

NAME: Ayon Thandar

S/o- Pulin Bihari Thandar
Chatra, Ramtarakhat, Tamluk,
Dist. Purba Medinipur WB
PIN: - 721142

DOB: 29/03/1987
Mobile: +91-9735644705
Email: thandarayon@gmail.com



Objective

To work for an organization where I can effectively utilized my existing skills to meet organizational goals as well as develop new skill set.

Company Project Study (Internship)

from	to	organization	topic
April 2010	July 2010	Hindusthan Times	"Determination of the pattern of Reading Habit of Business News Paper in Kolkata "

Area of Study:

- o Customer segmentation.
- o Selling.
- o Survey.

Career Highlights

MUTHOOT FINANCE LTD
10th October, 2011 to till date...

Designation : Account assistant

Location : Tamluk, West Bengal

Key Skills:

- Appraise of Gold ornaments & assume the value for loan.
- Teller area works which includes daily customer services.
- Maintain KYC norms and doing KYC in system.
- Login in system & generate Pledge form of loan.
- I am solely responsible for Branch loan recovery & interest collection.
- I have also participate in branch sales activities like household products(NCD, gold coin, health insurance, air ticket, hotel booking, money transfer & money exchange etc).
- Maintenance of Important Registers (Gold Loan/Vault Key movement/CIT/Package Movement/Safe custody/ Attendance Register etc).
- Maintaining daily MIS and all relevant accounting and submission of day end report to RO/CO.
- Ability to achieve immediate long-term goal and meet operational deadline.

KOTAK MAHINDRA BANK LTD
17 October 2008, 16 January 2009.

Designation : Sales trainee

Location : Panjabibag, Delhi

Key Skills :

- Selling saving & carnet account.
- Collecting data of prospective customer.

Educational Qualification

year	qualification	Institution
2011	PGDM/MBA (Marketing)	International School of Business, Kolkata
2007	BBA	St Vinsent Palloity Collage, Raipur

year	class	school
2004	XII	CKRBB School
2002	X	CKRBB School

Computer Proficiency

Basic computer knowledge (Excel, Word, Power point etc.)

Strong points

Hard working, Analytical mind, & honest.
Excellent communication and writing skills.

Declaration

I hereby declare that the information provided here by me is true to the best of my knowledge and belief.

Date:

Signature