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**Subject:** HOLIDAY SCHEDULE

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## HOLIDAY SCHEDULE

**Exchange times** (unless noted): **10:00 a.m.** start → **next day 10:00 a.m.** (single-day) or as specified.

### Fall / Winter

- **Halloween (Oct 31):**
  - **Even years:** Parent A from **3:00 p.m.–9:00 p.m.** (or end of trick-or-treat), then return to custodial parent.
  - **Odd years:** Parent B same hours.
  - If a school day, parent holding Halloween returns child by **8:30 a.m.** next school day.
- **Thanksgiving (Wed after school → Sun 6:00 p.m.):**
  - **Even years:** Parent B.
  - **Odd years:** Parent A.
  - If no school, start **Wed 10:00 a.m.**
- **Winter Break** (per school calendar; priority over regular schedule):
  - Split into **Two Halves.**
    - **First Half:** From school release on last day of school → **Dec 26 at 10:00 a.m.**
    - **Second Half:** **Dec 26 at 10:00 a.m.** → **day before school resumes at 6:00 p.m.**
  - **Even years:** Parent A gets **First Half**, Parent B gets **Second Half.**
  - **Odd years:** Reverse.
  - **Christmas Day (Dec 25)** is included in whichever half contains that date (no extra carve-out).
  - **New Year's Eve/Day** fall into the second half.

### Spring

- **Presidents' Day Weekend** (Fri after school → Mon 6:00 p.m.):
  - **Even years:** Parent A.

- **Odd years:** Parent B.
- **Spring Break** (per school calendar; Fri after school → day before school resumes 6:00 p.m.):
  - **Even years:** Parent B.
  - **Odd years:** Parent A.
- **Easter/Passover** (choose one approach):
  - **Option 1 (simple):** Included within Spring Break—no separate switch.
  - **Option 2 (observance day):** If not in Spring Break, **Even years Parent A / Odd years Parent B, 9:00 a.m.–8:00 p.m.**

## **Summer**

- **Memorial Day Weekend** (Fri after school → Mon 6:00 p.m.):
  - **Even years:** Parent B.
  - **Odd years:** Parent A.
- **Fourth of July** (July 4, 9:00 a.m.–July 5, 10:00 a.m.):
  - **Even years:** Parent A.
  - **Odd years:** Parent B.
- **Labor Day Weekend** (Fri after school → Mon 6:00 p.m.):
  - **Even years:** Parent A.
  - **Odd years:** Parent B.
- **Summer Vacation (extended time):**
  - Each parent may have up to **2 non-consecutive weeks** (14 nights total) during summer break, with **30 days' written notice** and no less than **14 days** before each week. Summer selections may not overlap the other parent's reserved weeks or the other parent's already-assigned holidays.

## **Special Days (always every year, not alternating)**

- **Mother's Day (Sun 9:00 a.m.–7:00 p.m.):** With **Mother** every year.
- **Father's Day (Sun 9:00 a.m.–7:00 p.m.):** With **Father** every year.

- **Child's Birthday:**
  - If on a school day: dinner **5:00–8:00 p.m.** with the **non-custodial parent** that day.
  - If not a school day: split **9:00 a.m.–2:00 p.m. / 2:00–7:00 p.m.**, with the **parent not having the regular day** choosing first half in even years and second half in odd years.
- **Parents' Birthdays (optional):** **5:00–8:00 p.m.** dinner with the celebrating parent if it falls on the other's day (school day only; otherwise 10:00 a.m.–7:00 p.m.).

### School/Non-Instructional Days

- When a parent has the child the night **before a teacher in-service/non-instructional day**, that parent keeps the child **until 6:00 p.m.** that day (unless superseded by a holiday above).

### Exchanges & Logistics

- **Exchange Location:**
  - **School release** when school is in session.
  - Otherwise, **receiving parent's residence** at the stated start time.
- **Running Late:** Notify immediately; more than **15 minutes late** without notice = loss of that exchange time for that day (no make-up).
- **Make-Up Time:** Only by **written agreement** (text or email is fine) within **30 days**.
- **Right of First Refusal (optional):** If a parent will be unavailable for **8+ consecutive hours** during their time, offer the time to the other parent before using third-party care (except scho