

INTERNATIONAL

  

# SKILLS

  

## OLYMPIAD 2015

**SYLLABUS**  
GRADE VI - VIII

***International Skills Olympiad***

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## ***TOPICS***

1. ***LEADING OTHERS***
2. ***VALUES AND ETHICS***
3. ***ECONOMIC COMMON SENSE***
4. ***TEAMWORK***
5. ***EMPATHY***
6. ***EFFECTIVE COMMUNICATION (Enfluence)***
7. ***PRESENTATION SKILLS***
8. ***RESEARCH AND ANALYTICAL THINKING***
9. ***SOCIAL MEDIA***
10. ***ENVIRONMENT AND SUSTAINABILITY***
11. ***SMART CONSUMER LITERACY***
12. ***DECISION MAKING***
13. ***GOAL SETTING***
14. ***CRITICAL THINKING AND PROBLEM SOLVING***
15. ***NEGOTIATION***

## **LEADING OTHERS**

- *Identify and discuss effective leadership qualities*
- *Qualities of a leader*
- *Types of leadership*
- *Analyze the effectiveness of leaders according to the traits they demonstrate*
- *Discuss the loyalties of followers and where they place their support*
- *When and how to question leadership respectfully*
- *Followership for the good of the group*
- *Changing role as follower or leader*
- *The effects of changing situations upon leadership roles*
- *Identify situations in which assuming a leadership role is appropriate*
- *Discuss the concept of civil disobedience*
- *Evaluate the roles of leaders in the family, school, community, state, and nation; and in distinct ethnic groups and different world cultures*
- *Use effective written, verbal, and non-verbal skills to present information*

## **VALUES AND ETHICS**

- *Ethics and their impact on our lives*
- *Relevance of ethics*
- *How to use ethics in day to day life*
- *Good and bad actions in society*
- *Difference between what seems right and what is ethically justified*
- *Actions affect people around us*
- *Dealing with the pressure of decision making times*
- *Introduction to professional ethics*
- *Choices and their practicalities.*
- *Reacting in ethical dilemmas*
- *How to deal with dilemmas and religious ethics*

- *Learn how to flourish as an ethical individual*
- *Religious ethics around us*
- *Ethical responsibilities associated with religion*
- *All religions demand equal respect*

## ***ECONOMIC COMMON SENSE***

- *Needs and Wants*
- *What are Goods and Services*
- *Scarcity*
- *Choices and Opportunity Cost*
- *Money and its types*
- *Define goods and services and their types*
- *Describe trade and its types*
- *Money, its importance and its types*
- *Describe demand and Supply and how they are related*
- *Resources and their types*
- *Consumer and its duties*
- *Bank and its roles*
- *Inflation, Recession and their effects*

## ***TEAMWORK***

- *Reasons and impact of Conflict*
- *Dealing with disagreements and fights*
- *Respecting others*
- *Gestures of caring*
- *To understand the importance of individuality and accepting others for who they are*
- *Empathy*
- *Decision making in a team*

- *Characteristics of leadership in a team*
- *Role of leadership within a team*

## **EMPATHY**

- *Name calling*
- *Mutual trust and friendship*
- *Qualities of empathic listening*
- *Linking empathy with compassion*
- *Self-esteem and confidence of self and others*
- *Explore the expectations parents and teens have of one another*
- *Identify and express feelings*
- *Strategies and skills of support for purposes of helping a peer*
- *Peer pressure: a challenge and strategies for saying "No"*

## **EFFECTIVE COMMUNICATION (Enfluence)**

- *Introduction to Communication Skills and its importance*
- *Different channels of communication*
- *Characteristics of Good and Bad Communication Skills*
- *Barriers of Effective Communication*
- *Benefits of Good Communication*
- *Communication pattern*
- *Non-verbal communication*
- *Introduction to Listening skills*
- *To know the difference between hearing and listening*
- *Learners will know the difference between hearing and listening*
- *Learners will become more aware of themselves while listening to others*
- *To know communication Rights and Responsibilities*
- *Knowing the types of Communications*
- *Instructions and directions*

