

CURRICULUM VITAE

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SATISH B. MAHAJAN

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Objective:

To work with an organization that provide a challenging position, utilizes my abilities and skills Developed through my knowledge, experience & hard work.

Major Strengths:

Taking Initiatives, leading a team, working in a team, and meeting commitments. Also ability to work under stress. Always motivated, confident and Quick Learner.

Academic Qualification:

- Commerce Graduate From Mumbai university in-2008-2009.

Professional Experience:

1) Kotak Mahindra Old Mutual Life Insurance Limited. As a Deputy Manager (Oct 2014 To Till Date)

- Manage KMBL business on daily basis by visiting points of sales.
- Do personal and telephonic interaction with existing KMBL relationships for business mobilization and ensuring maximum conversion of loan borrowers for Credit Life cover
- Regular tracking/interaction with concerned personnel in the relationships for weekly or fortnightly MIS/details.
- Regular tracking of pending documents and ensuring complete conversion.-
- Interaction/tracking of Medical cases with concerned personnel of KLI and relationships ensuring timely completion of MT and subsequent conversion.

2) ICICI Bank LTD. Mumbai as a Sales officer in Auto Loan Department.(Aug 2010 to Sep 2014) Finance & sales. (Branch Banking)

- Sourcing of Auto Loan business from bank branches & Existing customers.
- Tie-up with Dealer/ DSA for acquisition of new auto loan customers.
- Interacting with the inquiries, giving them best advice and convert it in to the Sales.
- Conducting market survey time to time regarding competitors marketing policies.
- Creating good Relationship with customer. Generating References from old customers.

3) HSBC Bank Ltd. Mumbai as Banking assistant (Back office)

- 6 months experience with HSBC Bank as Banking Assistant (B.A)
- 1st Period is from: 22/01/2008 to 15/04/2008.
- 2nd Period is from: 14/12/2009 to 08/03/2010.
- Handling Clearing work
- Handling bidding Process.
- Supporting back end process.

Computer Proficiency:-

Computer Skills : Excellent knowledge of MS- Word, MS- Excel, PowerPoint, Internet.
: Certified in Financial accounting Package (Tally ERP-9)

Typing Skills : 30 wpm in English Typing.

Personal Details:

Address : 3/7, Ishwar Rajput Chawl, Dnyaneshwar nagar,
Rawal pada, Nr Shani Temple, Dahisar (E)
Mumbai - 400 068.

Date of Birth : 28th July, 1987

Nationality : Indian

Languages Known : English, Hindi & Marathi

Hobbies : Learning new things, Meeting people.

Marital Status : Married

To outperform self in every dimension by applying thought every day. I aspire to become an expert in managing people and be able to take on challenging responsibilities early in my career. I am looking for a profile, which would enable me to put use the skills I have developed.

Place: Mumbai
Date:

(Satish Mahajan)