

# Katelyn Smith

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## Education

Carnegie Mellon University, Pittsburgh, PA | Bachelor of Architecture & Minor in Physical Computing, May 2018

## Work Experience

Acomb Ostendorf & Associates, Orlando, FL

*Design Intern, May 2017-August 2017*

- Modeled interior of 12,000 sqft restaurant and produced VR and flythrough experiences
- Completed Show Set Design package for lake show screen projection proposal
- Built comprehensive Revit models and visual references for projects in design development

Hughes Group Architects, Sterling, VA

*Intern, May 2016-August 2016*

- Independently created 12 Revit model references for all Fairfax County Recreation Centers
- Assisted with schematic design process and produced graphics for client presentations
- Documented existing building conditions and provided feedback on university wellness center bid

Carnegie Museum of Art

*Education Program Specialist, May 2015-July 2015*

- Instructor and Designer of Summer Architecture Camps for kids aged 8-13
- Lead groups of 60 students in a series of four week-long camps covering a variety of topics

W.C. Ralston Architects, Chantilly, VA

*Intern, July-August 2012; June-August 2013; May-August 2014*

- Managed supplier evaluation and selection for collaborative workspace upgrade project
- Completed supplemental AutoCAD work on housing and commercial projects
- Produced marketing materials, including website work and material boards

## Skills and Abilities

*Digital:* Revit, AutoCAD, Rhino, 3DS Max, Adobe Creative Suite, Arduino Programming, Google SketchUp

*Analog:* Physical Model Building, Basic Woodshop, Circuit Building, Soldering, Sewing, Plaster, Resin Casting

## Activities

- |   |                                    |
|---|------------------------------------|
| • Public Relations Manager, AIAS Freedom by Design  | <i>February 2017- Present</i>      |
| • Co-coordinator, Architecture Peer Mentors Program | <i>August 2014- Present</i>        |
| • Publicity Chair, Student Dormitory Council        | <i>August 2015- May 2017</i>       |
| • Volunteer, Prospective Student Portfolio Reviews  | <i>October 2013- December 2016</i> |
| • Service Leader, InterVarsity Christian Fellowship | <i>August 2014- December 2017</i>  |

## Management Positions

Carnegie Mellon Orientation Week

*Head Orientation Counselor, January 2017-September 2017*

- One of 7 students planning and producing week-long Orientation program for 1700 incoming freshmen
- Responsible for staff selection and training of 132 Orientation Counselors, personally guided staff of 25
- Designed and implemented theme and logo in apparel, published materials, and giveaway items

American Institute of Architecture Students

*Track Coordinator, Forge Quad Conference, March 2015-April 2016*

- Organizing conference for 500 students in NE region of AIAS
- Coordinating with local museums and architecture firms for 80 person track of conference