

# REGINA LETTEY

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## EDUCATION

<b>Ashesi University</b> <b>BSc. Management Information Systems</b>	<b>Berekuso, Eastern Region, Ghana</b> <b>Expected Date of Graduation: Dec 2025</b>
<b>Sacred Heart Senior High School</b> <b>General Arts (West Africa Senior School Certificate Examination)</b>	<b>Nsoatre, Ghana</b> <b>Sept 2017 – Sept 2020</b>

## ACHIEVEMENTS/AWARDS

<b>Recipient, The Mastercard Foundation Scholars Program, Ashesi University</b>	<b>Sep 2021 – Present</b>
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## VOLUNTARY EXPERIENCE

<b>Career Fair 2023, Ashesi University</b> <ul style="list-style-type: none"><li>Contributed as a member of the layout team to ensure an efficient setup of the venue for the fair.</li><li>Facilitated the communication between companies and attendees, serving as a company liaison throughout the event.</li></ul>	<b>Mar 2023</b>
<b>Graduation Ceremony 2023, Ashesi University</b> <b>Usher</b> <ul style="list-style-type: none"><li>Provided attentive assistance to guests, ensuring their comfort and satisfaction throughout the duration of the ceremony.</li></ul>	<b>June 2023</b>

## PROJECTS AND RESEARCH

<b>Information Technology Semester Project, Ashesi University</b> <b>Team Member</b> <ul style="list-style-type: none"><li>Collaborated with three colleagues to create a random password generator using Python Language (it ensures user security by providing numerous options for creating passwords for different accounts)</li><li>Took charge of organizing team meetings and ensured that all members completed their assigned tasks on time.</li></ul>	<b>Dec 2021</b>
<b>Foundations of Design and Entrepreneurship Semester Project, Ashesi University</b> <b>Team Secretary</b> <ul style="list-style-type: none"><li>Collaborated with eight colleagues to produce Ronellar organic pesticide through a design thinking approach (the product repels armyworm to control its infestation on maize crops and increase yield)</li><li>Served as Secretary for the project from August to December 2022 providing administrative support to the team.</li></ul>	<b>Aug 2022 – Dec 2022</b>
<b>Artificial Intelligence semester Project, Ashesi University</b> <b>Dec 2023</b> <ul style="list-style-type: none"><li>Collaborated with a team member to develop a mood-based music recommendation system.</li></ul>	<b>Aug 2023 –</b>
<b>Web Technologies Team Project, Ashesi University</b> <b>Front-end Developer</b> <ul style="list-style-type: none"><li>Developed an E-commerce website.</li><li>Served as the lead frontend developer within the team, ensuring seamless user interface design and functionality.</li></ul>	<b>Jan 2024 – Feb 2024</b>
<b>Web Technologies Semester Project, Ashesi University</b> <b>Apr 2024</b> <ul style="list-style-type: none"><li>Developed a food-ordering web application aimed at enhancing the dining experience at the BigBen cafeteria in the Ashesi community.</li></ul>	<b>Mar 2024–</b>

## CO-CURRICULAR ACTIVITIES

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**Future of Africa**, Ashesi University  
**Member**

**Oct 2021- present**

- Visit the kids at the organization's centre at East Legon to mentor and have fun activities with them.
- Participate in outreach with the street children and occasionally make donations to the children.
- Assist with fundraising and donation drive activities such as selling T-shirts and collecting items from students.

**MCF Executive Board Feedback Committee Member**, Ashesi University

**Jun 2022 – present**

- Interact with scholars to know their concerns and forward them to the executive board.

**ASC Outreach Committee**, Ashesi University

**Jan 2024 - present**

**Member**

- The committee aims to engage in community outreach to make an impact.
- Served as an organizer for the Valentines Outreach program, to show care by spreading love and support to patients at the Ashongman Community Hospital
- Participated in planning and organizing Staff and Faculty Day to express gratitude and appreciation for the dedicated staff members at Ashesi University.

## SKILLS

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- **Programming languages** (Python, Java, PHP, HTML and CSS)
- Fluent in English
- Proficient in Microsoft Word and PowerPoint, intermediate in Excel
- Teamwork skills
- Graphic designing
- Good presentation skills
- Effective leadership skills

## REFERENCE

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Available upon request.

\*WASSCE – West African Senior School Certificate Examination.