R|P 2023 Speaker Guide

Conference Details

- **What:** Reflections | Projections is the largest student-led tech conference in the Midwest. Every year, R|P presents inspirational speakers, conducts cutting-edge workshops, and unites diverse students to participate in the technology industry.
- **When:** September 18th - 23rd, 2023 (Climate Tech Day is on September 19th)
- **Where:** The conference is going to be held in person on the campus of the University of Illinois Urbana-Champaign at the Siebel Center for Computer Science and other nearby buildings.

Speaking Engagement Logistics

- Keep note of the date/time/location/room number of your talk. If you are unsure, contact your Speaker Buddy to confirm. This information will also be available on our website before the conference.
- You can bring your own laptop/device to display your presentation, but make sure to share the presentation with your Speaker Buddy in case issues arise. You may find it helpful to bring an adapter/dongle to connect with different types of displays.
- All speaker talk rooms will be equipped with AirPlay and/or wired display connectivity, along with speakers and (depending on the room size) a microphone.
- You are free to talk about any topic you feel is important to share with our attendees. If you would like to discuss ideas, please reach out to your original contact and/or Speaker Buddy, but we trust your passion and experience.
- Try to keep the audience engaged through questions, partner discussions, or jokes.
  - You can make your talk as interactive as you like!
- The duration of the talk will be 1 hour. You should aim for 45 min of speaking time and 15 minutes for questions.
- If you have any questions, email your contact for the event, and be sure to CC content@reflectionsprojections.org.

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Travel

- Hotel options:
  - Close to R|P:
    - **Illini Union Hotel**: 1401 W Green St, Urbana, IL 61801
    - **TownePlace Suites by Marriott**: 603 S 6th St, Champaign, IL 61820
  - A bit farther from R|P:

    *Note: You can take the bus ([free on and around campus](#)) or Uber/Lyft from the hotel to the conference.
    - **I Hotel**: 1900 S 1st St, Champaign, IL 61820
    - **Hyatt Place**: 217 N Neil St, Champaign, IL 61820
- Airport options:
  - **Willard Airport** (CMI)
  - **O'Hare International Airport** (ORD)

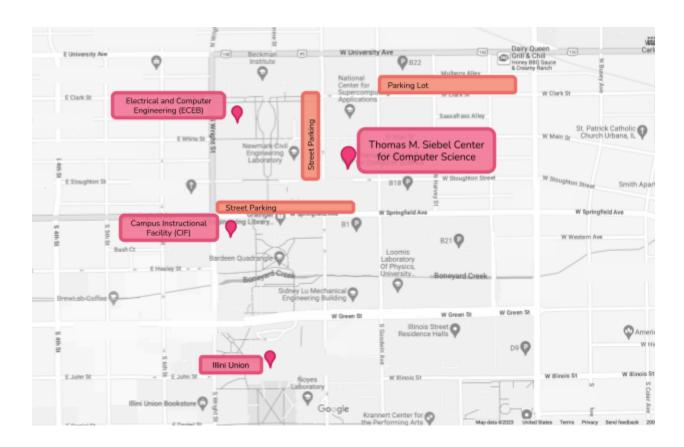   *Note: This airport is about 3 hours away from Champaign, so you will have to book transportation from the airport to Champaign in advance. UIUC students often travel through ORD, so if you have questions, feel free to contact your speaker buddy.
    - **Peoria Charter**: book [here](#)
    - **Rental Cars**

Locations + Parking

- The conference will be held in Siebel Center for Computer Science (NOT Siebel Center for Design) and other nearby buildings.
  - Thomas M. Siebel Center for Computer Science, 201 N Goodwin Ave, Urbana, IL 61801
  - Other buildings TBA.
- There are metered parking options available around the Siebel Center of Computer Science building and some parking lots at Grainger Engineering Library and NCSA (National Center for Supercomputing Applications).
- Lounge: The speaker lounge will be in Siebel 2102 for you to network with other speakers and take breaks while on campus. We will also provide snacks and beverages in the lounge.

Reimbursements

- We reimburse up to $1000 per speaker for all travel and lodging.
- You will book your travel and lodging depending on which options you choose, and we will refund the expenses through direct deposit or any method that is convenient for you (Venmo, Zelle, check).
- We will issue reimbursements after the event, so be on the lookout for an email. If you do not receive an email within one week post-conference, email your contact and CC content@reflectionsprojections.org.

Speaker Buddies

- You will be assigned a Speaker Buddy who will answer any questions and guide you throughout Reflections | Projections. They are here to help you conduct your talk, navigate the campus, and explore the events of R|P (especially if you choose to stay multiple days).
- If you want to see a specific part of our campus or do a certain activity, feel free to let your speaker buddy know!

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- This may or may not be your original contact, but speaker buddies will be introduced at least a week before the conference.
- Speaker Buddies will be trained on how to use the room technology to ensure that your talk goes smoothly.

Thank you, and see you soon!