

Amogh Patel
South Delhi
50972236

MANNU BHANDARI

C-634 New Friends Colony New Delhi 110025
09718483301, 8586068761
Mannubhandari768@gmail.com

CAREER OBJECTIVE

To enhance my professional skills in a dynamic and stable workplace that allows me to explore my skills and capabilities to the fullest extent for the growth of the organization.

PROFESSIONAL PROFILE

- Over 1 Year Experience on sales or 3 years of Experience in Branch management.
- Currently working with MUTHOOT FINCORP LIMITED, as Branch Manager.
- Knowledge of a wide range of products with proven skills in transforming business requirements into technical specifications.
- A proactive leader and planner with expertise in strategic planning, streamlining operations, market plan execution and account management.
- Identifying and developing new streams for long term revenue growth and maintaining relationships with customers.
- Conducting competitor analysis by keeping abreast of market trends and competitor moves to achieve market share metrics.
- Ability to adapt to changing environment
- Willingness to learn new concepts and flexibility for arduous working hours.
- Ensuring customer satisfaction and achieving delivery & service quality norms.
- Ability to accept feedback as constructive development
- Results and goal oriented.
- Ability to work as part of a team and demonstrate team values
- Diligence, Honesty, Dedication and Loyalty towards the organization
- Attention to detail and quality of work.

PBSales
2013

Sad
31/01/15
+
locustine

Solely
2013

EDUCATIONAL QUALIFICATIONS

BA(PASS)	Delhi University	48.50%	Moti lal nehru Collage
Higher Secondary(10+2)	CBSE Board.	64.00%	SHK Sarvodoaya Boys Sec Scchool Lajpat Nagar
High School (10th)	CBSE Board.	50.00%	SHK Sarvodoaya Boys Sec Scchool Lajpat Nagar

2009

— Part time

PROFESSIONAL EXPERIENCE

MUTHOOT FINCORP LIMITED
Gobind Puri, New Delhi

Muthoot Fincorp Limited is a flagship company of the Muthoot Papachan Group having 3800 branches all over India and having core competition in the field of GOLD LOAN. Group Also Dealing in retail trading and later diversified into various sectors including Financial Services, Hospitality, Automotive, Real Estate & Infrastructure, IT Services, Healthcare, Precious Metals, Global Services and Alternate Energy.

Duration 20th December 2010 to Till Date.
Designation Branch Manager (Govind Puri.)

- Building customer relationships and Face to face customer service.
- To manage the entire portfolio of products and to ensure that all the products are sold in desired proportions.
- Maintaining MIS on Daily basis accounts data base and Bank Reconciliation statement, Cash and Forex Handling as a Hub branch of north region.
- To facilitate the business of various financial products like Gold Loan, OTC, Forex, Secure Debenture, Money transfer, Insurance, Ornament saleing and purchaseing, Home Loan, car Loan Etc.
- Interacting with customers for secured lending products, loan against gold, Secure Business loan and Securities finance.
- To Motivate, Drive and Guide subordinates and to maintain a healthy work culture in the branch.
- Responsible for the administration, Branch EBT, Controlling operating cost and efficient daily operation of a full service branch office.

NETAMBIT VALUE FIRST SERVICES LTD
NOIDA

One of the India's fastest growing privately held companies operating in sales and distribution of consumer services. Company key domains are financial services, real estate and education distribution.

Duration
Designation

29th September 2009 to 24-10-2010.
Sales Executive(Noida)

- Meet all customers, EB/NB to explain new products.
- Performed market research surveys amongst client base to seek feedback on sales techniques, follow-up methods and quality of after sales service.
- Sales through call or face to face interaction with the customers.
- Dealing in credit cards, Real state, Life Insurance etc.

COMPUTER PROFICIENCY

Operating Systems	Windows – 2000, Windows XP Professional
Packages	MS-Office

ACHIEVEMENTS

- Awarded Branch of the Month for the month for over achieving target 2013-14.
- Awarded the highest achiever of SD in the Year 2013-14..
- Represented School in inter-school Sketching and Painting competition.
- Awarded Certificate in Participate in The Indian Democracy Test(2005-06)
- Awarded Certificate in Geography Talent Search Examination(2005-06)

PERSONAL PROFILE

Father's name	Mr. L.S Bhandari
Sex	Male
Languages Known	Hindi, English.
Date of Birth	30 th november 1988
Hobbies	Sketching, Painting, listening music
Blood group	A+ ve

DECLARATION

I, hereby declare that all the information given above is true & correct to the best of my knowledge.

Date 17/12/15

References Available upon request


MANNU BHANDARI