

## CURRICULUM VITAE

NAME : SHILADITYA GANGULY

QUALIFICATION :

- ♦ MBA (Finance) from IGNOU, New Delhi, (PGDFM).
- ♦ Awarded (PGDIM) Post Graduate Diploma in Management from IGNOU New Delhi.
- ♦ Awarded the qualified (Status) certificate of IGNOU's National Level MAT Entrance Examinations for Management Program (MBA)
- ♦ Awarded (DIM) Diploma in Management from IGNOU New Delhi.
- ♦ Bachelor in Commerce (B.Com) from University of Calcutta (1999-2002)

TOTAL WORK EXPERIENCE : 7+ years

Period : November 2013 to till date.

Current : **KOTAK MAHINDRA BANK LTD.**

Designation : Assistant Manager (Branch Banking)

Company Profile : **KOTAK MAHINDRA BANK LTD.** is a one stop shop for all Banking needs. The Bank offers personal finance solution of every kind from savings A/c to Credit Cards, distribution of mutual funds to life insurance products. K.M.B offers transaction banking, operates lending vehicles, manages IPO's and provides working capital loans. Kotak has one of the largest and most respected wealth management teams in India, providing the widest range of solutions to high net worth individuals entrepreneurs business family's and employed professionals.

### Responsibilities

(Key Result Areas) :

- ♦ Handling cash transaction.
- ♦ RTGS/ NEFT Transaction
- ♦ Creating customers service requests in sieble.
- ♦ Fund transfers / DD-BC/ T.D/ MF Transactions.
- ♦ Account Opening Form (AOF) checking.
- ♦ Processing tax payment / salary payments/ NPS requests.
- ♦ Monthly forged notes reporting.
- ♦ Tracking IP cheques.