



### Warm-up What are the ways to describe a person?



is a real beauty



looks like in his twenties



has a beard



has a round face



# New words and expressions Matching game



2.



3.



4.



5.



be short [ʃɔː(r)t] of
manpower ['mænpaʊə(r)]
sales assistant
[seɪlz] [ə'sɪst(ə)nt]
colleague ['kɒliːg]

hard-working
[ha:(r)d 'ws:(r)kin]

manpower

### Let's go through the sentences. Pay attention to the words in red.

- a. I can't lend you money, I am a bit short of it myself.
- b. These people do not have the equipment or the **manpower** to cut down the trees.
- c. Susan wants to work as a sales assistant in the supermarket.
- d. David discussed the idea with his colleague.
- e. A hard-working person puts a lot of effort into his work.



# **Speaking naturally**1. Conversation and activity

(Mark and his friend David chat in a café.)

**David:** Hey, Mark. How's business going with your new company?

Mark: It's not going well. We are short of manpower.

**David:** What kind of people do you need?

Mark: I need some sales assistants.

**David:** I know someone. He is a **colleague** of mine, also my very good friend. He wants to change his job.

Mark: What kind of person is he?

David: He is smart and hard-working.

Mark: Great. Maybe we could have an interview.

David: OK. I will ask him if he is interested.

### **Practice the key sentence:**



Linda is ... in our company, also my very good friend.



Tom is ... in our company, also ...



Alice is ..., also ...



# Speaking naturally2. Conversation and comprehension

**David:** Hey, Mark. How's business going with your new company?

Mark: It's not going well. We are short of manpower.

**David:** What kind of people do you need?

Mark: I need some sales assistants.

**David:** I know someone. He is a **colleague** of mine, also my very good friend. He wants to change his job.

**Mark:** What kind of person is he?

**David:** He is smart and **hard-working**.

Mark: Great. Maybe we could have an interview.

David: OK. I will ask him if he is interested.

### **Answer the questions:**

1. How was Mark's business going?

It's ...

2. What kind of people did Mark

need?

He needed ...



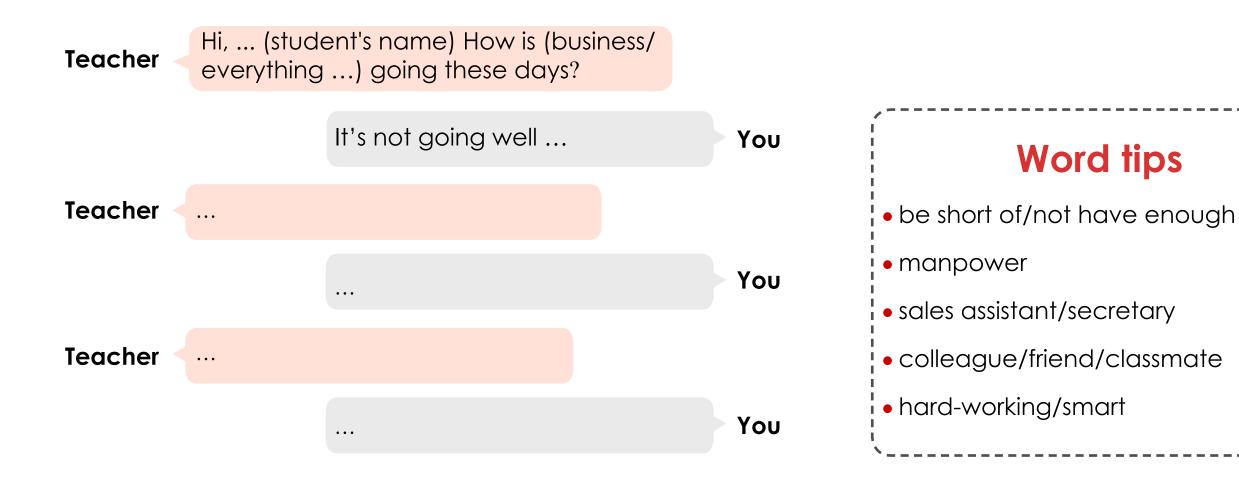
# Speaking naturally 3. Practice

David: Hey, Mark. How's business going with your new company?	
Mark: It's not going well. We	manpower.
David: What kind of people do you need?	
Mark: I need some	
David: I know someone. He is a	of mine, also my
very good friend. He wants to change his job	).
Mark: What kind of person is he?	
David: He is smart and	
Mark: Great. Maybe we could have an interview.	
David: OK. I will ask him if he is interested.	





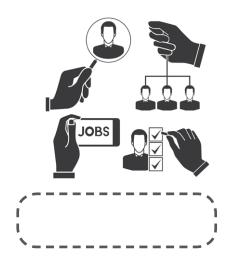






## **Summary** What did you learn in this lesson?

### Words and phrases:















#### **Sentences:**

Let's check the next page!



## Summary

You have learned the following vocabulary and sentence pattern to describe a person in your workplace.

### Words and phrases:



manpower



colleague



hard-working



be short of



sales assistant

### Sentence pattern:



He/She is a ... of mine, also ...

(Make a sentence)

