



# H BUI LAW FIRM

Family Law - Divorce - Custody - Trust & Estate - Civil

## Client Credit Card Authorization Form

In an effort to better serve our clients and simplify your billing experience, we offer credit card acceptance. The charge card information provided below will be filed with your confidential client information and kept secure. We offer this service for **Client Credit Card Charge Authorizations and Pre-Authorization for Auto-Pay.**

|               |  |
|---------------|--|
| OPTIONS       | <p>Initial <u>EBJ</u> (initial) I hereby authorize <u>H BUI LAW FIRM</u> to charge the balance currently due on my account for the amount of \$ <u>7,500</u>.</p> <p>_____ (initial) I hereby authorize <u>H BUI LAW FIRM</u> to charge \$ _____ per month towards the balance of my account automatically each month. Card will be charged the _____ of the each month for prior fees.</p> <p>_____ (initial) I choose to manually pay my account balance. Balance for legal services is due on the FIRST of each month. After the 15<sup>th</sup> of the month, balances are considered past due and will be charged a \$25 late fee. After 30 days, account balances will automatically be charged to the card on file.</p>   |
|               | <p>Name: <u>Eric B Jones</u></p> <p>Billing Address: <u>5634 Noel Drive, Temple City, CA 91780</u></p> <p>Type of Card: <input checked="" type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> </p> <p>Card Number: <u>4342562530942497</u></p> <p>Expiration Date: <u>06/29</u> Security Code: <u>850</u><br/>(three digits back of card, four on front of AMEX)</p> <p><b>The undersigned guarantees performance of the financial provisions of this agreement.</b></p> <p>Card Holder Name: <u>Eric B Jones</u></p> <p>Signed by: _____</p> <p>Signature of Card Holder: <u>Eric Brakebill Jones</u> Date: <u>11/4/2025   10:27:42 AM PST</u><br/>881D86B565C147F...</p> |
|               | <p>Initial <u>EBJ</u> (initial) Being the authorized cardholder or the Corporate Officer, by signing above, I understand and agree to the terms set forth in this agreement, agree to pay, and specifically authorize to charge my credit card for the services provided. I further agree that in the event my credit card becomes invalid, I will provide a new valid credit card upon request to be charged for the payment of any outstanding balances <del>owed</del>. I furthermore confirm that I have received all services and goods to satisfactory conditions.</p> <p><u>EBJ</u> (initial) Charges made for actual services performed by our office are non-refundable. In the event of pre-payment, any unused funds will be refunded within <u>30</u> days.</p>  |
| CHARGE POLICY |  |

802 South 1st Avenue, Arcadia, CA 91006

Telephone: 626.683.7574 -- Fax: 888.335.2040 -- Email: [billing@hbuilaw.com](mailto:billing@hbuilaw.com)

## Certificate Of Completion

Envelope Id: 69BF978E-CD93-46B0-B828-DFCE507540C3  
 Subject: Complete with Docusign: Credit Card Authorization\_Form.pdf  
 Source Envelope:  
 Document Pages: 1  
 Certificate Pages: 5  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
 Envelope Originator:  
 H Bui Law Firm  
 3452 E. Foothill Blvd  
 Suite 1160  
 Pasadena, CA 91107  
 file@hbuilaw.com  
 IP Address: 99.40.29.90

## Record Tracking

Status: Original  
 11/3/2025 2:56:36 PM  
 Holder: H Bui Law Firm  
 file@hbuilaw.com  
 Location: DocuSign

## Signer Events

Eric Brakebill Jones  
 eric@recovery-compass.org  
 Security Level: Email, Account Authentication  
 (None)

## Signature

Signed by:  
  
 881D86B565C147F...

Signature Adoption: Pre-selected Style  
 Using IP Address: 2a09:bac5:6305:1846::26b:bd

## Timestamp

Sent: 11/3/2025 3:00:13 PM  
 Viewed: 11/3/2025 5:02:58 PM  
 Signed: 11/4/2025 10:27:42 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 11/3/2025 5:02:58 PM  
 ID: 14cccb91-dc0a-4533-bb84-8576e6fb14d6

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Xiaoye (Melody) Zhou  
 melody@hbuilaw.com  
 Security Level: Email, Account Authentication  
 (None)

**COPIED**

Sent: 11/3/2025 3:00:14 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/28/2025 4:16:28 PM  
 ID: 8aa0c048-9fc0-4296-a5c6-be3597ef1829

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

|                     |                  |                       |
|---------------------|------------------|-----------------------|
| Envelope Sent       | Hashed/Encrypted | 11/3/2025 3:00:14 PM  |
| Certified Delivered | Security Checked | 11/3/2025 5:02:58 PM  |
| Signing Complete    | Security Checked | 11/4/2025 10:27:42 AM |
| Completed           | Security Checked | 11/4/2025 10:27:42 AM |

| Payment Events                             | Status | Timestamps |
|--|--------|------------|
| Electronic Record and Signature Disclosure |        |            |

## **CONSUMER DISCLOSURE**

From time to time, H Bui Law Firm (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact H Bui Law Firm:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [file@hbuilaw.com](mailto:file@hbuilaw.com)

**To advise H Bui Law Firm of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [file@hbuilaw.com](mailto:file@hbuilaw.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from H Bui Law Firm**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [file@hbuilaw.com](mailto:file@hbuilaw.com) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with H Bui Law Firm**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [file@hbuilaw.com](mailto:file@hbuilaw.com) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

|                    |   |
|--------------------|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X   |
| Browsers:          | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader:        | Acrobat® or similar software may be required to view and print PDF files  |
| Screen Resolution: | 800 x 600 minimum   |

|                            |                           |
|----------------------------|---------------------------|
| Enabled Security Settings: | Allow per session cookies |
|----------------------------|---------------------------|

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify H Bui Law Firm as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by H Bui Law Firm during the course of my relationship with you.