# Reimondi Dante | Writing and Translation Services

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### **Professional Profile**

Degree program focused on different areas of linguistics and literature, providing a strong understanding of language structure, meaning, and communication. Experience in both the legislative and administrative sectors of academia, serving as an executive advisor, contributing to complex projects, and navigating organizational processes. Actively involved in various community and neighborhood initiatives, offering private tutoring and providing programming support for software and website development. Skilled in teaching, editing, proofreading, transcription, translation, localization, and the development of Telegram bots and scraping tools.

## **Key Skills**

- **Linguistics**: Expertise in analyzing and ensuring coherence, cohesion, syntax, and spelling in texts. Skilled in developing strategies based on semiotics and pragmatics for different types of discourse (academic, political, marketing), considering platform, target audience, code, and vocabulary.
- **Management and Legislation**: Knowledge and experience in drafting and presenting projects, managing budgets, and working with protocols, laws, and scholarships.
- IT skills: Proficient in Python, Linux, HTML, CSS, and JS. Active participant in open-source and Fediverse projects, contributing to translations and coding.
- Communication: Strong ability to develop and implement communication strategies aimed at engaging audiences or building teamwork. Effective in crafting messages that resonate with diverse groups.

### **Additional Information**

- Languages: Spanish (native); English (advanced); Chinese-Mandarin (basic).
- IT skills: Office (Microsoft/Libre/Open); Python; Linux, UNIX; HTML, CSS JS.
- Interests: Society, programming, semiotics, marketing, finance, politics.

#### **Relevant Jobs**

- Transcription and translation of student records and academic histories from Spanish to English, ensuring accuracy and clarity for international students.
- Translation and layout of biotechnology-related documents, ensuring accurate technical language and proper formatting for global distribution.
- Review of drone user manuals, technical language regarding hardware and software.
- Layout of a series of financial education books.
- Ghostwriting self-help books.
- Journalism NGO collaboration.