

### Details

Date/Time	Jul 30th
Location	Zoom
Project Name	Can Global Machine Learning Models Improve the Accuracy of Small Area Age-Sex Population Forecasts
Subject	Data Science Project Pt2 MAST90107
Attendees	Haitong Gao, Yuexin Li, Eric Luanzon, Meijun Yue, Chi Zhang
Facilitator	Chi Zhang

### Minutes

Agenda topic	Main Points, Conclusions, Discussions, Decisions, Next Steps
Sliding Window	LSTM step window
Auto-tune	LSTM hyper-parameter
Evaluation	Error Matrix

### Action Items

Description	Assigned To	Due Date
Calculate the median error matrix	Chi Zhang	Aug 1st
LSTM Implementation	All members	Aug 1st

### Next Meeting Agenda Topics

Topic	Presenter
Weekly report within group (cont.)	All members
Next host meeting arrangement (cont.)	Chi Zhang

### Next Meeting

Date	Aug 1st
Time	11:00am~12:00pm
Location	Zoom
Owner/Scheduler	Chi Zhang