

From: [REDACTED]  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Project extension request  
Date: 08 February 2022 14: [REDACTED]

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H [REDACTED],

Thanks! Yes, this is all I need for now.

The plan is that next week we'll be letting projects know about the Panel's decisions.

[REDACTED]  
Asia



This post is part funded by European Regional Development Fund (2014 – 2020 Programme)

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From: [REDACTED]@therecruitmentjunction.com>  
Sent: 08 February 2022 12:16  
To: [REDACTED]@newcastle.gov.uk>; [REDACTED]@therecruitmentjunction.com>  
Cc: [REDACTED]@newcastle.gov.uk>  
Subject: RE: Project extension request

H [REDACTED]

Thanks for the explanation.

I think it makes sense for us to go with the "yellow" option below. That better reflects the reality of the situation – we are funding the overspend ourselves using other resources.

Is that all you need from me for now? Let me know if you need me to do anything else.

Thanks for all your help with this.

Kind regards

[REDACTED]

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From: [REDACTED]@newcastle.gov.uk> On Behalf Of CLLDProject  
Sent: 08 February 2022 11:49  
To: [REDACTED]@therecruitmentjunction.com>; [REDACTED]  
[REDACTED]@therecruitmentjunction.com>  
Cc: [REDACTED]@newcastle.gov.uk>; [REDACTED]@newcastle.gov.uk>  
Subject: RE: Project extension request  
Importance: High

H [REDACTED]

Thank you for the clarification.

My thinking is:

Generally an ESF grant is capped either at the maximum grant value or the grant rate – whichever is lower – as per the Funding Agreement. In your case:

- ▲ 3.1 The amount of Grant payable shall not exceed the Maximum Sum [REDACTED] and has been determined as follows: [REDACTED]% (the Contribution Rate) of the Eligible Expenditure which is [REDACTED]
- 3.2 The actual total amount of Grant will be either the Maximum Sum as included in clause 3.1 or an amount calculated by applying the Contribution Rate as included in clause 3.1 to the actual Eligible Expenditure, whichever is lower.

So throughout a delivery we're paying based on the grant rate (in your case [REDACTED]). But when a project submits their final claim, we check the total spend and adjust the final grant payment accordingly. In case of an overspend, the project is paid the maximum grant value and their grant rate goes down accordingly. This means that the project needs to find the additional match from somewhere else. It's best practice for a project to realise this in advance and prepare for it – which is precisely what you're doing now.

In terms of practicalities:

Some projects decide to stop including some costs in the claims (or in the final claim) and keep them outside the CLLD budget. That way they keep the total project value (reported to us) at roughly the same level. In that scenario we don't need to know how the overspend is funded because it's not shown in the claims. Some other projects decide to report all the costs and then confirm where the overspend is funded from (in most cases it's own resources). Either method is fine by us.

If you're planning to report all the costs in your claims to us (including the overspend) and your final budget will be [REDACTED], then the match funding split needs to take this into account and it needs to add up to the full expected project cost. Please see my take on it in the yellow column below.

If you're planning to stop reporting some costs to keep the budget within the original forecasts and therefore your final budget will be [REDACTED], then we'll need to receive a revised budget from you that will add up to [REDACTED]. And the funding split in the blue column below will be fine.

Funding sources	Current situation (e.g. from the Grant Funding Agreement or a previously approved Project Change Request / uplift)	Proposed changes	proposed revised total project costs	how about this version???
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It's totally up to you. At this point we just need to make sure that the budget and the funding split table add up to exactly the same value. If your extension gets approved, these will be the figures used in your Deed of Variation.

**For today – I only need to know which version you choose (blue or yellow) so that I can take the total figures to the Panel.** If they approve your extension, we can work on whatever needs to be amended later.

Hope it makes sense.



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From: [REDACTED] <[@therecruitmentjunction.com](mailto:@therecruitmentjunction.com)>

Sent: 01 February 2022 09:52

To: [REDACTED] <[newcastle.gov.uk](mailto:newcastle.gov.uk)>; [REDACTED]

[REDACTED] <[m](mailto:m)>

Cc: [REDACTED] <[@newcastle.gov.uk](mailto:@newcastle.gov.uk)>; [REDACTED] <[@newcastle.gov.uk](mailto:@newcastle.gov.uk)>

Subject: RE: Project extension request

Hi [REDACTED]

I can explain all of that. This is because the actual/forecast costs for the original CLLD project (i.e. the 12 months ending 31<sup>st</sup> March 2022) are higher than we originally budgeted. So the original budget was [REDACTED], and that is the figure we included in the "Current situation" table below, because we assume we can only claim up to the original budget for this portion of the project, but the actual spend for the original project will [REDACTED].

But in the extension budget form, the instructions said that we needed to include actual costs for the past quarters, which is what we have done. But that does mean that the total project costs come out [REDACTED].

To summarise:

	12 months ending 31 <sup>st</sup> March 2022	Extension – 9 months ending 31 <sup>st</sup> December 2022	Total
Original budget	[REDACTED]		
Actual/forecast spend			
Difference			

Does that make sense? Let me know if you need us to make any changes to the budget form or project change request form.

Kind regards



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From: [REDACTED] <[REDACTED]@newcastle.gov.uk>  
Sent: 01 February 2022 09:21  
To: [REDACTED] <[REDACTED]@therecruitmentjunction.com>  
Cc: [REDACTED] <[REDACTED]@newcastle.gov.uk>  
Subject: RE: Project extension request

H [REDACTED]

One more thing – could you please also check the ESF amount.

If the new project total [REDACTED], you can apply for [REDACTED] ESF which will [REDACTED]

Cheers,  
[REDACTED]

[REDACTED]



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From: [REDACTED] On Behalf Of CLLDProject  
Sent: 01 February 2022 09:16  
To: [REDACTED] <[REDACTED]@therecruitmentjunction.com>  
[REDACTED] <[REDACTED]@newcastle.gov.uk>  
Subject: RE: Project extension request  
Importance: High

H [REDACTED]

Thank you for submitting your Project Change Request. I'm wondering if you could clarify the funding situation for the proposed revised budget.

I've calculated the total values of funding sources for the revised project (from the narrative section of the Project Change Request) and they don't match the total value of the revised budget:

Funding sources	Current situation (e.g. from the Grant Funding Agreement or a previously approved Project Change Request / uplift)	Proposed changes	proposed revised total project costs
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Does it mean that the gap in match funding needs to be increased by [REDACTED] or do you have any other source of match?  
Could you please double check the figures and confirm the final version?

[REDACTED]



European Union  
European Regional  
Development Fund

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From: [REDACTED] <[\[REDACTED\]@therecruitmentjunction.com](mailto:[REDACTED]@therecruitmentjunction.com)>

Sent: 28 January 2022 14:16

To: [REDACTED] <[\[REDACTED\]@newcastle.gov.uk](mailto:[REDACTED]@newcastle.gov.uk)>

Cc: [REDACTED] <[\[REDACTED\]@therecruitmentjunction.com](mailto:[REDACTED]@therecruitmentjunction.com)>

Subject: Project extension request

Dear Team

Please find enclosed our request for an extension to our current CLLD project, for your kind consideration.

NB: Where I wasn't able to obtain/interpret the "verified" data for certain outputs already achieve (ie number of ethnic minorities, etc) I have carried forward the original target number. The intention is that we will meet all original targets, including demographic targets, unchanged.

Best wishes

[REDACTED]



[www.therecruitmentjunction.com](http://www.therecruitmentjunction.com)



European Union  
European Structural  
and Investment Funds

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