SOUMYA DUTTA

BE-28\A DESHBANDHU NAGAR, KOLKATA-700059

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**CAREER OBJECTIVE:** To optimally utilize the present abilities expertise and knowledge in the organization, so as to enable the organization achieve its goals and at the same time capture opportunities for constant learning and career development and personal growth.

**Work Experience : More than 5years**

1. AXIS BANK LTD. From MAY,2012- Till Date

Designation Business Development Executive

Responsibilities and assignment:

* Acquisition of CASA
* Garnering IPG points through Mutual Fund, Insurance, Demat & OTR and other investment products
* Making Other Cross Sell points
* Deepening fund in the existing account

1. MPS-GDL NOVEMBER,2010- APRIL, 2012

Designation: Development Officer

* Selling of different investment products like Fixed Deposits, MIS, Recurring Deposits, etc.
* As a team leader monitoring the team members to achieve their individual target and in the process achieving the team target.
* Build up relationship with existing customers for value addition.

1. JAMBU & JAIN, CA firm From SEPTEMBER,2008- OCTOBER,2010

Designation: Audit Assistant.

Responsibility Voucher checking, data entry, Bank reco, Ledger Scrutiny of different clients.

EDUCATION:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CLASS | BOARD | YEAR | SUBJECT | DIV. |
| 10th | WBBSE | 2003 |  | 1st |
| 12th | WBCHSE | 2005 | COMMERCE | 2nd |
| B.COM(H) | CU | 2008 | FINANCE | 2nd |
| MBA | PTU | PURSUING | MARKETING | 4th Semester Appearing |

COMPUTER KNOWLEDGE:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COURSE | BOARD | YEAR | SUBJECT | GRADE |
| DIPLOMA IN FINANCIAL ACCOUNTING SYSTE | WEST BENGAL YOUTH COMPUTER TRAINING CENTRE | 2007 | MS OFFICE, FACT, TALLY, etc. | A+ |

LANGUAGE:

|  |  |  |  |
| --- | --- | --- | --- |
| READ | BENGALI | ENGLISH |  |
| WRITE | BENGALI | ENGLISH |  |
| SPEAK | BENGALI | ENGLISH | HINDI |

OTHER SKILLS:

* Trained in Finacle
* Communication with skill and PR with respect and command.
* Team leading and motivating capability.
* Adaptability to change and fast learning ability.
* Sincere and hard working and task oriented.
* Loyalty to the organization and team.

Salary -

DATE:

PLACE: SIGNATURE