

2025-2026

DISTRICT CONTEST GUIDELINE



Leo District Council 306 D2, Sri Lanka
Lions Clubs International District 306A2

This is the Official Guideline for the District contest of Leo District 306 D2 for the Leoistic Year 2025/2026.
All Leo Clubs of Leo District 306 D2 should strictly adhere to this guideline in reporting to the District.

District Contest Guideline 2025/2026

The District Contest of the Leo District 306 D2 is implemented to motivate the Leo clubs to maintain high standards for the projects organized towards the betterment of the community and for Leos. The purpose of this process is to bring Leos together for a **friendly** competition, which will enable them to learn from each other and to be motivated towards fellowship and leadership. Furthermore, Leo District Council wishes to build a platform for Leos to enhance their skills in proper reporting and communication through the District Contest.

This document contains the District Contest Guideline, which will be used to evaluate the performance of the Leo Clubs of Leo District 306 D2 during the Leoistic year 2025/2026. These guidelines must be followed in preparing the reports of Leo clubs, which should be sent to the Leo District council 306 D2 each month.

District Contest will be based on the points claimed in the Secretary's reports of the Leo club; which should be prepared according to the guidelines described in this document. District Council 306 D2 advises the officers of Leo Clubs to send monthly reports via email to the following leaders to maintain high administrative standards in the Leo club.

1. District President Leo Thameera Dananjaya – thameerad@leodistrict306a2.org
2. Chief Coordinator - District Contest, Leo Sewwandi Gunasinghe – sewwandig@leodistrict306a2.org
3. District Leo Chairperson, Lion Anura Goonetilleke – lionanura@gmail.com
4. District Director – Reporting & Administration, Leo Hansini Jayasinghe - hansini.sltcleos@gmail.com
5. Zone and Region Director of the respective region
6. Sponsoring Lions Club President, Secretary and Leo Advisor

Notes:-

- The submissions to MyLeo portal and PDF format soft copy of Monthly Report **written in English** (Secretary's and Treasurer's reports) including all the proof documents (attendance sheets/ relevant invoices/ letters from Lions club, outside organizations etc.) should be submitted to the **District President and District Contest Director** by all Leo Clubs before the deadline, which is the **10th of the following month**.
- **Leo clubs need to handover the hard copies of the attendance sheets and other proof documents which are properly organized based on months of activity reports to District President or District Contest Director at the end of each quarter, on or before the 5th of the following month**
- The soft copy (in **Microsoft Word format**) of the **Quarterly Report** for the Multiple District should be submitted to the **District Secretary** Leo Devinda Perera (devinda@leodistrict306a2.org) on or before the **5th of the following month**. (eg: Quarterly Report for July/Aug/Sep should be given in by 5th October)
** **Maximum of 03 Major Project** details should be reported per month.
- Submission of an **Annual club report** at the end of the year is not a mandatory requirement but encouraged.

Submitting reports should be renamed as follows:

1. **Monthly Project Reports (in one email)-** "Month_ClubName" (Eg: August_LCofSLTC)
2. **Quarterly Reports-** "Quarter_ClubName" (Eg: Q1_LCofPolgasowita)
3. **Annual Report-** "AnnualReport_ClubName" (Eg: AnnualReport_LCofKalubowila)

District Contest Executive Committee

1. District President - *Leo Thameera Dananjaya (Voting)*
2. Chief Coordinator - District Contest - *Leo Sewwandi Gunasinghe (Voting)*
3. District Leo Chairperson - *Lion Anura Goonetilleke (Non - Voting)*
4. District Vice President – *Leo Nomin Premarathna (Voting)*
5. District Secretary as the secretary to the award committee (non-voting)

***** Other 4 members will be announced on or before April 2026 depending on their activeness and involvement at the District and Club events.***

District Contest Executive committee is formed by the District President to oversee all affairs of the District Contest during his term of office. The Executive Committee as a unified entity will serve as the sole judge of the District Contest. The decision of the District Contest Executive Committee, whether taken by a majority vote or by a unanimous decision, shall be the **final decision** in the matters pertaining to the District Contest. Influencing to the decisions of the Executive Committee is a reason to disqualify. Furthermore, District Executive Committee has the authority to alter any District Contest Guidelines during the year in office, which are deemed necessary for the success and betterment of the Leo clubs, Leo District Council 306 D2 and Leoism in general.

