

# Email

<b>To:</b>		<b>From:</b>	
<b>Re:</b>	NO BUDGET	<b>CC:</b>	

☐ **Urgent**    ☐ **For Review**    ☐ **Please Comment**    ☐ **Please Reply**    ☐ **Please Recycle**

---

**TIME:** [INSERT]

*Please note we have not received your budget for planned operations in Sebedoh.*

*If there are any issues relating to the timely submission of your budget, please advise HQ immediately.*

*Otherwise, please submit a brief outline of your budget as soon as possible.*

---

From