

## Priyanka Kohli

**Mobile:** +91-9736246078

**Email:** [priyanka171187@gmail.com](mailto:priyanka171187@gmail.com)

**Address:** Near Jawahar Park Raj Bhawan,  
Solan (H.P)

---

### CAREER OBJECTIVE

To be a part of a world class organization where I can get a learning atmosphere that can help me to explore my potential, hone my skills and also give me a good insight into my specialization of work, as well as enhance the goodwill of the company with continuous learning for better results through a disciplined, organized and progressive ways with my sincere hard work, interest and utmost endeavors in the task entrusted to me.

### PROFESSIONAL QUALIFICATION

➤ Pursued MBA (Masters of Business Administrations)

Full-time 2 year MBA programme with dual specialization in International Business & Finance at Amity International Business School, Noida, India.

### ACADEMIC QUALIFICATIONS

MBA-IB:	CGPA 6.5
Graduation:	Passed in '2009'-from Delhi University BCOM(HONS), with 62% marks.
Intermediate:	Passed in '2006'-from St Lukes Sen. Sec. School, Solan (H.P), with 87%.
Matriculation:	Passed in '2004' - from St Lukes Sen. Sec. School, Solan (H.P), with 80.4% marks.

## WORK EXPERIENCE

1.

Company Name: **Deloitte Tax** L.L.P, Hyderabad  
Consultant-I(US Taxation)

Designation: Tax

Duration: 13 months

Current CTC: 3.76 p.a.

- Attended 14 weeks training for MS Excel, Adobe, US Tax basics; US Accounting and Tax preparation software: Go systems, Corptax, Global Fx.

### Key Responsibilities:

- Prepared federal, state and city tax returns for US corporate (1120's) by extensively working on Go System.
- Worked on preparing extensions and estimates.
- Establish an environment of open communication between the engagement team in India and US counterparts.
- Adhered to business ethics, professional standards and client confidentiality.

2.

Company Name: **AXIS BANK**

Designation: **Assistant Manager**

Duration: Since 27/01/2013-17/12/2014

Current CTC :-240000pa

### Key Responsibilities:

- **Handled Front Office since I joined.As I have handled cash seat for more than a year.**
- **Have also handled clearing and well versed with it.**
- **Can manage all the front desk as transfers/rtgs-nefts/Fixed deposits ETC.**
- **Handling customers and their queries and giving a solution to it.**
- **Taking care of all the targets assigned and keeping in mind the branch sales performance.**

- Have bought good business to axis in CASA and other IPG as well. Have contributed a good amount in Retail Forex and made qualified our branch

## PROFESSIONAL EXPOSURE

Two months training at “**HDFC BANK.**” in FINANCE field on given projects:-

2010-11

1. Investment opportunities in financial sector in India.

## KEY SKILLS AND ATTRIBUTES

- Cooperative, Analytical, Decisive & Socially empathic while creating a motivated team.
- Committed team player with flexible approach to work and to take initiative whenever required.
- Working to Bring Sponsorships for Annual Finance meet at Amity sharpened my persuasive and skills.
- Hard working, Enthusiastic and Honest.
- Maintaining spirit of leadership.

## ACHIEVEMENTS

- Topped in Hindi in class 10<sup>th</sup> boards exams.

## HOBBIES

- Socializing.
- Drawing.
- Traveling.

## LANGUAGES

- **English**
- **Hindi**
- **Punjabi**
- **German**

## PERSONAL DETAILS

Date of Birth : 17<sup>th</sup> November 1987  
 Sex : Female  
 Marital Status : Single  
 Permanent address : Near Jawahar Park Raj Bhawan,  
 Solan (H.P).