

# Reid Van Vliet

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## Objective

Motivated and detail-oriented professional with a strong foundation in team leadership, financial management, and operations coordination. Eager to start a career that offers work-life balance and provides opportunities for continued professional growth and development.

## Skills and Pre-requisites

- Hiring and training for all positions including management
- Scheduling according to data from previous sales on days of the week and peak times with a labour budget in mind
- Managing a team to do multiple different jobs making sure people are in their strongest positions, preventing mistakes and solving problems in a busy environment
- Developing a brand through customer care, promotional events, community postings and advertising
- Bookkeeping and tax preparation with Quickbooks
- Maintaining and designing spreadsheets with Excel that are used in everyday operations
- Selling a service to larger clients through cold calls, emails and drop ins
- 5 cumulative years of construction experience through residential framing, sheet metal structures, exteriors and renovation projects
- Friendly and attentive with a passion for learning
- An understanding of what makes a business grow and succeed

## Experience

### **GENERAL MANAGER | PAPA JOHN'S | AUGUST 20<sup>TH</sup>, 2022– MARCH 30<sup>TH</sup>, 2025**

- Helping a new franchise owner build a team in December 2022
- Sorting through resumes on Indeed, calling applicants and interviewing multiple candidates
- Design a cleaning task list and implementing the policy to staff and managers to keep the restaurant in good shape without me being there
- Trained managers how to close and open the restaurant including paperwork, balancing cash, deposits and reflections on the day
- Implemented manager logs to highlight issues on poor performing days and keep track of employee disruptions
- Signed on Rose Valley Elementary School for a 40 pizza delivery every Friday
- Managing days with over 200 orders, making more than 100 pizzas every day and keeping staff at 100%

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## **FOREMAN | RTS SOLUTIONS LTD.**

**NOVEMBER 25<sup>TH</sup>, 2014 – AUGUST 30<sup>TH</sup>, 2015 | APRIL 1<sup>ST</sup>, 2021 - MARCH 1<sup>ST</sup>, 2022**

- Problem solving for renovations
- Helping manage a million dollar renovation for the owner of Pioneer Trucking with multiple concept designs like glass floors, fifty foot glass doors and installing multi ton structural steel beams on a ground floor
- Assisting with managing various trades and a small crew of 3 people
- Sourcing materials and coordinating drop offs and pick ups

## **OWNER | RESTAURANTS DELIVERED LTD. | MARCH 1<sup>ST</sup>, 2018 - MARCH 1<sup>ST</sup> 2021**

- Delivered food from restaurants to customers doors with a peak month of over 2000 deliveries
- Started the business from the ground up with one client and sold the business with 15 clients
- Learned and honed many different skills without any direction from a superior
- Built contracts from scratch and negotiated with clients to make sure everyone was happy with the terms
- Selling my service to different restaurants and business' like Boston Pizza, Memphis Blues, Bamboo Chopsticks and many more
- Marketing through Instagram, local events, radio advertisements on SunFM (Virgin Radio), flyers and promotions
- Hired, trained and managed a great team to ensure my business succeeded

## **Education**

**HIGHSCHOOL DIPLOMA | JUNE 20<sup>TH</sup>, 2013 | MT. BOUCHERIE SECONDARY**