

## What do we need to do?

We will:

- ✓ ensure that there is sufficient information available to managers and staff to understand the requirements and responsibilities of CoR
- ✓ commit to maintaining the high standards of safety for the health and wellbeing of our personnel and the community
- ✓ ensure that all vehicles are loaded and loads are restrained in accordance with all regulatory requirements
- ✓ maintain a Driver Fatigue Management Plan which details the minimum expectations for the provision of safe heavy vehicle driving and the prevention of occupational injuries or illness resulting from fatigue
- ✓ maintain Safe Operating Procedures (SOPs) that cover both safety considerations and operational compliance
- ✓ maintain Standard Operating Procedures (these must be fitted to the rear doors of trucks) for loading, placement and restraining of ULDs
- ✓ make our Statement of Compliance (shows compliance to CoR) available to all customers via our internal systems, processes and policies
- ✓ require that all personnel in the supply chain satisfactorily complete CoR training/biennial refresher training
- ✓ require that all Australia Post CoR Non-Conformances are reported/escalated to the manager/supervisor in charge at the corresponding facility/transport and then lodged in the CoR Non-Conformance Register or emailed to [CoR@auspost.com.au](mailto:CoR@auspost.com.au)
- ✓ require that all Australia Post Group Driver and Heavy Vehicle Non-Conformances are reported/escalated to the manager/supervisor in charge at the corresponding facility/transport and then lodged in the Driver and Heavy Vehicle Non-Conformance Register or emailed to [CoR@auspost.com.au](mailto:CoR@auspost.com.au)

## Our goal

We need **everyone in the supply chain**, from consignors to consignees and everyone in between, to uphold road transport laws.

### Are you in the supply chain?

If you exercise, or have the capability of exercising, any degree of control or influence over any transport task, you are part of the supply chain and therefore have a legal responsibility to ensure road transport laws are complied with.

## Need to report an incident?

All incidences need to be reported/escalated to the manager/supervisor in charge at the corresponding facility. Read the policy to see what else you are required to do when reporting an incident.

## What do you need to do?

The old chair that was sitting on the back verandah, is flung on the furniture/junk mountain. The tow bar drops slightly. The ropes are bound around the big items and secured to the trailer. The smaller items protrude and dangle... ready to shake free once the vehicle gets up some speed...

Whether at home, or at work, the road transport rules apply. All parties may be held legally accountable if they fail to meet CoR obligations. APG will follow a formal disciplinary process for those who breach this policy by failing to report an incident. Disciplinary action for breaching this policy will be as appropriate, up to and including termination or possible criminal/civil charges.