- *Assertive communication*

## ***PRESENTATION SKILLS***

- *Introduction to Presentation Skills*
- *How much time to spend on presentation*
- *Get started with your presentation well in advance*
- *Assess your audience's expectations*
- *The venue*
- *Focus on your delivery more than the details*
- *Test-driving your talk*
- *Use the power of three*
- *Buy yourself 10% extra confidence*
- *Preparing for the first 60 seconds*
- *Body language*
- *How to manage a Q/A session*
- *Finish with a bang*
- *Follow up*

## ***RESEARCH AND ANALYTICAL THINKING***

- *Thinking about research: What is research? Why research? What is original?*
- *Truth, power and values*
- *Getting started: Choosing a topic, What to do if you can't think of a topic, Focusing, Individual and group research, Keeping your research diary*

## ***SOCIAL MEDIA***

- *The bug of social media*
- *The impact of social media in society*
- *Different types of social media skills: Express, Impress, Engage, Influence*
- *Ways to express in social media*

- *Creating a social media reputation*
- *Managing your social media reputation*
- *Engage in sensible conversation*
- *Grow and foster engaged social media communities*

## **ENVIRONMENT AND SUSTAINABILITY**

- *Environmental ethics*
- *Identify the toxic substances*
- *Understand the health hazards due to such substances*
- *The hazards of global climate change*
- *The life cycle of a product from its manufacture to its disposal*
- *Define carrying capacity of earth*
- *The need to control human population growth*
- *New techniques of eco-friendly agriculture*
- *Vegetable seed preservation*
- *Genetic engineering*
- *Identify the amount of resources that can be used without damaging the environment*
- *Evaluation and optimization of the industrial impact over environment*
- *Protection of the native species and their habitat*
- *Production of sustainable resources*

## **SMART CONSUMER LITERACY**

- *Customer safety policies and bylaws*
- *Five guidelines of refund policy*
- *Understand fraud prevention*
- *Learn 10 quick tips of smart consuming*
- *Pre shopping*
- *Post shopping*



- *Online shopping*
- *Where to seek help, information, and advice*
- *How most companies market and sell their products and services*
- *Consumer rights*
- *Responsible and informed choices and purchase decisions*
- *Researching, comparing and analyzing product information*
- *How to manage finances and avoid debt*
- *Economic and social impact of every consumer decision*
- *Societal and environmental impact of living in a consumer society*
- *Negotiating, offering constructive complaints and resolving problems*

## **DECISION MAKING**

- *Introduction to Decision Making and its importance*
- *Decision Making: Consensus, Voting, Negotiation*
- *Types of decision making*
- *Snap decisions and its effects*
- *Relating personal needs, interests, and skills to the process of making decisions*
- *Steps in Decision Making*
- *Recognize the problem or opportunity and Analyze the situation*
- *Goals and Alternatives*
- *Consequences and the best alternative*
- *Decision in action, Responsibility and Evaluation*

## **GOAL SETTING**

- *Knowing what is a Goal*
- *The importance and benefits of setting Goals*
- *Setting Goals and Motivation*
- *To know what to DO and what NOT to do when setting Goals*



- *Understanding the goals: Immediate Goals, Short Term Goals, and Long Term Goals*
- *How to set Goals*

## ***CRITICAL THINKING AND PROBLEM SOLVING***

- *Critical Thinking and its importance*
- *Highlighting reasons for any action*
- *Curiosity and Asking questions*
- *Biases and Conclusions*
- *Analyze, Categorize and Synthesize information*
- *Judgment, Fact, Opinion, Premises*

## ***NEGOTIATION***

- *What is Negotiation?*
- *The Difference between Selling and Negotiation*
- *The nature of Negotiation*
- *The stages of Negotiation*
- *Building relationships*
- *Communication*
- *Persuasion and Influence*
- *Ethics in Negotiation*
- *Cross Cultural Negotiation*
- *Conflict resolution in Negotiation*
- *Disputes and third party help*
- *Applying the tips and tricks of Negotiation*