

RESUME

HANGSHA THAKUR

C/O Ratul Thakur
H.No.-3, Bye Lane-2
Bhaskar Nagar, Near Zoo Tiniali
Bamunimaidan, Guwahati- 781021
Assam

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Ph No- 9085368980

PROFESSIONAL EXPERIENCE

Worked as Data Entry Operator in the Directorate of Economics and Statistics (under G4S Facility Services India Pvt Ltd) on contractual basis (8month).

EDUCATIONAL QUALIFICATION

- Passed B Com (Management major) from Gauhati Commerce College in the year 2014.
- Passed H.S. with 1st division from Gurukul Grammar Senior Secondary School in the year 2011.
- Passed H.S.S.L.C. with 1st division from Gurukul Grammar Senior Secondary School in the year 2009.

CERTIFICATE COURSE

- Have done Certificate in Disaster Management from IGNOU.

TECHNICAL PROFICIENCY

- Diploma in computer (Computer Fundamentals,MS Office,DTP & Tally)from INTELLECT COMPUTER EDUCATION.
- Certificate in Computer Accounting in Tally under the scheme of Mukhya Mantri Tathya Prajukti Aru Niyog Achoni, Government of Assam.
- Certificate in Computer Fundamentals,MS-Office and Internet(ICT101) under sector INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) .

PERSONAL VITAE

Date of Birth- 11th April, 1992
Gender- Female
Marital Status- Single
Nationality- Indian
Languages Known- English, Assamese, Hindi

DECLARATION

I declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

Date:

Place:

Hangsha Thakur