

Resume

Raghvendra Sharma

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Objective

- To do work for an organization where I can utilize my skills and maximize my abilities, also Looking for an environment where competence is value and where I can make meaning full contribution to the growth of organization.

Professional Qualifications

- **MBA(Marketing & Finance)** from **GBTU , Gr. Noida (U.P.)** in 2011 with 59% of marks.

Academic Qualifications

- **B. Sc.** from **D.B.R.A university, Agra** in **2009** with 59% of marks.
- **Intermediate (10+2)** from **U.P Board,** in **2005** with 59% of marks.
- **High School (10)** from **U.P Board,** in **2003** with 65% of marks.

Technical Qualifications

- **Basic Knowledge of Computer.**
- **Internet**

Personal Skills

- Willingness to Learn
- Honest and Sincere
- Energetic and enthusiastic.
- Flexible (can adjust to any circumstances.)

Experience

- Summer Internship of 6 weeks at **Indian oil corporation Ltd. Mathura (U.P.)** in **MARKETING** stream.
- **1 Year** experience in **Asha Locks,Aligarh** as **Sales Executive** **june 2011 to July 2012 .**
- Currently work in **Muthoot Finance ltd** as **Accountant**

(operation& sales) Since 23 Jul 2012 to Till Now.

My Job description in Muthoot finance ltd.

- ❖ Cross selling of gold coins,life insurance,NCD,customer dealing,money transfer etc.
- ❖ Cash handling.
- ❖ Gold appraisal
- ❖ Finance on Gold.
- ❖ Prepare All type of reports such as outstanding report,Daily Business report, ledger maintaining etc.

Personal Details

| | | |
|-----------------|---|----------------------------|
| Father's Name | : | Mr.Virendra Prasad Sharma |
| home Town | : | ETAH(U.P.) |
| Sex | : | Male |
| Marital Status | : | Married |
| Date of Birth | : | 23 rd Jan, 1988 |
| Languages Known | : | Hindi, English. |

Declaration

I here by declare that the information given in this CV is true to the best of my knowledge and belief.

Date:

Place:

Signature:

(Raghvendra Sharma)