



# Memorandum of Understanding

## Data Systems & Research Partnership

### 1. Strategic Mandate

Our partnership establishes Whittier First Day (WFD) as the implementation and data collection site for a formal case study validating the Environmental Response Design™ (ERD) model as an Evidence-Based Practice. Recovery Compass (RC) provides pro-bono data systems architecture in exchange for this unique research opportunity.

### 2. Data Architecture & Standardization

- Master Program Data Sheet: All program data will be captured exclusively in the unified WFD Master Program Data Sheet designed by RC.
- Standardized Fields: Client ID, Program Name, Intake Date, Exit Date, Exit Destination, Housing Placement Date and Length of Stay (LoS) (calculated automatically as Exit Date minus Intake Date).
- Data Integrity: WFD will maintain accuracy and completeness; RC will provide ongoing support, including conditional formatting to highlight successful permanent housing placements.

### 3. Expanded Scope & Outcomes

- EBP Validation: Consistent, standardized data collection will enable ERD to become a formally recognized Evidence-Based Practice, unlocking insurance reimbursement and new funding pathways.
- Case Study & Publication: RC will co-author a case study detailing implementation and outcomes for submission to peer-reviewed journals and presentation to investors, academic bodies and funders.
- Visibility & Advocacy: Insights may be shared via professional social media platforms, conferences, press interviews and speaking engagements to position WFD and RC as leaders in human-centered recovery.
- Funding & Partnerships: Demonstrated impact will underpin grant applications and attract both traditional and innovative funding streams.



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### 4. Roles & Responsibilities

- Recovery Compass: Design, maintain and update the Master Program Data Sheet; lead EBP validation, case study authorship and all outward-facing communications; manage intellectual property and promotion rights.
- Whittier First Day: Populate data fields in a timely and accurate manner; enforce the unified data protocol agency-wide; support publication, social outreach and funding efforts; appoint a project lead with authority to ensure compliance.

### 5. Intellectual Property & Ownership

All intellectual property related to ERD, the Recovery Compass platform and validation pathway remains the sole property of RC. All source data remains the property of WFD. Both parties will co-own the case study and jointly review any external dissemination.

### 6. Term & Termination

This agreement commences September 1, 2025, and continues for six months. The term may be extended by mutual consent to ensure the successful completion of the case study. Either party may terminate with written notice; intellectual property provisions shall survive termination.

*Eric B Jones*

**Eric Jones**

Founder, Recovery Compass

Date: 08/29/2025

*Donna Gallup*

**Dr. Donna Gallup**

CEO & President, Whittier First Day

Date: 08/27/2025