Online Training Agenda – Using NBS Chorus Pro / Enterprise – First ½ Day

AM Session Timings ⌄	PM Session Timings ⌄	
Day 1	Day 1	
09:30	13:30	Presentation Overview of the Chorus Platform & Classification System
		Accessing and Signing in to Chorus
		Overview of the User Interface
		Creating Projects
		Project Menu Button Options
		Projects View, Filtering & Sorting
		Creating a Specification
		Searching for and Adding Content
11:00	15:00	Break
11:15	15:15	Principles of Editing Clauses
		Constructing Systems / Work Sections
		Q&A
12:30	16:30	Close

N.B. All timings are approximate and for guidance purposes only.

Online Training Agenda – Using NBS Chorus Pro / Enterprise – Second ½ Day

AM Session Timings ⌄	PM Session Timings ⌄	
Day 2	Day 2	
09:30	13:30	Using Manufacturer Product Information
		Overview of NBS Source
		Internal & External Collaboration
		Adding & Editing Specification Notes
		Copying Content
11:00	15:00	Break
11:15	15:15	Submittals Report
		Spec Check Report
		Publish Specification
		Revisions
		Q&A
		Wrap Up
12:30	16:30	Close

N.B. All timings are approximate and for guidance purposes only.