In respect of the transparency of the District Contest, the Executive Committee will be answerable to a written query submitted by a Leo Club (Through the Club President) and will be answerable after discussing the same within the committee.

Reporting to the District Council

Monthly Report of a Leo Club shall consist of 2 main reports.

- Monthly Activity Report – Prepared and presented by Leo Club Secretary
- Monthly Treasurer's report - Prepared and presented by Leo Club Treasurer

Monthly Activity Report

Monthly Activity Report shall consist of 4 parts.

- 1) Club Administration Report
- 2) Participation at Projects and visits to other clubs
- 3) Points summary for the meetings and projects
- 4) Individual Project Descriptions

Club Administration Report

Club administration report consists the administration summary of the club and the declaration form should be duly certified by the Club President, Club Secretary, Club Treasurer and Leo Advisor.

Participation at Projects and visits to other clubs/events

This section should consist a summary of the visits done by club members during the period, on behalf of the club. To be eligible for the points, participants should sign the attendance records of the respective event. (Or proper evidence should be provided by the organizing club/institute)

Points Summary

This should consist the project names and the codes that are used to claim points for. The respective codes are mentioned in Section A to J.

Project Reports

This part of the report should include the 'Need Analysis, Project Proposal and the Service Contest Form' for each project. **It is highly advisable to include photographic evidence (Club banner is compulsory, if it is not possible to bring the club banner for projects, clubs should inform Contest Director well in advance) which illustrates what you have genuinely done.**

IMPORTANT

- A well compiled and a concise report will enable the Leo club to earn bonus points in the District contest and win awards at the District conference. The Awards committee at their discretion will give extra points for well-presented and neat reports (Please submit your reports before the specified deadlines.)
- The executive committee has the right to adjust the points for special contribution or violation of conduct.
- **Soft copies of all the necessary attachments such as photos, attendance records, newsletters, leaflets, hand bills, posters, letters etc. should be attached to the monthly activity report and hard copies to be handed over at the end of each quarter.**
- Each club will be allowed to conduct **only 3 District Projects, 5 projects on-behalf of the District, Only 1 Multiple Project and 3 projects on-behalf of the Multiple District.** The above projects will either be handed over to the particular clubs by the District/Multiple council or shall be requested by clubs through a well-presented project proposal to the District/Multiple council at least **2 weeks prior** to the project date to obtain necessary approvals. If necessary, the District Council/Multiple council would be involved in planning and organizing of the event.
- If a Monthly general meeting needs to be conducted after the respective month (after 30th or 31st), the club **should obtain prior written approval** from District President **through the line officers** of the respective clubs. The latest date to conduct such a meeting is **10th of the following month.**
- For fund raising projects, Accounts statement with a breakdown of the expenditure incurred and the net profit/loss gained is a must. The project Chairman, Club President and the Leo Advisor must duly certify it.
- District council will never hesitate to help the Leo clubs in their reporting and will always encourage Leos to maintain high administrative standards by submission of their complete reports on time.

It's time for the roar. Happy reporting...!

Yours in Leoism,

Leo Thameera Dananjaya

District President - 2025/2026

Leo Sewwandi Gunasinghe

Chief Coordinator District Contest – 2025/2026

CC:

Lion Anura Goonetilleke – District Leo Chairperson – 2025/2026

Lion Priyantha Perera MAF PMJF – District Governor - 2025/2026, Lions District 306 D2

