

Reda MAHBOUB

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<https://www.linkedin.com/in/reda-mahboub-62ba22279/> | <https://github.com/Redamhb/portfolio-data>

EDUCATION

Bachelor of Arts, Augustana College, Rock Island, Illinois

Expected December 2026

• **Majors:** Accounting and Data Analytics

GPA: 3.2/4.0

DÈLE Spanish Diplomas

August 2019

• **Level:** B1

WORK EXPERIENCE

Tax Intern

Roling tax, Bettendorf, IA

January 2025 - Current

- Prepared and reviewed 50+ individual and small business tax returns ensuring compliance with IRS regulations.
- Conducted tax research on deductions and credits, supporting accurate and timely filings.
- Collaborated with clients to collect and verify tax documentation.
- Utilized ProSeries Tax Software to streamline tax preparation and improve efficiency.

Account Manager Intern

Lumina, Chicago, IL

June 2024 - August 2024

- Managed relationships with 5 key B2B clients, leading to increased client satisfaction and retention.
- Developed and implemented B2B marketing strategies.
- Mentored and supervised 3 Brand Ambassadors, enhancing team performance and client engagement.

C-Store Cashier

Augustana College, Rock Island, IL

January 2023 - Current

- Processed cash and credit card transactions daily.
- Balanced cash drawer.

Admission Tour Guide

Augustana College, Rock Island, IL

January 2023 - Current

- Conducted campus tours for students and families.
- Increased positive feedback on tours through engaging presentations and thorough Q&A sessions.

VOLUNTEERING & ACTIVITIES

Diversity Chair - Gamma Alpha Beta

Augustana College, Rock Island, IL

January 2023 - January 2024

- Organized cultural awareness events.

- Implemented diversity training programs.

- Facilitated dialogues, fostering understanding across diverse backgrounds.

Member, Investing Club

Augustana College, Rock Island, IL

January 2024 - January 2025

- Enhance financial literacy and investment skills

- Collaborate with peers to analyze market trends and investment strategy

Captain, Handball Team

Sport Association (SA), Morocco, Casablanca

September 2017- September 2021

- Led team in competitions and training sessions

- Demonstrated leadership and teamwork skills

PERSONAL PROJECTS

Founder, Élevé Skincare Brand

August 2025 - Current

- Developed brand identity with finalized logo and slogan.
- Currently sourcing suppliers and negotiating product/packaging options.
- Building e-commerce website and preparing launch strategy.

SKILLS

Accounting & Finance: Tax Preparation (Individual & Business), GAAP, Financial Reporting, Budgeting, Auditing, Cost Analysis

Data Analytics: Tableau, Power BI, SQL, Python, R, Excel Modeling

Softwares: ProSeries, TaxAct, Microsoft Office, Google Workspace

Languages: Arabic, French, English, Spanish (B1)

Soft Skills: Communication, Leadership, Client Management, Problem-Solving, Adaptability, Attention to Detail