

Javaneh Jabbari

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Education	Master of Science in Architecture Engineering and Construction Management Carnegie Mellon University, Pittsburgh, PA December 2016 Recipient of "School of Architecture" scholarship in Fall 2015, Winter 2016 and Fall 2016 Bachelor of Science in Architecture Engineering Shahid Beheshti University, Tehran, Iran March 2014
Experience	Urban Design Build Studio , Pittsburgh, PA September 2016 - December 2016 Construction Management Intern <ul style="list-style-type: none">Manage two projects simultaneously with 6 other construction management studentsAssist in quantity take offs, budget estimation, resource and labor planning. PJ Dick, Trumbull and Lindy Paving , Pittsburgh PA June 2016- August 2016 Project Engineering Intern <ul style="list-style-type: none">Collaborate with the project management team on the Frick Environmental Center projectCoordinate and log transmittals and submittals using Constructware and BluebeamInspect the building, identify the issues and log them for Punchlist development . Ista Peivand Construction Company , Tehran, Iran June 2014 - August 2015 Assistant Architect <ul style="list-style-type: none">Assist the architecture team in producing the as-built drawings for a residential projectMonitor project binders and drawing sets and ensure construction documents conform to site-work in qualityParticipate in architect-contractor meetings and document meeting minutes and logged the RFIs.
Projects	August Wilson House Restoration Project , Pittsburgh, PA September 2016 - December 2016 Urban Design Build Studio, Carnegie Mellon University <ul style="list-style-type: none">Collaborate with a group of architecture students to restore August Wilson house's facadeGenerate the logistic plan for design, prefabrication and delivery and present them graphicallyOversee the project through close out, keep track of the cost and watch the progress according to schedule. Frick Environmental Center , Pittsburgh, PA May 2016 - July 2016 PJ Dick, Trumbull and Lindy Paving <ul style="list-style-type: none">Cooperate in Living Building Challenge and LEED Certificate documentationDirect the punch list process, assign punch lists to respective subcontractors, update issue log and report the punch list progress on weekly basis.
Certification	LEED Green Associate August 2016
Skills	Software: Revit, AutoCAD, MS Project, Navisworks, ArcGIS, Photoshop, InDesign, Constructware, PlanGrid, BlueBeam
Extra Curricular Experience	Teaching Assistant for "Project Management for Construction" course , Pittsburgh, PA September 2016 - Present Carnegie Mellon University <ul style="list-style-type: none">Conduct the course project regarding cost estimation, bidding and schedulingHost office hours for students and answer questions about course subjects and assignments. Research Assistant , Pittsburgh, PA September 2015 - May 2016 Carnegie Mellon University <ul style="list-style-type: none">Co-author of a scientific paper on "Communication in Design" for Design Thinking Research Symposium 11, Denmark, November 2016. ULI Hines Urban Design Competition , Pittsburgh, PA February 2016 Carnegie Mellon University <ul style="list-style-type: none">Compete in a multi-disciplinary urban design competition for a project based in Atlanta, GAEstimate the quantity take offs and construction phases over the ten-year plan period. Officer of the Iranian Students Organization , Pittsburgh, PA September 2015 - June 2016 Carnegie Mellon University <ul style="list-style-type: none">Organize cultural ceremonies and events to share Persian culture.
Reference	Available upon request