VIVEK SARATHY

<u>viveksarathy82@gmail.com</u> Mobile: +98479 98098 : +9388577567

CAREER SUMMARY

- ➤ An incisive professional with over 7.9 years of experience in Key account management, Service delivery operations, proficient in providing quality sales and services through a multitude of channels.
- Multi tasking and prioritizing ability supported by experience in working effectively under time and budgetary
- > A skilled communicator with exceptional presentation skills, ability to work in multi cultural environment and lead team to the desired targets
- > PGDM MBA in Marketing And Marketing Communications from School of Communication & Management Studies, Cochin, Kerala, India.

Core Competencies

• Relationship Management	Account Management	• Client Servicing
• Corporate Sales	• Customer Relations	• CRM Software
		Operations
 Quantitative Analysis 	Executive Presentations	Training &Mentoring
 Enterprise Agency 	• Corporate Revenue Assurance	Operations
Management		

Professional Experience:

Idea Cellular Ltd: Enterprise Relationship Manager of Enterprise Business Unit-Asst Manager Post paid, Service Delivery, Kerala, India July 2011 to Mar 2015

- Accountable for Corporate base management.
- Responsible for planning and implementing strategies to enhance revenue contribution from assigned accounts.
- Responsible for Relation, Retention and Collection activities for Large Corporate and SME accounts in the assigned territory.
- Overall management of Enterprise Business Agency which includes imparting regular training for the field team and to ensure that the set standards and targets are met.
- Market intelligence and analysis, report on competition activity and market dynamics to the top management.
- Plan, organize and manage sales and promotional activities.
- Prepare and execute strategies to enhance client relations.
- Manage leads generated from existing accounts to close through Sales team.
- Ensure Billing revenue to be maintained by driving Collection Executives of Enterprise Business Agency
- Meet Upsell targets assigned through team management

Videocon Telecommunications Ltd: Retail Rollout, Operations and Marketing ,Cochin, Kerala – Senior Executive

Jan 2010 to Jul 2011

• Developed strategic corporate communications, sales and

- marketing plans; devised and executed key strategies for special events and campaigns.
- Planned and executed Store opening. Successfully rolled out 45 stores (SIS Models) including Franchises across Kerala Circle.
- Scored consecutively 100% for Store Infra audit.
- Franchisee Management and Vendor Management
- Promotions and Customer Engagement Programs

Reliance Communications Ltd: Joined as a Management Trainee through Campus Placement and promoted to Relationship Manager -Corporate Wireless Business

June 2007 to Dec 2009

- Handling Corporate Key Accounts, Customer care, Retention and Revenue Assurance for Enterprise Wireless customers
- Handled Data card sales to the assigned Key Corporate Accounts.
- Managing and maintaining long term harmonious Relationship with key decision makers of the assigned corporate/companies

Major Achievements:

- ➤ Achieved Churn Management target(<1.5%) during 2014-15 and target(<1.1%) during 2012-13 period
- ➤ Consistently managed to be among Top 3 performers during 2013-2014 and 2014-15
- ➤ Collection efforts were streamlined to curb Bad debts below 1%
- ➤ Won National award for "Best Relationship Manager" for the month of October-08.
- ➤ National 3rd best Relationship Manager for the Q3 2008
- ➤ Reduced Churn rate for corporate accounts from 3% to 1.7% for corporate accounts.
- Achieved recognition for Rolling out maximum Retail SIS outlets for the year 2010
- Scored consecutively 100% for Store Infra audit.

Education

- Bachelor of Engineering in Computer Science from The Rajaas Engineering College, Tamil Nadu 2000-2004
- PGDM MBA with dual specialization in Marketing And Marketing Communications from School of Communication & Management Studies 2005-2007

Languages

Proficient in English, Tamil, Hindi and Malayalam (Both written and spoken)

IT SKILLS

- Working knowledge in Computer (MS Office, CRM Operations, Telecom Billing systems).
- Certification in Supply Chain Management (SCM) through SIFY.

Availability: Immediate

References

Mr. Andrew Charles- Postpaid Head, Marketing , MTS, Kerala, India Mob: +919142000522 Mr. Sabu.K.Nair – ZSM, Idea Cellular Ltd , Trivandrum, Kerala ,India. Mob: +91 9847058526