

CURRICLAM- VITAE

Machhindra Dnyanoba Saruk

Sr.No. 18 Flat no 27 Laxmikamal palace phursungi

Hadapsar pune 411028.

Mob. No 9371756218

saruk84@yahoo.com

OBJECTIVE:

To get a challenging growth oriented position, where my experiance and porfessional skills can be effectively utilized and improved eventually leading to contribution in the growth of organization".

Academic Credentials:

- **B.A. From K.M.J College Washi, under Dr. B.A.Univesity, Aurangabad in 2006**
- **with 2nd class.**
- **H.S.C.From K.M.J College Washi, in 2003with 2nd class.**
- **S.S.C From Ravindra High school Bhoom in 1st class**

EXPERIENCE:

- **Working with HDFC BANK LTD AS BSO SINCE 13 MARCH 2010- TILL DATE.**
- **JOB ROLE- Open current account,saving account, salary,account.**
- **Worked in HBL GLOBAL PVT LTD 17 SEPT 2007 TO 10 MARCH 2010.**
- **JOB ROLE- SALLING PERSONAL LOAN.**

COMPUTER LITERACY :

MS-CIT.

Programming Knowledge: HTML, Oracle 0.8.

MS- OFFCIE:

Programming Knowledge, MS OFFFICE, internet, Windows, and power point,

EXTRA CURRICULAR ACTIVITIES:

Participate in NCC "B" Certificate

INTEREST AND HOBBIES:

Reading, Playing Cricket.

PERSONAL PROFILE:

Date of birth : 10 March 1984

Marital Status : Married

Languages Known: English, Hindi, and Marathi.

Nationality: Indian

[I hereby declare that the information furnished above is true to the best of my knowledge and belief]

Date:

Place pune.

[Machhindra Saruk]