RESUME

KARTHIK B.N.

S/O Nagesh.B.S.

M.I.G-06,”ANNAPURNA,”

E&F Block, 2nd Stage,

Ramakrishna Nagar,

Mysore-570022.

Mobile :- 8095119269

E-mail:- [bnkarthik.bn@gmail.com](mailto:bnkarthik.bn@gmail.com)

**PROFESSIONAL OBJECTIVE:**

“To pursue good technical skills and contribute to the best of my Knowledge for the development of organization.”

**ACADEMIC QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination passed** | **Name of the Institute** | **Year of passing** | **University** |
| PG DIPLOMA IN HOSPITAL ADMINISTRATION | APOLLO HOSPITAL AHERF MEDVERSITY ONLINE LIMITED. | 2011-2012 | APOLLO HOSPITAL MEDVARSITY. |
| BCOM | BANUMAIAH’S ARTS AND COMMERCE COLLEGE MYSORE-23 | 2008-2011 | MYSORE UNIVERSITY |
| P.U.C | BANUMAIAH’S ARTS AND COMMERCE COLLEGE MYSORE- 23 | 2006-2008 | PU BOARD |
| SSLC | ST.MARY’S SCHOOL MYSORE – 23 | 2005-2006 | SSLC BOARD |

**ADDITIONAL** **QUALIFICATION:**

* Basic Computers done in KARNATAKA COMPUTER ACADEMY
* Computer Application :- M S Office -2000, MS Windows, MS power point, MS-Excel, MS Access and internet operations . OBTAINED MARKS 74% .

**EXTRA CURRICULAR ACTIVITIES:**

* Participated in NCC camp in 1st year PUC.
* Participated in I.C.E.T.C., International competitive Examination in X std.

**WORK EXPERIENCE:**

* Working as a Executive Quality assurance in Vikram Hospital Private Limited Mysore, Since 2 year 3 months. Carrying out Dashboard, Incident reports, Non conformities, Customer complaints. Participating as a internal audit observer , taking corrective measures of Non-conformities, Incident reports, customer complaints and Knowledge in preparing SOP (standard operating procedure).
* Working as a Front Desk Officer ( FDO)  in Axis bank  LTD, Since 1 year. Taking care of Customer Relation, Clearing Works, RTGS/NEFT.

**ACHIEVEMENT**

* Achieved awards for making Life insurance policies.

**SKILL SET**

* Good communication skill
* Self Confidence
* Able to achieve given targets
* Hard working
* Will Power

**HOBBIES**

* Listening music
* Swimming
* Playing cricket & foot Ball.

**Expected CTC**

* **3.5 Lakh to 4 Lakh**

**Reference Contact Number**

* **Kishore ( Branch Head – Axis Bank LTD) - Phone No- 8095503431**

**PERSONAL DETAILS**

Name : KARTHIK B.N

Father Name : Nagesh B.S

Mother Name : Roopashree H.V

Date of Birth : 27-November-1990

Language Known : Kannada, English

Nationality : Indian

Religion : Hindu

Marital Status : Single

**DECLARATION:**

“I hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and belief”.

**Current Address**

S/O Nagesh.B.S.

M.I.G. ,”ANNAPURNA,”

E&F Block, 2nd Stage,

Ramakrishna Nagar,

Mysore-570022

Mobile No :- 8095119269

E-mail:- [bnkarthik.bn@gmail.com](mailto:bnkarthik.bn@gmail.com)

 Place: Mysore

 Date: 23.05.2015

(KARTHIK B.N)