Leo District 306 D2

Section A: Administration

A	(1) Club Dues and Membership List	(a)	Paying the District Dues to District Treasurer or District President on or before the 15th November (to Full Membership) per Alpha Leo: Rs. 150/- per Omega Leo: Rs. 250/-	5,000
		(b)	Paying the Multiple District Dues to District Treasurer or District President on or before the 15th November (to Full Membership) per Alpha Leo: Rs. 100/- per Omega Leo: Rs. 100/-	5,000
		(c)	Submission of full membership list on or before the 10th September 2025 [Full Membership List with MyLCI registered number certified by Leo Advisor or representative]	5,000
		(d)	Adding the full membership to the MyLeo and MyLCI Portal before 10th September 2025 [MyLCI Registered Members – Proof Required]	2,500
	(2) Timely Submission of Activity and Treasurer's Reports	(a)	Submission of the Monthly Activity Report on or before the 10th of the following month	10,000
		(b)	Submission of the Monthly Activity Report on or before the 15th of the following month	4,000
		(c)	Submission of the Monthly Accounts Statement on or before the 10th of the following month	10,000
		(d)	Submission of the Monthly Accounts statement on or before the 15th of the following month	4,000
		(e)	Bonus points if all relevant reports are submitted for the year as per A (2) (a) and A (2) (c) <i>[Partial points will be awarded as a percentage of number of timely submitted Monthly Activity Reports over total number of reports to be submitted]</i>	20,000
	(3) Publications	(a)	Club Newsletter [should be at least 5 pages with details on both sides and should be published before the end of the following month] – (for each issue, upload the newsletter in PDF format as a supportive document in the MyLeo portal. The date of the email circulation will be noted as the submission date of the newsletter.)	10,000
		(b)	Publication of Club Directory [Points will be awarded only once at the end of the 1 st quarter]	10,000
		(c)	Submission of the article for District Newsletter [Points will be awarded after publishing it on the District Newsletter and One club can send only one article per month]	5,000
	(4) Membership Development	(a)	For each new member inducted and retained during the Leoistic year 2025/2026. [Council dues should be paid for each member and contact details of each one should be duly submitted.]	2,000
		(b)	Extra points awarded for retaining original number of members	5,000
		(c)	Extra points awarded to a net increase ¹ of 5 members. (4 a, b and c - Should be claimed at the end of year)	4,000
	(5) Year Plan	(a)	Submitting a Club Year Plan to District President on or before 15th September 2025 according to the given format	5,000

	(6) Financial Administration	(a)	Maintaining a bank account for Club Projects <i>[Points will be awarded only once at the year end. Bank statement each month should be submitted to be eligible for the points]</i>	10,000
		(b)	Maintaining a bank account for Club Administration <i>[Points will be awarded only once at the year end. Bank statement each month should be submitted to be eligible for the points]</i>	5,000
		(c)	Transferring signatories of the bank accounts to new office bearers <i>[Necessary proof must be provided]</i>	8,000
	(7) Administration	(a)	Submission a soft copy of Quarterly Activity Report to the District Secretary on or before the 5th of the following month <i>[at the end of each quarter]</i>	8,000
		(b)	Submission of full membership report of each month, to the District Secretary at the end of each month <i>[Proof required]</i>	5,000
	(8) Reporting to Lions Clubs International	(a)	Registering the club officers in MyLion (International website) before 31 st August <i>[The list of registered club officers should be attached. Points will be awarded upon the verification.]</i>	4,000
		(b)	Reporting all club projects to Lions Clubs International ² – per project	3,000
		(c)	Receiving banner patch from the International (excluding 5, 10, 15, 20, 25, 30 years patches) <i>[Proof documents should be provided]</i>	20,000
		(d)	Receiving Individual Awards, Leo Clubs and Sponsoring Lions Clubs Awards ³ from Lions International <i>(for each) [Proof documents should be provided]</i>	20,000

NOTES:

1. **Net Increase = (Total number of members as of 05/05/2026) - (Total number of members as of 01/07/2025)**
2. **When reporting to the Lions Clubs International, Screenshots of evidence should be attached in order to attain marks.**
3. **Please refer the URL mentioned here - [Click Here](#)**

Section B: Inter-Club/District/Leo-Lion Relations

B	(1) District Council activities and projects	(a) Organizing District projects or Projects on behalf of the District Council <i>[The project should be notified to the DP with the project proposal report two weeks prior and it should be approved by the District Council. This is not relevant, if the project is assigned to a certain club by the District Council.]</i> Only 3 District projects and 5 projects on-behalf of the District per club. * Participation Should only be claimed under section D	10,000
	(2) Multiple District Activities and Projects	(a) Organizing project/s on behalf of the Multiple District Council <i>[The project should be notified with the project proposal report sent to the DP two weeks prior. Approval from the Multiple District will be requested <u>only</u> through the DP.]</i> Only 1 Multiple District project and 3 projects on behalf of the Multiple District per club. * Participation Should only be claimed under section D	10,000
	(3) Joint Meeting	(a) Zone/Region Meeting	4,000
		(b) With a club/clubs in Leo District 306 D2	3,000
		(c) With a club/clubs in any other District <i>[Including Maldives]</i>	2,000
		(d) Organization of minimum of 3 joint meetings with a Leo club with 306 D2 District other than Zone or Region meetings. <i>[Should be claimed at the end of year]</i>	15,000
	* Participation Should only be claimed under section D		
	(4) Joint Projects (Including Zone Projects and Region Projects)	(a) With a foreign Leo club <i>[Excluding Maldives]</i>	8,000
		(b) With a Leo club in Leo District 306 D2	4,000
		(c) With a club in any other District <i>[Including Maldives]</i>	4,000
		(d) With an outside institution/organization <i>[Organizing request form submitted to district and other proofs need to be attached]</i>	10,000
		(e) Bonus points for submission of common project report <i>[along with the activity report of the respective months by organizing clubs, only for continues projects]</i>	2,000
	(5) Lions Clubs Activities	(a) Organizing Joint projects with the Parent Lions Club/other Lions Club (Involvement of Leo Club should be clearly visible and also certified by the Lions Club by a letter)	15,000
		(b) Conducting Joint meeting with the parent Lions club	25,000
	(6) Legacy/Landmark Project	(a) Organizing Legacy/Landmark Project <i>[Prior to organizing the project, every Leo Club must forward a duly filled copy of the project proposal provided by the Leo Multiple to leolegacy@leomd306.org and copy the DP, DCD, respective ZD and RD.]</i> * Participation Should only be claimed under section D	20,000

