CURRICULAM VITAE

PERSONAL DETAILS

* Name :- Ankit A Pandya
* Date of Birth : - 28th sep 1988
* Sex : - Male
* Nationality : - Indian
* Languages Known : - English, Hindi and Gujarati
* Marital Status : - Unmarried

Permanent Address: -

“ANKIT” 2, GANESH PARK B/H ARYA AVENEW, CHANDAN PARK MAIN ROAD,

RAJKOT.360007

Mob: – 9427354299

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ACADEMIC CREDENTIALS

* MBA – FINANCE IN UNIVERSATY OF WALES IN LONDON IN 2010 securing with 65%.
* B.COM – GRESS COLLEGE from Saurashtra University in 2007 with 59%.
* H.Sc from KALYAN HIGH SCHOOL RAJKOT in 2004 securing with Second class.

IT SKILL

* ERP (Enterprise Resource & Planning) , Microsoft Tolls : MS Office

CURRENT EXPERIENCE

* **Name of Organization** : - WHITE WAGON PVT. LTD.
* Company Profile : - Manufacturing of Mini Tractors
* Address : - Rajkot- Gondal Highway, B/H –Kishan Petrol Pump ,Kangashyali, Rajkot (Gujarat)
* Period : - Apr-2011 To Till Date
* Designation : - Purchase cum Vendor Development & Sales Manager

JOB PROFILE

* Material Planning and developing vendors for timely procurement of materials and spare parts to ensure smooth production operations
* Discussion with Design department regarding "Engineering Changes" in drawings, modifications required or some alternate solutions for value engineering, cost reduction & for better Quality.
* Sending enquiry to identified potential vendors, personal visits to the vendor works & evaluation of vendors based on manufacturing capacity, technical capabilities & quality.
* Interacting with vendor's right from getting Technical information, Quotations, Costing, Negotiation, releasing Purchase Order, Submission of samples to R&D & Q.C. for fitment & trial.
* Procurement of Pilot lot after the Sample approval. To co – ordinate with the vendors for requirement of documents & also involved in the vendor relationship management.
* Identifying and developing alternate vendor source for localization, achieving cost effective purchase of raw material with reduction in delivery time.
* Assessing the performance of the vendor based on various criterions such as quality system, rejection, quality improvement rate, timely delivery etc.
* Secured new vendor according to business needs and built long term business relationship with existing vendor.
* Monitoring the Project timeline with the suppliers through using our Advance Product Quality Planning (APQP) formats.

SUPPLY CHAIN MANAGEMENT

* Procuring and following up of tractor components and sub-assemblies to achieve weekly production.
* Develop new sources/supplier for critical parts or multiple suppliers
* Managing regular supply of machined parts
* Make suppliers aware of product application, reduce or eliminate unnecessary processes judge specifications and material requirements of particular part by making them cost effective and faster manufacturing along with.
* To maintain and develop new sources to overcome quality and cost crisis
* Procurement of material as per plan
* Release Purchase Order as per plan
* Minimizing rejection ratio at Vendor’s end and increase productivity to create win-win situation.

SKILLS

* Problem Solving Technique within Short Term Period & Long Term Period
* Scheduling of material to vendors as per plan
* System simplified for Item code generate in system in annual Rate Contract to avoid Mismanagement of documentation.
* Inventory control is my prime responsibility
* Working on the basis of Quality, Cost & Delivery
* Alternate sourcing to resolve quality, capacity & delivery issue
* Responsible for quality targets.
* Develop Vendor’s Audit plan and execute Vendor’s audits, assessments and Vendor’s performance measurement.
* Participate in design reviews with R&D and participate in project core team meetings.
* Communicate and assure appropriate implementation of Raw Material Specification.
* Excellent communication and interpersonal skill.
* Effective communication skills

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

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**[ANKIT A PANDYA]**