**Binoj Thomas**

**Address:** Thuruthippillil [H], Golf Link Road, Chevayur P.O, Calicut – 17, Kerala

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**Looking for Sales / Marketing role in Banking / Finance / General Insurance / FMCG industry with an organization of high repute**

**PROFESSIONAL SYNOPSIS**

* **3 years** of experience in General insurance, Business & Data Operations, Global Banking & Relationship Management in Banking and Investment sector.
* Presently associated with ***HSBC Global Banking & Markets*** *as* ***Associate – Client Data Services.***
* Expertise in handling the Banking functions involving Client On Boarding, Entity and Account Maintenance etc.
* Skilled in devising business strategies and ensuring completion of planned tasks within specified timelines.
* Knowledge of Various Regulatory Requirements including DFA, EMIR, HKMA, FATCA etc
* Proven skills on Data world, MS Office (Excel, Word & Power Point)

**CAREER CONTOUR**

**HSBC Electronic Data Processing India Pvt. Ltd., Bangalore**

**Jan 2013 to till date**

**Associate - Global Banking & Markets, Client Data Services.**

**Responsibilities & Highlights:**

* Auditing customer entity (organization / fund) records for regulatory requirements spanning FATCA, EMIR, DFA, HKMA etc.
* Performing Legal Entity Verification.
* Corroborating sourced documents to authenticate existence of entities from Registries, Business Information Sites, Independent and Third Party Websites.
* Communicating with the Relationship managers.
* Liaising with Credits/Funds Team for fund related entities.
* Managed client relations with different hierarchy.
* Actively participating in all the discussions, meeting, activities, and seminars.
* Awarded for consistent and outstanding performance in 2013.
* Part of pilot process - CBID (correspondent Bank Identifier) remediation, responsible for analysing & rectifying the misreported credit risk of $20bn down to $1bn in six months’ time.
* Upgraded to the role of **Quality Assurance Officer**, within a short span of 7 months.
* Preparing guidelines for the project based on the Regulatory requirements and emphasize on the important regulatory attributes.
* Performing Sample Analysis before a project kick start.
* Send Daily / Weekly MI reports to the Management and Stakeholders.
* Accountable for audit compliance and control deviations; meeting PLA and SLA.
* Collate all queries raised by the team pertaining to the project and liaise with the management and provide a solution.
* Meeting the deadlines agreed to the project handled.
* Prevention of duplication into the On - boarding system.

**ICICI Lombard General Insurance Company Ltd**

**May 2012 to Jan 2013**

**Associate**

**Responsibilities & Highlights:**

* Quality checking and processing of inward proposals of motor & health business.
* Handling customer enquiries.
* Accepting and banking premium in cheques, DD, cash & credit cards.
* Provide quotations for new and renewals business.
* Coordinating with the scan branches (Hub and spokes).
* Cover note management and recons.
* Coordinating with Underwriter, IT & Central Ops.
* Liaise with central ops & sales team.
* Internal & external Customers interaction, ensure delivery within TAT

**PROFESSIONAL TRAININGS**

* Attended trainings on - Duns and Bradstreet
* Banking for Non Bankers
* Funds training

**EDUCATION**

**MIB** (Master of International Business)from CMS college of Science & Commerce, Bharathiar University

**BTS** (Bachelor of Tourism Studies)from IGNOU

**H.S.E** (+2) From Rahmaniya Higher secondary School, State Board - Kerala

**S.S.L.C.** fromSilver hills Higher Secondary School, State Board - Kerala

**IT SKILLS**

* Knowledge of MS Office.

**PERSONAL DOSSIER**

Date of birth - 30th August, 1984

Marital status - Married

Linguistic proficiency - English, Malayalam and Hindi

**References available upon request**