Team/Group	S2-CB-03 Group 1		
Date:	19/10/2021	Time:	14.00 – 15:00
Minutes prepared by:	Soleil Umwiza	Location:	Open space 2.60 OIL

1. Purpose of the meeting

. Show progress
. Ask questions

2. Attendance

Lars
Esther
Soleil
Michiel

3. Agenda

Topic	Discussion
Current software solution	Demo about check-in/out by using cards Demo about planning . Barcode: employee can find out how many products they still have in the depo by scanning the product.
website	On the website of media bazaar employees can edit their information and view schedule.
Deadline	The process peer review must be delivered on the 3rd of November at 1:00 clock.
Deliverables for week 7	All updated documents such as project plan and URS.
Deliverables for week 9	Deliver a working application, URS, project plan, process report.
Future possible functionalities	Office manager: Converting the check-in/out into working hours. Schedule: Adding a new form for the employee to view their time slot.
Feedback from the tutor	It nice to have different form for view (ask this question to the client in the next meeting). Check what client want about availability. Work through the weeks or dates?