

Vidu Anand M

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CAREER OBJECTIVE

To be a thorough professional and being involved in the ever-expanding field of technology and serve the concern where I works, my society, and my nation with dedication to the maximum extent.

WORK EXPERIENCE

AXIS BANK LTD

Joining date: 25-03-2013

Designation: Assistant manager in operations

Job title: Customer Service officer

Responsibilities:

- Review all critical reports, monitor cash levels, fraud control, filing etc
- Managing Operations like A/c opening, Fixed Deposit, Lockers, and Forex etc
- Customer service to ensure walk in customers issues
- Responsible for Cross Sell & enhancing relationship with existing customers by selling of Investment products like Mutual Fund, Insurance & Current account & Saving account through generation of referrals from internal database
- Relationship Management for a Portfolio of customers
- Enhance the value of existing accounts of Current account & saving account customers.
- Responsible of retention of accounts

ACADEMIC QUALIFICATIONS

Master of Computer Application

GRD College, Coimbatore, India

[April 2012]

[76%]

CAREER SKILLS

- Excellent communicator with presentation and report writing skills acquired through course projects.
- Ability to communicate with all levels of people.
- Creative, analytical, problem solver successful at managing diverse functions under high pressure with high speed.
- Ability to adapt to any team.
- Ability to coordinate with all team members.

Certifications

- Depository Operations
- IRDA [Non Life]

PERSONAL PROFILE

Date of Birth : 17th September 1988 [26 YRS]
Social Status : Single
Languages : English, Hindi, Malayalam, Tamil.
Nationality : Indian
Address for Communication : Mangalasseri
Arakkinar p.o
Calicut-673028
Calicut Dist., Kerala,
India