



▶ LIJY VARGHESE (MBA,B.COM)

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BREIF PROFILE

QUALIFICATION

MBA- FINANCE

B.Com- BANKING AND INSURANCE

GENDER

FEMALE

AGE

23 YRS

(DOB: 25-10-1991)

LANGUAGE EFFICIENCY

MALAYALAM - EXCELLENT

ENGLISH - EXCELLENT

HINDI - GOOD

MARITAL STATUS

SINGLE

INTERESTS

SPORTS AND TRAVELLING

CONTACT ME:

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ABOUT ME

A dynamic and multitalented individual with exceptional financial knowledge, determined to work in the financial sector to exceed expectations coupled with good comprehension of finance.

PROFESSIONAL QUALIFICATION

Master of Business Administration (MBA) specialized in Finance from Christ University Institute of Management in March 2015

EDUCATIONAL BACKGROUND

- **MBA** in **Finance** from Christ University Institute of Management, Bangalore with 63.38 % in **March 2015**
- **B.Com** in **Banking and Insurance** from St.Thomas' College Thrissur (Calicut university) with 90.75 % Marks in **June 2012**
- **Plus Two Commerce** from St.Joseph's Higher Secondary School, Thrissur with 86.83 % Marks in **June 2009**
- **SSLC** from Holy Family Convent Girls High School, Thrissur with 75.00 % Marks in **March 2007**

CORE COMPETENCIES

- ✓ Excellent Presentation and Interpretation skill
- ✓ Good Analytical and Communication Skills
- ✓ Financial Reporting Skills
- ✓ Technologically Adept
- ✓ Project Management
- ✓ Previous Direct Sales Experience
- ✓ Even Temperament

WORK EXPERIENCE (Part Time)

Company : **SBI General Life Insurance Co. Ltd**

March 2012 – July 2013

Designation : **Insurance Advisor**

Company profile : SBI Life Insurance Co. Ltd with a tag line “with us, you’re sure” is joint venture life insurance company between State Bank of India, the largest state-owned banking and financial services company in India, and BNP Paribas Assurance.

Brief Job Profile:

- Promoting and selling insurance products
- Educating the customer about the product
- Cold calling to arrange meetings with potential customers to prospect for new business
- Closing the leads assigned by the call center team
- Customer servicing
- Collection of renewals
- Attending team meeting and sharing best practice with colleagues

ORGANIZATIONAL EXPERIENCE- I

SUMMER INTERNSHIP PROGRAM

APRIL 2014-MAY 2014

Company : **South Indian Bank Ltd.**

Department : **Credit**

Topic : **Credit Analysis And Risk Management**

Description : Worked as an intern under the guidance of Assistant Manager in SIB North Branch Thrissur , where I conducted a study on the process of granting credit, different methods of credit rating and risk management activities adopted by SIB.

KRAs :

- Assisting in the verification of loan application and documents
- Attending meeting with the loan applicant
- Studying loan documents
- Handling help desk/enquiry department inside the office

ORGANIZATIONAL EXPERIENCE- II

ORGANIZATIONAL STRUCTURE TRAINING

APRIL 2013

Company : **SABMiller India Ltd.**

Industry : Beer Manufacturing Industry

Topic : **Organizational Structure of The Company**

Description : As a trainee in the company, I was assisting the Malabar breweries unit managers in all departments like Finance, HR, Production, Supply Chain, Marketing as well as sales to learn the process and working of each department.

KRAs :

- Supervising brewing and packaging process
- Verifying stocks in the warehouse
- Reporting orders and follow-up
- Requirements gathering and analysis

TRAINING & SEMINARS ATTENDED

- ✚ Attended 7 days Insurance Advisors Orientation Program conducted by Insurance Regulatory and Development Authority (IRDA) at Thrissur
- ✚ Attended 2 days Leadership Training Program at Thrissur
- ✚ Knowledge on Medium & Small Scale Enterprise Modules
- ✚ Hands on experience over Prowess and Ace Analyser
- ✚ Seminar on Working Capital Management

ACHIEVEMENTS

- ❖ Awarded Scholarship from the department of Sainik Welfare Kerala State
- ❖ Won various prizes for sports events including First Prize in Inter Zonal Archery Women Championship
- ❖ Bagged prizes for Judo and Yogasana in Calicut University Inter Collegiate Level
- ❖ Participated in National Level Management Fest at Mangalore

REFERENCES

1. Mr Prasad Antony, HDFC Branch Manager
Karuvannur Br. , Thrissur
Ph: +91 9387824508
Email : Prasad.antony@hdfcbank.com

2. Ms Linie Darli, HSST Commerce
St. Joseph's CGHSS, Thrissur
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