

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** RE: Eligibility Guidance  
**Date:** 30 November 2021 17:52:36  
**Attachments:** [REDACTED]

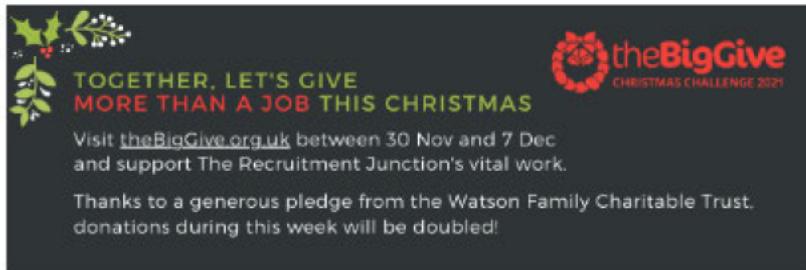
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Hi [REDACTED]

Makes sense for now! If I come across an issue I will let you know haha!



[REDACTED]  
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**From:** [REDACTED] @newcastle.gov.uk>  
**Sent:** 30 November 2021 16:03  
**To:** [REDACTED] @therecruitmentjunction.com>  
**Subject:** Eligibility Guidance

Hi [REDACTED]

As discussed last week it is worth checking the evidence requirements in the guidance but headline info....<https://www.gov.uk/government/publications/european-social-fund-eligibility-documents/esf-data-evidence-requirements-eligibility-and-results>

It is important that the participant is not asked to spend additional time, effort or costs trying to obtain evidence and prove eligibility. Therefore, projects can confirm to Newcastle City Council that they have made reasonable attempts to gain stronger evidence before using exception / no evidence' option

If you are satisfied with the alternative evidence/that you have the best evidence available you can document the justification for proceeding, to include reasons why the participant does not have any preferred evidence available and confirmation that credible and plausible reason have been provided and are acceptable. Explain why the alternative items provide persuasive evidence that the participant meets the criteria.

Does that make sense? So currently you are providing the very best evidence - which is great, however, if sometimes the evidence is not 'perfect' and you can justify what you have accepted then that's fine too - and then if nothing is available you can use the self-certification/justification process. Obviously a signed reg form is required in all situations.

Hope that helps...but if it makes things more complicated and you have questions - let me know!



Newcastle City Council



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**BE CONSIDERATE. BE CAUTIOUS. BE KIND.**



Wear a mask



Wash hands



Make space



Get vaccinated



Let fresh air in



Get tested & isolate

[www.newcastle.gov.uk/coronavirus](http://www.newcastle.gov.uk/coronavirus)



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