

**MANJEET SINGH**

**Address:** 149 DDA Khirkee, Malviya Nagar, New Delhi - 110017

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**PROFESSIONAL SYNOPSIS**

- **6 years** of experience in **Sales**
- Demonstrated abilities in devising Sales and expanding the business growth.
- Commercially ensured close coordination with clients
- An effective communicator with excellent relationship building & interpersonal skills

**CORE COMPETENCIES**

- Rich experience in sales
- Strong understanding of customer and market dynamics and requirements
- Proven leadership and ability to drive sales teams
- Responsible for the development and performance of all sales activities in assigned market
- Staff and direct a sales team and provides leadership towards the achievement of maximum profitability and growth in line with company vision and values

**Worked with Investors clinic Pvt. Ltd. from ( Oct 2012 to till date ) as Assistant Sales Manager**

**About Investors Clinic** – A real estate consulting company serving all over the globe. It has earned a strong reputation in the real estate industry as we strongly work for the satisfaction of our customers.

**Key Responsibilities**

- Manage client query on phone and convert tele-conversation into a personal meeting
- Take the clients to actual construction site
- Maintain contact with all HNI to ensure high levels of client satisfaction
- Presenting the products to the clients whereby ensuring complete understanding of the product
- Handling a team and motivating them for business enhancement.

**Worked with India Homes Pvt. Ltd. from Nov 2011 to Oct 2012 as a Sr. property specialist**

**About IndiaHomes** - India's No.1 multi-award winning property services company, offering its customers the best advice and assistance in buying property in India..indiaHomes is a professionally managed company with over 400 professionals at its 9 Branch offices all over India. The key professional management team of the company is drawn

from some of the leading corporate and biggest multi-national companies in the country.

**Worked with TechRay Solutions from Apr 2009 to Oct 2011 as an IT Business Development Executive**

## **EDUCATIONAL CREDENTIALS**

2006      B.com (pass) from Delhi University.

2003      Senior Secondary School Examination from Guru Harkrishan Public School, Vasant Vihar New Delhi

2001      Secondary School Examination from Guru Harkrishan Public School, Vasant Vihar New Delhi

## **LANGUAGES KNOWN**

1. Hindi

2. English

3. Punjabi

**MARITAL STATUS:** Married

**DATE OF BIRTH:** May 21, 1985

The information given above is true to the best of my belief and knowledge.

Date:

Place:

MANJEET SINGH