Details

Date/Time	Mar 17th
Location	Zoom
Project Name	Can Global Machine Learning Models Improve the Accuracy of Small Area Age-Sex Population Forecasts
Subject	Data Science Project Pt1 MAST90106
Attendees	Kasun Bandara, Haitong Gao, Yuexin Li, Eric Luanzon, Meijun Yue, Chi Zhang
Facilitator	Chi Zhang

Minutes

Agenda topic	Main Points, Conclusions, Discussions, Decisions, Next Steps
Supervision	First supervision meeting with Kasun
Expectation	Figure out the brief outline and expected outcome of the project
Host	Planning to arrange another meeting with the host
Code	Solve some general question about the project (Source-code maintaining)

Action Items

Description	Assigned To	Due Date
Elevator Pitch to the host	All members	Mar 24th
Relevant Article reading	All members	Mar 24th
Domain knowledge learning	All members	Mar 24th

Next Meeting Agenda Topics

Topic	Presenter
Kick-off meeting	All members
Preview of the Project from the host	All members

Next Meeting

Date	Mar 24th
Time	11:00am~12:00am
Location	Zoom
Owner/Scheduler	Chi Zhang