but I'm wondering if you'd like to add one more month at the end (31 Jan 2023) so that you have a bit more time to pay all the costs (I'm thinking here especially about NI and tax – not sure if it will be paid by 31 Dec – I know that some organisations pay it the following month). Please let me know what you'd like to do.

Cheers,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] post is part funded by European Regional Development Fund (2014 – 2020 Programme)

From: [REDACTED] <[\[REDACTED\]@therecruitmentjunction.com](mailto:[REDACTED]@therecruitmentjunction.com)>

Sent: 21 May 2022 13:25

To: [REDACTED] <[\[REDACTED\]@newcastle.gov.uk](mailto:[REDACTED]@newcastle.gov.uk)>

Cc: [REDACTED]

[REDACTED] >

Subject: RE: CLLD - your extension request re your ESF project "Ex-offenders Employment Programme"

Hi [REDACTED]

Please find attached a revised budget [REDACTED]

Just a note on the methodology. I updated the figures to reflect the actual claims up to March 2022. Then I updated the extension budget based on our latest headcount and salaries. This left our staff costs for the project as a whole slightly too high to fit with the revised [REDACTED]. So to get down to this figure I just included a one line adjustment in the Oct-Dec 2022 quarter of [REDACTED] us down to the required figure. That was the same approach we took in the final claim under the original project, so hopefully is acceptable.

Let me know if you have any questions.

Kind regards

[REDACTED]

From: [REDACTED] <[\[REDACTED\]@newcastle.gov.uk](mailto:[REDACTED]@newcastle.gov.uk)>

Sent: 17 May 2022 11:29

To: [REDACTED] <[REDACTED]@therecruitmentjunction.com>

Cc: [REDACTED] <[REDACTED]@newcastle.gov.uk>

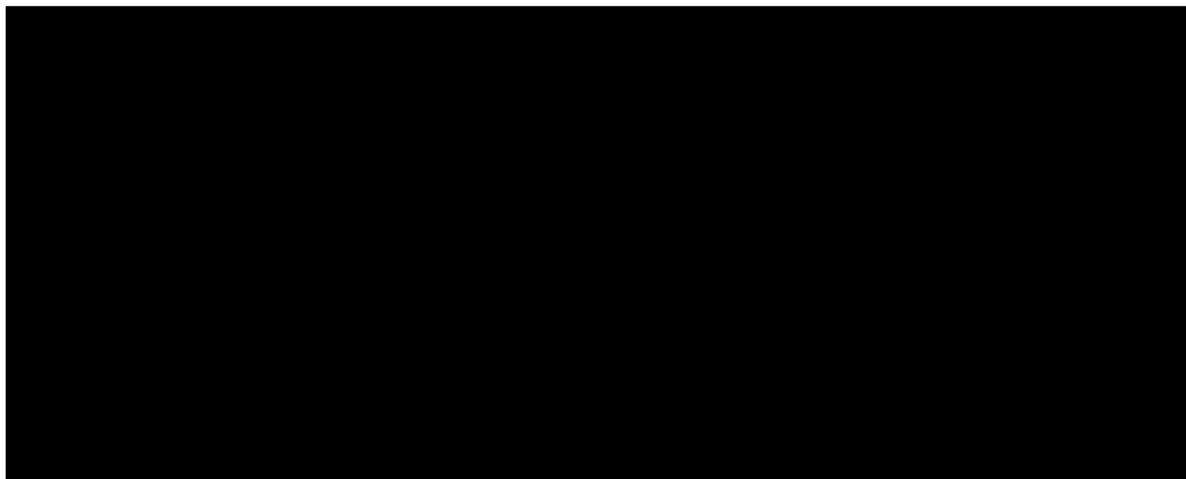
Subject: RE: CLLD - your extension request re your ESF project "Ex-offenders Employment Programme"

H [REDACTED]

Apologies, Deeds of Variation are taking longer than anticipated.

Yes, the extension of your project is confirmed. All the processes are exactly the same – from our point of view your original project and the extension have now merged into one project. Claims, output [REDACTED] possible) - all exactly the same.

Please see below my calculations regarding the match funding split. The last column is what I think should go into your Deed of Variation:



A few comments:

- As you know we've run out of ESF so we need to keep it at the original level
- I've added 2 funding [REDACTED] your own [REDACTED] (this is the maximum I managed to secure internally for your project).

Could you please check if it makes sense to you?

If ok, I'm going to need from you a revised budget that will [REDACTED] – and we'll insert this revised budget table into the Deed of Variation.

Cheers
Asia

Joanna (Asia) Lompart-Chlasciak
Economic Development Officer
0191 211 5672



This post is part funded by European Regional Development Fund (2014 – 2020 Programme)

From: [REDACTED] <[REDACTED].com>

Sent: 15 May 2022 13:58

To: [REDACTED] <[REDACTED]@newcastle.gov.uk>

Cc: [REDACTED]

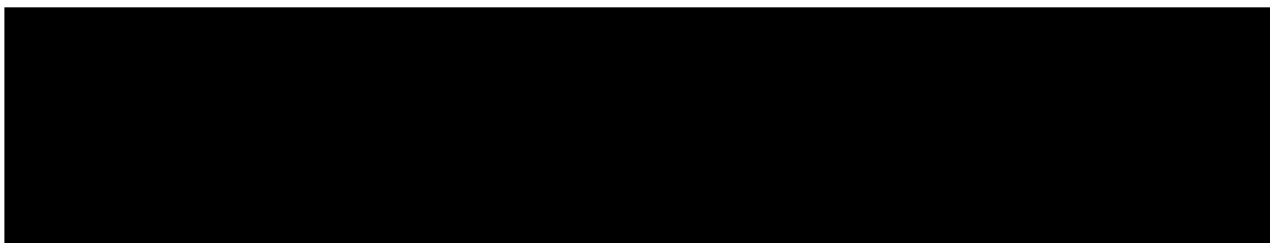
Subject: RE: CLLD - your extension request re your ESF project "Ex-offenders Employment Programme"

Dear [REDACTED]

We're just working on our financial forecasts for the rest of the year, and were wondering if it was possible to get an update on the extension request? Is it all confirmed now, do you have an exact figure and will the quarterly claim process be the same as the original project?

Kind regards

David



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]