

# GOVERNMENT CONTRACT FOR SERVICES

**Contract Number:** 123456

**Effective Date:** June 02 2021

**Expiration Date:** August 18 2025

**Issuing Agency:** [Government Agency Name]

**Non-Profit Contractor:** [Non-Profit Name, EIN, Address]

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## 1. PURPOSE

This contract (the "Agreement") is entered into between [Government Agency] ("Agency") and [Non-Profit Name] ("Contractor") to provide [describe services, e.g., "community outreach, workforce training, or homeless assistance"] in accordance with [Grant/Law/Program Name, e.g., "the Workforce Innovation and Opportunity Act"].

## 2. SCOPE OF WORK

The Contractor shall:

- Provide [specific services] in [location(s)].
- Submit quarterly performance reports.
- Comply with all federal, state, and local regulations.
- [Add other deliverables as needed].

## 3. TERM & EXPIRATION

This Agreement begins on **[Effective Date]** and expires on **[Expiration Date]**, unless terminated earlier or extended by mutual written agreement.

## 4. COMPENSATION

- **Total Award Amount:** \$[XX,XXX]
- **Payment Schedule:** [Milestone-based/Quarterly/Reimbursement]
- **Allowable Costs:** Funds must be used per [2 CFR 200 (Uniform Guidance) or relevant regulations].

## 5. REPORTING REQUIREMENTS

Contractor shall submit:

- Financial reports [monthly/quarterly].
- Performance metrics [e.g., # of beneficiaries served].
- Final report within 30 days of expiration.

## 6. TERMINATION

Either party may terminate with 30 days' written notice. The Agency may terminate immediately for breach of contract.

## 7. COMPLIANCE & AUDIT RIGHTS

- Contractor agrees to comply with [applicable laws, e.g., ADA, Title VI].
- Agency may audit records up to 3 years post-expiration.

## 8. SIGNATURES

### Government Agency Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Non-Profit Authorized Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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### **ATTACHMENTS (if applicable)**

- Exhibit A: Detailed Budget
- Exhibit B: Performance Metrics
- Exhibit C: Compliance Certifications