

From: [REDACTED]
To: [REDACTED]
Subject: RE: CLLD - your Deed of Variation
Date: 22 December 2022 12:45:48

Ha ha just as I pressed "send". Will sort!



www.therecruitmentjunction.com

2022 Highly Commended: Robin Corbett Awards

2021 Highly Commended: NEPACS Ruth Cranfield Award

2021 Commended: Howard League for Penal Reform



European Union

European Structural
and Investment Funds

The Recruitment Junction is a Charitable Incorporated Organisation, entered onto the Register of Charities with the Charity Number 1191442. The office address is TusPark, Maybrook House, 27 Grainger Street, Newcastle upon Tyne, NE1 5JE. This email and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately and delete this email from your system. If you are not the named addressee you should not disseminate, distribute or copy this email and you are notified that disclosing, copying, distributing or taking any action in reliance upon the contents of this information is strictly prohibited. The Privacy Notice displayed on our website explains how we will use your personal data.

From: [REDACTED] @newcastle.gov.uk>

Sent: 22 December 2022 12:41

To: [REDACTED]

[REDACTED] @therecruitmentjunction.com>

Subject: CLLD - your Deed of Variation

Importance: High

Dear All,

Just a quick email to let you know that all your Deeds of Variation (to formalise extensions) are now in post (the first batch went out on Tuesday, the second one today). I've requested 1st class postage so that they hopefully reach you before Christmas. But with the Royal Mail strikes planned for tomorrow and Saturday, some of the letters may reach you after Christmas, I guess.

You'll see that there are 2 originals - please get BOTH originals signed and post BOTH back to me to this address:

[REDACTED]
Newcastle City Council
City Futures Directorate
Economic Development Unit
Civic Centre, 9th floor
Newcastle upon Tyne
NE1 8QH

DO NOT DATE the Deeds – they will be dated by our [REDACTED] once they've been signed by [REDACTED].

For the signatory page I've tried to use similar arrangements as in your original Grant Funding Agreement. We need 2 signatures – so it's either 2 Directors/Trustees or a Director and a witness. Where I wasn't sure if the same people would be signing the Deed, I've left blank spaces so that you can hand-write the names of signatories (and in case of witnesses – also their home address and occupation). If you'd like to use different signatories to the ones I've named in the Deeds, please let me know and I can amend it and we can replace the last page.

For budgets, grant and match funding values and outputs and results, I had to use the numbers agreed when you applied for the extension (around Jan/Feb time). So please, don't worry if they don't match with the actual spend or with what you've reported for outputs and results.

My aim now is to get all the Deeds signed by both parties by the end of January. At the Council there are signing sessions usually on a Thursday – so we'll have the 12th, 19th and 26th Jan to aim for.

Please let me know if you have any questions.

Have a lovely festive break!

Cheers,

Econom

Phone:

E-mail:

Newcastle City Council
City Futures Directorate
Economic Development Unit

Civic Centre, 9th floor

Newcastle upon Tyne, NE1 8QH www.newcastle.gov.uk



European Union

European Regional
Development Fund

20

This post is part-funded by the ESIF Programme for England 2014-

Please do not print this e-mail unnecessarily.

This email, including any attached files, may contain confidential information and is intended solely for the use of the individual(s) to whom it is addressed. If you are not the intended recipient, the disclosure, copying or distribution of the information included in this email is prohibited and may be unlawful. Please notify us by replying to this communication and confirm deletion of the email. Thank you for your co-operation
