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| --- | --- | --- | --- | --- |
| To: | Joyce Thomson | Date: | **02/29/24** |  |
|  | Aero Nasch | Project Number: | **P7453** |  |
|  | 6849 Hayvenhurst Ave. | RFQ Number: | **022924AN** |  |
|  | Van Nuys, CA 91406 |  |  |  |
|  | [joyce@aeronasch.com](mailto:joyce@aeronasch.com)  818-786-5480 |  |  |  |
|  |  |  |  |  |
|  | Citadel Completions LLC (“Citadel Completions”) |  |  |  |
| From: | 3900 Chennault Parkway |  |  |  |
|  | Lake Charles, LA 70615 |  |  |  |
|  |  |  |  |  |

Subject: **B767 Window Unit Refurbishment** Request for Quote (RFQ) – Services

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| --- | --- |
| Type of Contract: | **FFP** |
| Questions/Comments must be submitted by: | **3/4/24** |
| RFQ to be Returned NLT: | **ASAP** |
| Date to Award Contract timeframe: | **2Q 2024** |

**Statement of Work (SOW):**

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| 1. Citadel Completions requests Aero Nasch provide ROM pricing for refurbishment and material change on MSA window units for a VIP 767-200. N767CJ, MSN 28270.   The following quantities are:  Qty (25) Double Units  Qty (14) Single Units  Qty (2) Single Exit Units   1. Citadel Completions is requesting replating on the visible decorative metal parts and will provide a PO with the selected plater. 2. Citadel Completions is requesting new pleat color. 3. Citadel Completions is requesting new paint on the inner reveal. 4. Citadel Completions is requesting new inner and outer lense material. 5. Citadel Completions is requesting inner new mask mat’l color. 6. The original completion center MSA window installation drawing is attached for reference. 7. A Mutual Confidentiality Agreement must be fully executed by the Parties prior to any disclosure of such defined Confidential Information. 8. **Note:** All communications shall be through Citadel Completions and Project specifics shall be communicated through the designated Citadel Completions Point of Contact (“POC”) only. 9. Citadel Completions requests Aero Nasch provide all approvals with the completed documentation (As required). 10. Citadel Completions assumes return to service under -337, unless otherwise specified. 11. Citadel Completions requests Aero Nasch provide payment terms that are acceptable to both parties. 12. Citadel Completions requests Aero Nasch provide a high-level production schedule with a project start and completion date. 13. Citadel Completions requests Aero Nasch include flammability coupons and associated flammability test plan / test report with appropriate approvals. 14. Citadel Completions requests a separate line item for shipping from Aero Nasch manufacturing facility to Citadel Completions, 1945D Merganser Street, Lake Charles, LA 70615 15. Any travel relating to this RFQ must be approved by Citadel Completions’ POC or in accordance with Citadel Completions’ Travel Policy. |
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**Citadel to Provide:**

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| Engineering Drawings: | Installation Attached |
| Decorative Finish Schedule: |  |
| Illustrations/Renderings: |  |
| Specifications: |  |

**VENDOR WORK SCOPE PRICING MATRIX:**

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| --- | --- | --- |
| **Effort** | **Task Reference or Description of Work** | **Price** |
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| **TOTAL COST:** | |  |

**Vendor Turnaround/ Lead Time:**

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**Vendor Payment Terms**

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**Vendor Comments/Notes:**

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**RFQ RESPONSE NOTICE**

**Citadel Completions LLC will ONLY accept a RFQ response via this form. Response or submission provided to Citadel Completions LLC in any format other than via this form will be disqualified from vendor selection at award of the contract.** This document must be signed and submitted to be deemed responsive. The undersigned guarantees the truth and accuracy of all statements and the information provided herein.

**Quote Validity:** 120 days.

**REQUEST FOR QUOTE (RFQ) DISCLAIMER**

This RFQ represents only a definition of requirements. It is merely an invitation for a voluntary submission of quotes and does not legally obligate Citadel to accept any of the submitted quotes in whole or in part, nor is Citadel obligated to select the lowest priced quote. Citadel is not responsible for any costs associated with a Service Provider’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process. Nothing in this RFQ shall be construed to create any legal obligation on the part of Citadel.

Unless a Master Services Agreement is executed by and between the parties, all Goods and Services purchased shall be governed by Citadel’s Terms and Conditions available at

<http://www.citadelcompletions.com/TsAndCs.pdf>

and no addition or variation to these Terms and Conditions will have any effect unless expressly agreed to in writing by Citadel.

If this RFQ/Order is for an aerospace application, in addition to Citadel’s General Terms and Conditions, your organization agrees to meet the following stipulated AS9100 / AS9110 requirements available at:

<http://www.citadelcompletions.com/QualityTsAndCs.pdf>

**Request for Quote Prepared and Authorized by:**

Name: Dexter D. Sternberg

Title: Engineering Project Lead

Contact Number: 337-263-4893

E-Mail Address: [dsternberg@citadelcompletions.com](mailto:dsternberg@citadelcompletions.com)

Date: 4/16/25

**Response to Quote Prepared and Authorized by:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_