

Group Project - GIMP 2.0

Meeting Minutes: Week 4 – 29th April 2015

Present:	Bakwanyana Thobela Lishen Ramsudh Avanindra Singh Leslie Dobrowsky Peter Cousins
Next meeting:	6 th May 2015 6pm WITS Classroom CM3

I. Announcements

- Meeting held at WITS
- Updates on Tasks and Feedback.
- Assign Basic tasks and solve any concerns or issues.
- Peter to capture and send minutes.

II. Discussion

General Discussion:

- Good discussion regarding the project however dates continue to slip.
- Public holidays and other WITS project deliverables where not considered when committing to timelines.
- Deadlines where discussed and dates for delivery re-confirmed.
- WhatsApp group working well with basic coordination.

Group:

The Group agreed to run an extended prototype on 2 technologies:

- Feedback was received from Lishen and Avanindra that the POC's had not managed to complete the basic proof points as mentioned.
- Concern was raised and additional focus was asked form the team this was the second week of timeline slippage.
- Concern was raised to Bakwanyana to focus on the tasks assigned and find a way to deliver by the due date.
- Peter and Leslie confirmed that additional POC's where ongoing and on track so far.

Bakwanyana Thobela

Deliverables:

Group assigned Bakwanyana the task to start reviewing competitors in the market. And provide a report on the findings. **Due Date would be 6th May 2015.**

Bakwanyana also mentioned he would like to start the testing plan and test cases. **Due Date would be 6th May 2015.**

- Concerns
 - Mentioned that other commitments had prevented starting on the assigned tasks for the second week.

Lishen Ramsudh

Deliverables:

Continue to work on the proof points, committed to trying to have all major proof points resolved by the next meeting - **Due Date 22 April 2015.**

New date would be the 29th April 2015.

New date would be the 6th May 2015.

- Concerns
 - Learning the new tech was a challenge, Offline processing is an issue.

Avanindra Singh

Deliverables:

Continue to work on the proof points, committed to trying to have all major proof points resolved by the next meeting - **Due Date 22 April 2015.**

New date would be the 29th April 2015.

New date would be the 6th May 2015.

- Concerns
 - Learning the new tech was a challenge and that the technology needed additional open source libraries to work (changes in tech selection may be required), Offline processing is an issue.

Leslie Dobrowsky:

Deliverables:

POC3 with Microsoft Access with SQL DB ongoing – Due date 13th May 2015

- Concerns
 - Worried that the prototype was taking too long to prove the basics and wants to help in any way.

Peter Cousins:

Deliverables:

POC4 with Spring, Hibernate ongoing – Due date 13th May 2015
Assist with the Project management and administration role.

- Concerns
 - Trello Board not updated and we need to start setting time aside and prioritizing this project
- Administration
 - General Project management tasks – Due each week.
 - Trello tasks to be reviewed and allocated from meeting – Due each week.