Section C: Service Projects

All projects excluding fund raising projects.

C	(1) Project Value	(a)	Project value below Rs. 5,000/-	2,000
		(b)	Project value between Rs. 5,001/- and Rs. 10,000/-	4,000
		(c)	Project value between Rs. 10,001/- and Rs. 25,000/-	8,000
		(d)	* Project value between Rs. 25,001/- and Rs. 50,000/-	10,000
		(e)	* Project value between Rs. 50,001/- and Rs. 100,000/-	20,000
		(f)	* Project value between Rs. 100,001/- and Rs. 250,000/-	30,000
		(g)	* Project value between Rs. 250,001/- and Rs. 500,000/-	40,000
		(h)	* Project value over Rs. 500,001/-	50,000
	* Zone/Region Director should certify Projects worth more than Rs 50,000/- via email to gain claimed marks (cc: DP and DCD) Proof pertaining to the value of the project (Screenshot of the relevant email) MUST be attached to the report. Project value projections (estimations) should be justifiable under current financial aspects (such as market rates, etc.). Unjustifiable value projections will be subjected to awarding zero marks.			
	(2) Bonus points for projects	(a)	Spotlight on Children	8,000
		(b)	Responsible Consumption and Waste Management	12,000
		(c)	Nutrition and Food Safety	8,000
		(d)	Health and Wellbeing	10,000
		(e)	Peace, Religious and Cultural Activity	8,000
		(f)	Sports and Recreation	12,000
		(g)	Senior Citizens Development	8,000
		(h)	Helping hand to Differently Abled	10,000
		(i)	Public Relationships, Communication and Marketing	10,000
		(j)	Quality Education and Literacy	10,000
		(k)	Women Empowerment	12,000
		(l)	Poverty and Better Life	12,000
		(m)	Clean Water and Energy Conservation	12,000
		(n)	Crime and Accident Prevention	12,000
(o)		Infrastructure Development	15,000	
(p)		Research and Development	10,000	
(q)		Drug Prevention and Rehabilitation	12,000	
(r)		Street Animals, Wildlife and Life Below Water	12,000	
(s)		Fellowship	10,000	
(t)		Betterment of Leoism	8,000	
(u)	Continuous Project	8,000		
(v)	Lions Global Causes Completion (Per Each)	14,000		
*No points will be awarded for participation unless duly certified registration sheets are provided.				

