

THE NATIONAL UNIVERSITY of SINGAPORE
Thesis Submission Form

57/2000a
(version 06/05/2010)

To : Registrar, NUS

Part 1 : TO BE COMPLETED by STUDENT

Name of Candidate :	Registration Number :	Registration Date :
Faculty :	Department :	Degree Registered For :
Thesis Title :	Estimated no. of Words in Thesis :	

Module(s) taken and grade(s) obtained in fulfillment of coursework requirement :

Academic Year	Semester	Subject Code	Description	Grade Obtained
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CAP =

Date passed Ph.D Qualifying Examination :

Date Passed Ph.D Comprehensive Qualifying Examination :

I hereby declare that :

1. The thesis is my original work.
2. The thesis contains patentable or confidential information:
☐ No ☐ Yes
3. I have fulfilled the English Language requirement of intermediate/advanced level of proficiency in the Graduate English Course (applicable to graduates from non-English medium Universities or to those who are not exempted from the English Language requirement) :
☐ Yes ☐ No ☐ Not Applicable
4. I would like to convert my candidature to part-time* :
☐ Yes (Effective date of conversion: _____) ☐ No

*** Please note that :**

- (a) For current research scholars, the scholarship will cease on the day the thesis is submitted to the Registrar's Office or according to the supervisor(s)' signature date on this form, whichever is earlier.)
- (b) It is compulsory for all FULL-TIME STUDENTS (including those who have submitted thesis for examination but yet to be conferred the degree) to subscribe to the NUS insurance scheme.
- (c) International students will not be eligible for a student pass once their candidature is converted to part-time.
- (d) Students who convert their candidature to part-time after the fee payment deadline (please refer [here](#) for details) are liable to pay the insurance premium for that semester

Important: Please note that you should not, under any circumstances, communicate with any examiner on matters related to your thesis examination.

Student's Signature

Date

Part 2 : TO BE COMPLETED by SUPERVISORS(S)

Section I : Coursework Requirements

For Faculties with compulsory coursework requirements (except for the Law Faculty), candidates admitted wef July 1999 must obtain the minimum CAP (or average grade) as given below :

Master's - minimum CAP of 3.00 (average grade of at least B-) or equivalent for all required modules

Doctoral - minimum CAP of 3.50 (average grade of at least B) or equivalent for all required modules

I confirm that the candidate has fulfilled (please tick the relevant box) -

- | | | | | | | | |
|----|---|--------------------------|-----|--------------------------|----|--------------------------|----------------|
| 1. | his/her coursework requirements as prescribed by the Department (including graduate research seminar) | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | Not Applicable |
| 2. | the minimum CAP requirement | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | Not Applicable |
| 3. | the English Language requirement | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | Not Applicable |
| 4. | the Ph.D. Qualifying Examination requirement | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | Not Applicable |

If No, please state reasons :

Section II : Thesis

(Please tick the relevant box):

- ☐ Candidate has completed the writing up of his/her thesis to my satisfaction and in my opinion, the thesis is ready for examination. *(For research scholars, the scholarship will cease on the day the thesis is submitted to the Registrar's Office or according to the supervisor(s)' signature date on this form, whichever is earlier.)*
- ☐ Major/minor* (delete accordingly) amendments are necessary before the thesis can be submitted for examination.
- ☐ The thesis, in my opinion, is not of a sufficiently high standard and should not be submitted for examination.
- ☐ Further remarks (attach a separate sheet, if necessary)

Nomination of Examiners

Examiners for the candidate's thesis have been nominated

☐ Yes ☐ No

(If no, please inform the Head of Department to nominate the examiners immediately.)

Other comments, if any :

Supervisor Name	Signature	Date
1. _____	_____	_____
2. _____	_____	_____

Part 3 : TO BE COMPLETED by HEAD OF DEPARTMENT [Please send a copy of the completed form to Vice-Dean (Graduate Studies) for information]

I confirm that the candidate has fulfilled all requirements and his/her thesis may be submitted for examination.

☐ Yes ☐ No

Comments, if any :

_____	_____
Head's Signature	Date
