

**Mrunalini Ramakant Tawde**  
**9869919081**  
**tawdemrunali278@gmail.com**

**Objective :**

Looking to obtain a position in a leading organization where I am able to apply the knowledge gained through my education. I firmly believe in the principle of implementing my duties with dedication and determination. I am looking for good career growth opportunities where my talent and knowledge could be best subjected and utilized for the benefit of the organization and myself.

**Educational Qualification :**

| DEGREE | SPECIALIZATION | INSTITUTE         | %      | YEAR |
|--------|----------------|-------------------|--------|------|
| B A    | ECONOMICS      | Mumbai University | 50.00% | 2009 |

**Technical Skills :**

- MS – Office
- Typing – English

**Computer Proficiency :**

- Ms-Office (Excel , Word & Power Point)

**Work Experience :**

- Done statutory Audit for Bank
- Worked on HDFC Bank (Demat Executive) Tirupati Apartment, Mahalaxmi
- Coordination with Customer Relation Manager and Handling Demat Department
- 4 years Working Experience for Field

**Attributes :**

- Disciplined
- Organized
- Smart Worker
- Easy adaptation to new environment
- Team player

**Personal Profile :**

**Date of Birth :** 20<sup>th</sup> June 1987

**Permanent Address :** 519 / 5<sup>th</sup> Floor, Royal Garden co opp society, G.D Ambekar Marg, Kalachowki, Mumbai 400 033

**Contact Details :** 9869919081

**E-mail id :** tawdemrunali278@gmail.com

**Languages known :** Expertise in reading, writing & speaking English, Hindi & Marathi

**Civil status :** Single

**Declaration :**

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Regards

Mrunalini R. Tawde