Section D: Participation

D	(1) Attendance at Own Club General Meetings	(a)	Over 75% attendance	10,000
		(b)	50% to 75% attendance	5,000
		(c)	30% to 50% attendance	3,000
		(d)	Presence of the Leo Advisor/Staff Advisor	5,000
		For Joint Meetings with other Leo Clubs (Including Zone/Region Meetings) points should be claimed under D (1) (a), (b), (c) and (d) for your own club only.		
		(e)	Visiting Leo (from any District-each)	1,000
		(f)	Visiting Lion (each)	1,000
		(g)	Presence of a Parent (each)	200
		(h)	Presence of a Leo Prospect (each)	100
		(i)	Presence of a Visitor (each)	200
		(j)	Completion of 15 council officers visits as CG/GOH/SG - at least 2 PDPs included. <i>[Should claim at the end of the year. Total of 20,000 is awarded only when all visits are completed. Partial points will be awarded according to the completed number of visits]</i>	30,000
	(2) Attendance at Own Club Board Meetings	(a)	Over 75% of the Board members	5,000
		(b)	50% to 75% of the Board members	2,000
		(c)	Presence of the Leo Advisor/Staff Advisor	5,000
	(3) Attendance at Own Club Projects	(a)	Participation of Host Club members (per member)	500
		(b)	Participation of the Leo Advisor/Staff Advisor	3,000
		(c)	Participation of Lions (each)	1,000
		(d)	Participation of Parents/Prospects (each)	200
		(e)	Visiting Leos (from any District) (each)	1,000
		(f)	Participation of outsiders	
			I. Participation of below 50	1,000
			II. Participation of between 51 - 100	3,000
	III. Participation of between 101 - 200		5,000	
	IV. Participation of between 201 - 500		6,000	
		V. Participation of more than 500	8,000	
(4) Attendance at District Council General Meetings	(a)	Club President (P)	10,000	
	(b)	Vice President (VP) (For 1 st VP only)	8,000	
	(c)	Secretary (S)	3,000	
	(d)	Treasurer (T)	3,000	
	(e)	Club Director/Other Board Member (each)	2,000	
	(f)	Leo Advisor/Staff Advisor	5,000	
	(g)	Member (each)	500	
	(h)	Prospect/Parent/Guest/Lion participating on behalf of the Club (each)	400	
	(i)	Bonus marks for 3 or more members (excluding the P, VP, S and T)	1,000	
(5) Attendance at District	(a)	Participating of member	1,000	
	(b)	Participation of the Leo Advisor/Staff Advisor	3,000	
	(c)	Prospect/Parent participating on behalf of the Club	500	

Council activities and projects	Organizing an On-behalf of District project		
	(d)	Leo / Lion / Visitor participating on behalf of the Club (<i>Upon invitation</i>)	500
	(e)	Participation of beneficiaries for the project i) Participation of below 50 beneficiaries ii) Participation of between 51 - 100 beneficiaries iii) Participation of between 101 - 200 beneficiaries iv) Participation of more than 200 beneficiaries	1,000 2,000 3,000 5,000
	(f)	Participation for other District events (A1/B1/B2/C1/C2) (per member)	1,000
(6) Attendance at Multiple District Activities and Projects	(a)	Participating of member	1,000
	(b)	Participation of the Leo Advisor/Staff Advisor	3,000
	(c)	Prospect/Parent participating on behalf of the Club	500
	Organizing an On-behalf of Multiple District projects		
	(d)	Leo /Lion /Visitor participating on behalf of the Club (<i>Upon invitation</i>)	500
	(e)	Participation of beneficiaries for the project i) Participation of below 50 beneficiaries ii) Participation of between 51 - 100 beneficiaries iii) Participation of between 101 - 200 beneficiaries iv) Participation of more than 200 beneficiaries	1,000 2,000 3,000 5,000
(7) Visiting Other Clubs (NOT the joint meetings or joint Projects)	(a)	In Leo District 306 D2 (per member)	1,000
	(b)	In any other District (per member)	2,000
	(c)	Visiting other organizations in the capacity of a Leo (Proof needed) (per member)	5,000
	(d)	Leo Advisor (participating on behalf of the Leo Club)	1,000
	(e)	Prospect / Parent / Lion participating on behalf of the Club	500
(8) Attendance at Lions Clubs / District Activities	(a)	Participating at projects/meetings of Parent Lions Club (per member)	3,500
	(b)	Participating at Other Lions Club's activities (per member)	2,500
	(c)	Participating at Lions District 306 D2 activities (per member)	3,000
	(d)	Participating at Lions District A1/B1/B2/C1/C2/Multiple District activities (per member)	1,500
	(e)	Prospect/Parent participating for D (7) - (a), (b), (c) and (d) on behalf of the Club (each)	100
	(f)	Participation of the Leo Club President at the Parent Lions Club monthly general meeting [<i>Not a joint meeting, also should not be claimed for the president under D (7) (a)</i>]	5,000
(9) Official Visits of Council Officers and other Dignitaries to Own Club Projects or	(a)	District President	5,000
	(b)	District Vice President	3,500
	(c)	District Governors of any District (In office)	4,500
	(d)	District Leo Club Chairperson (District 306 D2)	4,000
	(e)	Past District Presidents (Even non-Leo PDP's)	3,000
	(f)	Past District Governors	3,000
	(g)	Multiple District President	4,500
	(h)	Multiple District Vice President	3,500
	(i)	President of Parent Lions Club	4,000

