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| **CURRICULUM VITAE**  Name: Darshana R. Rane  Address: R.NO.9, Chagan Seth Chawl,  Mulgaon Dongri, Andheri-Kurla Rd.  Andheri (East)  Mumbai-400093  Mobile:9930378714  Email:darshanarane0@gmail.com  -----------------------------------------------------------------------------------------------------------  **Career Objective-**  I want to acquire knowledge and experience and to increase my opportunities with the growth of the organization.  **Computer Qualification-**   * MS-CIT * Advanced Tally 9.0 * Advanced Excel   **Acadamics-**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Qualification | Institute/University | Percentage | Year Of Passing | Result | | BCOM(Banking And Insurance) | Tolani College Of Commerce-Mumbai University | 65 | March 2014 | Passed with First class | | HSC | Tolani College Of Commerce | 67.33 | March 2011 | Passed with First class | | SSC | Divine Child High School | 83.23 | March 2009 | Passed with Distinction | |  |  |  |  |  |   **Additional Qualification-**   • Certificate course in Forex Markets.  **Work Experience-**   |  |  |  | | --- | --- | --- | | Name Of Organization | Position Held | Period | | Abhyudaya Co-Op Bank | Student Clerk | 6 Months | |  |  |  |   **Job Profile-**  Handling CSC department which consists   • Passbook printing   • To send cheques for clearing   • Account opening and closing  **Worked: -**  In SNA Infotech Pvt. Ltd. As Accounts Assistant.  Tenure- 10/12/2014 to 31/01/2015.  **Personal Details-**   • Date Of Birth: 17/01/1994   • Gender:Female   • Marital Status: Single   • Nationality: Indian  **Languages Known-**   • English, Hindi, Marathi.  I hereby certify that the information provided above is accurate and recent to the date indicated below.  Date:  Place: Mumbai  Signature  (Darshana Rane) | http://media.monsterindia.com/monster_2012/trans.gif |
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