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# LET'S TALK

Tips for leading  
discussions



GitHub  
**FIELD DAY**



## === HOW TO LEAD A DISCUSSION ===

### INIT

You don't have to be an expert in the topic you want to lead a discussion on.

Identify your problem and key points, then let others help you to find solutions.

Remember there are NO STUPID QUESTIONS.

### COMMIT

Kick-off your discussion by introducing yourself and ensuring folks know what you are here to talk about.

### BRANCH

You're in charge of the discussion. You facilitate and lead it.

Make sure you are giving everyone the chance to speak and be listened to.

Discussions are more interesting when everyone has a chance to participate - this includes you.

Don't worry about taking notes. There will be a dedicated notetaker.

### MERGE

Help everyone to consolidate their thinking by giving a summary of the discussion.

Identify any points that you didn't get chance to discuss.

Don't forget to thank everyone for taking part.