	Meetings <i>(In the capacity of Chief Guest and / or Guest of Honor and Special Guest)</i>	(j)	Region / Zone Directors	2,500
		(k)	District Presidents from other Districts	2,000
		(l)	Leo District Council/Multiple Council Officers	2,000
		(m)	Immediate Past Club President	1,000
		(n)	Lions Cabinet Officers	2,500
		(o)	Leo Advisor/Staff Advisor	2,000
		(p)	Any other non-Leo Dignitary	3,000
	(10) Presence of Council Officers and Other Dignitaries to Own Club Projects or Meetings <i>(Other than, in the capacity of CG and/ or GH and Special Guest)</i>	(a)	District President	4,500
		(b)	District Vice President	3,000
		(c)	District Governors of any District (In office)	4,000
		(d)	District Leo Club Chairperson (District 306 D2)	3,500
		(e)	Past District Presidents (Even non-Leo PDP's)	2,500
		(f)	Past District Governors	2,500
		(g)	Multiple District President	4,000
		(h)	Multiple District Vice President	3,000
		(i)	President of Parent Lions Club	3,500
		(j)	Region / Zone Directors	2,000
		(k)	District Presidents from other Districts	1,500
		(l)	Leo District Council/Multiple Council Officers	1,500
		(m)	Lions Cabinet Officers	2,000
	(11)	(a)	Participating in the Leo Youth Camp of Leo District 306 D2 (per member)	5,000
		(b)	Participating in the "Fellowship Event", organized by Leo District 306 D2. (per member)	3,000
		(c)	Participating in the "D2 Sports Day" of Leo District 306 D2 (per member)	
		(d)	Participating in the annual Leo Multiple Walk on behalf of the District (per member)	2,500
		(e)	Participating in the annual Leo Olympics on behalf of the District (per member)	2,500
	(12) Youth Exchange Programs	(a)	Participating in a Youth Exchange Program with other Youth Organizations (per participant/attendee)	3,500
		(b)	Participating in an International Youth Exchange Program (per participant/attendee)	10,000
	*No points will be awarded for participation unless duly certified registration sheets are provided.			

Section E: Fundraising Projects

E	(1) Bonus points for projects	(a)	Dinner Dance/DJ/Musical evenings	10,000
		(b)	Trade Fairs/Exhibitions/Sales	10,000
		(c)	Stage Drama	12,000
		(d)	Talent Shows	10,000
		(e)	Jumble Sales/Auctions	8,000
		(f)	Car washing Projects	8,000
		(g)	Raffle Draws	3,000
		(h)	Sale of Stickers/Souvenirs/Bookmarks	3,000
		(i)	Educational / Upskilling programs	12,000
		(j)	Innovative fundraising – A new fundraising project which is not described above	15,000
	(2) Monetary Value Raised	(a)	For each Rs. 500/- collected as net profit	100
		(b)	Extra points for collecting between	
			i. Net Profit exceeding Rs. 5,000/-	1,000
ii. Net Profit exceeding Rs. 10,000/-	2,000			
iii. Net profit exceeding Rs. 25,000/-	3,000			
iv. Net Profit exceeding Rs. 50,000/-	6,000			
v. Net profit exceeding Rs. 100,000/-	10,000			
vi. Net profit exceeding Rs. 500,000/-	20,000			

If net profit exceeding Rs. 25,000/-, A statement of accounts should be submitted duly authorized by the President, Secretary, Treasurer, Leo Advisor, Zone and Region Director on each fund-raising project with required proof documents.

