

Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for Project 3

Prepared by: Ryan Mohammadian

Meeting Date: 03/26

Meeting Attendees:

- Ryan Mohammadian
- Zo Abbasi
- Jordan Daryanani
- Vincent Tran
- Cameron Le
- Kha Le

Meeting Agenda Items:

1. Discuss Sprint goal and task completion
2. Address any blockers and plans to overcome them

Status Update Since Last Meeting:

– Accomplishments:

- * Created and organized GitHub repository
- * Pushed skeleton code for front and back end
- * Familiarized with React and Flask frameworks

– Tasks Completed:

| Task Description | Assigned to | Completed? (yes/no) |
|--|-------------|---------------------|
| Backend: Retrieve menu data from database | Zo | yes |
| Backend: Retrieve data of inventory list from database | Ryan | yes |

Before The Next Meeting:

- Prioritize tasks involving ordering functionality
- Ensure sprint goal realism and task preparedness

Task Assignments:

| Task Description | Assigned to |
|--|-------------|
| Frontend: Implement cashier payment page | Vincent |
| Frontend: Implement cashier order page | Vincent |

Minutes from Previous Meeting:

- Discussed Sprint Goal and task distribution
- Focused on frontend tasks due to complexity

SCRUM Meeting 2 for Project 3

SCRUM Meeting 3 for Project 3