

# YOGITA RANA

Add:- H.no. 381 near babbar chowk  
Bijwasan new Delhi.  
Pin - 110061

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## **Professional Objective**

Seeking a suitable and rewarding career, with an esteemed Organisation, would offer good advancement potential, challenges and opportunities to zoom my carrier growth, contributing to the success of the organisation.

## **Qualification**

- Passed high school in 2009 from the CBSE board.
- Inter-school in 2011 from the CBSE board.
- JBT from MP board Bhopal in 2013
- BA from Delhi University in 2016.
- MA from IGNOU in 2022

## **Additional knowledge**

- Basic knowledge of computer:- word, winword, excel, PowerPoint and the internet.

## **Experience**

- 3 Years' experience as a teacher in Literacy India(NGO).
- 1 Year experience in Akiko global services pvt. as a data entry operator and managing Calls.

## **Personal Information**

Date of birth.	:- 27/02/1993
Father's name.	:- Suresh Kumar
Nationality.	:- Indian
Martial Status	:- Unmarried
Gender.	:- Female

Date:-

Yogita