Section F: Public Relations/Awareness for Leo Movement

F	(a)	Newspaper/magazine article (Attach proof documents) (per event) (Local Newspaper)	15,000
	(b)	TV Campaigns (per event)	20,000
	(c)	Radio (Minimum points per event based on the message shared)	8,000
	(d)	Launching of Club website (Points will be awarded only once)	12,000
	(e)	Maintaining a Club website with consistent posts, campaigns on Social Media directing traffic to the Website or any other medium. (Link referrals, direct traffic etc.)	10,000
	(f)	Maintaining a Leo Internet Blog (Points will be awarded only once)	10,000
	(g)	Club Facebook page with consistent posts (Awarded only once)	10,000
	(h)	Club Instagram Account with consistent posts (Awarded only once)	8,000
	(i)	Club LinkedIn Account with consistent posts (Awarded only once)	8,000
	(j)	Club TikTok account with consistent videos (Awarded only once)	8,000
	(k)	Other Social Media Accounts with consistent posts (Awarded only once) (per each)	5,000
	(l)	Other Posters, Banners, etc. (Proof required)	4,000
	(m)	Properly planned flyer campaigns for projects on social media (per project)	500
	(n)	Email Campaigns (Points will be awarded only for email campaigns that promote a worthy cause or carry a worthy message, campaign should at least carry out for 5 days)	500
	(o)	Well planned PR campaign for projects including one email invitation, a call round, at least 2 flyers on social media before the project, live updates during the project and photo album on social media (relevant screenshots and proof documents need to be attached to the monthly activity report)	4,000
*Marks for E (d), (e), (f), (g), (h), (i), (j), (k) will be awarded once at the end of the year evaluating the whole year.			

Section G: Projects/Activities Organized in Observance of the following Days

G	(a)	International Youth Day	12 th August	5,000
	(b)	International Literacy Day	08 th September	7,000
	(c)	Tree Planting Day	17 th September	3,000
	(d)	International Day of Peace	21 st September	2,500
	(e)	Children's Day/Elders' Day	01 st October	3,000
	(f)	Lions World Service Day	8 th October	8,000
	(g)	World Mental Health Day	10 th October	7,000
	(h)	White Cane Day	15 th October	3,000
	(i)	United Nations Day	24 th October	2,500
	(j)	World Diabetes Day	14 th November	4,000
	(k)	World AIDS Day	01 st December	4,000
	(l)	International Persons with Disabilities Day	03 rd December	5,000
	(m)	International Leo Day	05 th December	10,000
	(n)	Human Rights Day	10 th December	5,000
	(o)	National Leo Day	21 st January	8,000
	(p)	Independence Day	04 th February	2,500
	(q)	World Cancer Day	04 th February	5,000
	(r)	International Women's Day	08 th March	5,000
	(s)	World Water Day	22 nd March	4,000
	(t)	World Health Day	07 th April	3,000
	(u)	World Blood Donor Day	14 th June	5,000
	(v)	Vesak/Thai Pongal/Christmas/Ramazan/New Year		2,000
	(w)	Environment Day/International Youth Day		6,000
	(x)	Any other project conducted to commemorate a certain event or day		1,500

NOTE: Bonus point will be awarded by the evaluation committee verifying the importance of the day.

***A flyer campaign (more than 5 flyers) for the above-mentioned dates will only ensure a maximum of 1,000 points (Attach all 5 flyers)**

Section H: Reactivating / Extension of Leo Clubs

H	(a)	Bonus points would be awarded for assisting and guiding the District Council or Lions club in Organizing and actively Participating in Orientation sessions informing or extending a Leo club. (This excludes the activities of all Council Officers)	7,000
	(b)	Points awarded quarterly for guiding the buddy club . A separate evaluation form is provided to determine the level of guidance	2,500*4

Section I: New Clubs

I	(1)	Clubs formed after 30th June 2025 will receive points for each person inducted as a Leo at the Induction Ceremony	500
	(2)	Special Bonus points would be awarded to clubs formed in the months stated in:	
	(a)	July 2025	40,000
	(b)	August 2025	60,000
	(c)	September 2025	80,000
	(d)	October 2025	100,000
	(e)	November 2025	120,000
	(f)	December 2025	140,000
	(g)	January 2025	160,000
	(h)	February 2025	180,000
	(i)	March 2025	200,000
	(j)	April 2025	220,000
	(k)	May 2025	240,000

Section J: Youth Exchange Programs

J	(a)	Organizing a Youth Exchange Programs with other Youth Organizations	10,000
	(b)	Organizing an International Youth Exchange Program	20,000

MANDATORY

Copies of the registration list of participants at all club projects, meetings and installations must be attached to the soft copy of the Activity Report. This will have to include participant details (Name, Club, Position held and Signature). No project will be considered for points without this document.

DEDUCTIONS

Reports that are not duly certified (Including Financial Statements)	(20,000)
A Disciplinary breach in keeping with the Leoistic Ethics would be seriously dealt with (eg: consumption of alcohol at Leo functions, unethical behavior etc.)	(500,000)

- THE END -