**Bharat Sharma** 

Building. No. A 6/3

Sun flag Colony,

Bhandara Road.

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## **OBJECTIVE**

My career goal is to achieve unwavering commitment to customer service, with the ability to build productive relationships, resolve complex issues and win customer loyalty. I wish to contribute vision, leadership & conceptual skills to my organization and derive a sense of accomplishment in my endeavors also to seek a career in a reputed organization with good growth opportunities and better exposure.

## **EXPERIENCE SUMMARY**

- 6 Moths experience in IDBI Bank as Team sales leader.
- > 1 year experience in Monnet I spat Ltd.

## **MANAGEMENT SKILLS**

- Stronger Inter- personal, Communication and Presentation Skills.
- Creative and Good Analytical Skills.
- Optimistic, Open minded and Self learner.
- > Receive > Understand > Accept > Use > Feedback.

#### **CORPORATE EXPERIENCE**

Name of the Organization I.D.B.I Bank.

Department Retail Liabilities Group (Branch

Banking)

Designation (Team Sales Leader)

Duration Aug. 2013 to March 2014

1. Being a Team Sales Leader at the new branch I was responsible for the work started with Installation till Branch setup. I was handling Customer Account opening section,

- 2. Ensuring that the Accounts is Opened with in the stipulated TAT given by the Management. Also ensuring at the KYC of the customer is properly complied.
- 3. Monitoring customer complaints and ensuring that it is resolved with the proper resolution to the customer and also checking time to time weather he is satisfied with the services.
- 4. Reconciliation and maintenance of office accounts and registers as per the required format and reporting to the head office once in a month.
- 5. Monitoring Sales performance of the Team also motivating them and also going on call with them for better output.
- 6. Making customer Delight and based on the services Cross-sell them with the affiliated banking Services.
- 7. Ensuring error free work and so that there should not be any Monitory loss to the customer or to the subordinate. This in turn helps to get the Satisfactory Audit.

Name of the Organization

Monnet I spat CO. Ltd..

Department

S.M.S Refractory

Designation

(Technical Supervisor)

Duration

2013 till now

- 1. Being a Supervisor of the sight at the Factory I was responsible for the work started with management order setup.
- 2. Ensuring all productions works are given by the Management. Also ensuring maintenance of the machines.
- 3. Monitoring the worker and ensuring that it is resolved with the proper resolution to the order.
- 4. Reconciliation and maintenance of the sight and registers as per the required format and reporting to the head In charge

#### **CORE STRENGHTS**

- Commitment to task & team work
- Leadership & Determination
- Ability to adapt to environment

#### **EDUCATIONAL QUALIFICATION**

- SSC from Nagpur University.
- ➤ HSC from Nagpur University.
- ➤ B-Tech in Mechanical from Kanpur University.

### ADDITONAL QUALIFICATION

➤ Certificate in MSCIT, C, C++ from NIIT.

# **EXTRA-CURRICULAR ACTIVITIES**

- > State level drawing competition Certificate.
- > Certificate in N.C.C Camp Mumbai.

# **LANGUAGES KNOWN**

- > English.
- ➤ Hindi.
- Marathi.

# **PERSONAL DETAILS**

Date of Birth: 05/05/1985

Marital Status: Single

Date (BHARAT SHARMA)